

A RESOLUTION

ACCEPTING THE JULY 2023 WORKING COMMITTEE REPORTS, FINANCIAL AND INVESTMENT REPORTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, certain committees of the Metropolitan Transit Authority of Harris County, Texas Board of Directors (the “Board of Directors”) held meetings in July 2023; and

WHEREAS, each such committee has provided the Board of Directors with a monthly committee report; and

WHEREAS, the materials for this meeting of the Board of Directors include certain finance and audit-related reports and supporting documents, including the Compliance Report for the period ended June 30, 2023, the July 2023 Sales & Use Tax Report, the June 2023 Investment Report, the June 2023 Debt Report, the June 2023 Monthly Performance Report, and the Monthly Report of the Chief Financial Officer dated July 20, 2023 (collectively, the “Finance and Audit materials”); and

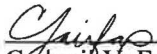
WHEREAS, the Board of Directors has reviewed such materials, including the June 2023 Investment Report.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby accepts the July 2023 Finance and Audit Committee, Administration Committee, Capital and Strategic Planning Committee, Joint Development and Land Use Committee and Public Safety, Customer Service & Operations Committee monthly reports and the Finance and Audit materials, including the June 2023 Investment Report.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonia V. Fairfax
Executive Vice President & General Counsel


PASSED this 27th day of July, 2023
APPROVED this 27th day of July, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

APPOINTING SHERON BLAYLOCK AS A MEMBER OF THE COMMITTEE FOR THE NON-UNION PENSION PLAN, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) Board of Directors (“Board of Directors”) is authorized to appoint individuals to serve as members of the committee that administers METRO’s Non-Union Pension Plan (“the “Plan”); and

WHEREAS, the committee is a fiduciary and has the exclusive responsibility for the general administration of the Plan and all the powers necessary to accomplish that purpose; and

WHEREAS, members of the committee serve until their resignation, death or removal; and

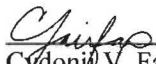
WHEREAS, management recommends the Board of Directors appoint Sheron Blaylock, METRO Director Benefits Services & HRIS, as a member of the committee for the Plan to fill the vacancy created by the resignation of Heidi Davis in June 2023.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby appoints Sheron Blaylock, METRO Director Benefits Services & HRIS, as a member of the committee for the METRO Non-Union Pension Plan to fill the vacancy created by the resignation of Heidi Davis in June 2023.

Section 2. This Resolution is effective immediately upon passage.

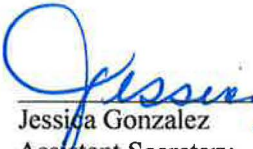
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonij V. Fairfax
Executive Vice President & General Counsel

PASSED this 27th day of July, 2023
APPROVED this 27th day of July, 2023


ATTEST:



Jessica Gonzalez
Assistant Secretary



METROPOLITAN TRANSIT
METRO.
AUTHORITY



Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH KELSEY SEYBOLD MEDICAL GROUP PLLC TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR PRE-EMPLOYMENT PHYSICAL EXAMS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2021-109, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) entered into a contract with Kelsey Seybold Medical Group PLLC to provide pre-employment physical exams to potential METRO employees, with a maximum contract amount of \$364,000; and

WHEREAS, METRO has utilized a higher than expected volume of services to restore service following the pandemic and the challenges in the current labor market to fill these critical front-line positions, which has reduced the remaining capacity under the contract to support METRO’s needs through the contract expiration date; and

WHEREAS, additional funding is necessary for METRO to continue hiring essential Department of Transportation mandated “Safety Sensitive” positions for the upcoming service changes in August 2023 and January 2024 and ensure the continuity of service while a new procurement is issued; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a modification of its existing contract with Kelsey Seybold Medical Group PLLC for these pre-employment physical exams to increase the maximum contract amount by \$337,406, resulting in a new maximum contract amount of \$701,406.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification of its existing contract with Kelsey Seybold Medical Group PLLC for pre-employment physical exams to increase the maximum contract amount by \$337,406, resulting in a new maximum contract amount of \$701,406.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonia V. Fairfax
Executive Vice President & General Counsel


PASSED this 27th day of July, 2023
APPROVED this 27th day of July, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH NEXT LEVEL MEDICAL LLC TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR PRE-EMPLOYMENT PHYSICAL EXAMS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2021-109, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) entered into a contract with Next Level Medical LLC to provide pre-employment physical exams to potential METRO employees, with a maximum contract amount of \$364,000; and

WHEREAS, METRO has utilized a higher than expected volume of services to restore service following the pandemic and the challenges in the current labor market to fill these critical front-line positions, which has reduced the remaining capacity under the contract to support METRO’s needs through the contract expiration date; and

WHEREAS, additional funding is necessary for METRO to continue hiring essential Department of Transportation mandated “Safety Sensitive” positions for the upcoming service changes in August 2023 and January 2024 and ensure the continuity of service while a new procurement is issued; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a modification of its existing contract with Next Level Medical LLC for these pre-employment physical exams to increase the maximum contract amount by \$227,112, resulting in a new maximum contract amount of \$591,112.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification of its existing contract with Next Level Medical LLC for pre-employment physical exams to increase the maximum contract amount by \$227,112, resulting in a new maximum contract amount of \$591,112.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydoni V. Fairfax
Executive Vice President & General Counsel


PASSED this 27th day of July, 2023
APPROVED this 27th day of July, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH EACH OF HDR ENGINEERING, INC. AND WSP USA, INC. TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR GENERAL PLANNING CONSULTANT SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2021-58, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) entered into a contract with each of HDR Engineering Services, Inc. and WSP USA, Inc. to provide general planning consultant services, with a maximum contract amount of \$6,000,000; and

WHEREAS, to maintain continuity in alignment with METRO’s business objectives, the number of projects that require planning assistance increased significantly beyond the initial projections used to determine the maximum contract amounts in 2021; and

WHEREAS, in order to continue executing work on key initiatives in progress by the consultants, modifications to increase contract capacity are necessary while a new procurement is issued; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a modification of its existing contract with HDR Engineering, Inc. for these general planning consultant services to increase the maximum contract amount by \$3,700,000, resulting in a new maximum contract amount of \$9,700,000, and with WSP USA, Inc. for these general planning consultant services to increase the maximum contract amount by \$1,800,000, resulting in a new maximum contract amount of \$7,800,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification of its existing contract with HDR Engineering, Inc. for general planning consultant services to increase the maximum contract amount by \$3,700,000, resulting in a new maximum contract amount of \$9,700,000, and with WSP USA, Inc. for general planning consultant services to increase the maximum contract amount by \$1,800,000, resulting in a new maximum contract amount of \$7,800,000.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonia V. Fairfax
Executive Vice President & General Counsel


PASSED this 27th day of July, 2023
APPROVED this 27th day of July, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH GALLS, LLC FOR THE PURCHASE OF UNIFORMS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires the purchase of uniforms for its police officers, civilian fare inspectors, dispatchers, MAP operators and cadets each fiscal year; and

WHEREAS, METRO has entered into an Interlocal Participation Agreement with the Texas Local Government Purchasing Cooperative (“Cooperative”), pursuant to which it may utilize the BuyBoard online purchasing system to procure various products, equipment and services as a participant in a cooperative purchasing program established by the Cooperative; and

WHEREAS, purchases through the BuyBoard online purchasing system satisfy METRO’s procurement requirements because the Cooperative’s underlying contracts with the vendors of the BuyBoard are competitively procured; and

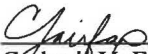
WHEREAS, management recommends that METRO enter into a one (1) year contract with Galls, LLC to purchase these uniforms for METRO Police Department employees through METRO’s participation in the BuyBoard online purchasing system, for a contract amount not to exceed \$175,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a one (1) year contract with Galls, LLC to purchase uniforms for METRO Police Department employees through METRO’s participation in the BuyBoard online purchasing system, for a contract amount not to exceed \$175,000.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonia V. Fairfax
Executive Vice President & General Counsel

PASSED this 27th day of July, 2023
APPROVED this 27th day of July, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH HOLT TRUCK CENTERS FOR THE PURCHASE OF A LANDOLL TRAVELING TAIL TRAILER, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) Department requires the purchase of a Landoll traveling tail trailer to replace the existing trailer that has reached the end of its useful life; and

WHEREAS, METRO has entered into an Interlocal Participation Agreement with the Texas Local Government Purchasing Cooperative (“Cooperative”), pursuant to which it may utilize the BuyBoard online purchasing system to procure various products, equipment and services as a participant in a cooperative purchasing program established by the Cooperative; and

WHEREAS, purchases through the BuyBoard online purchasing system satisfy METRO’s procurement requirements because the Cooperative’s underlying contracts with the vendors of the BuyBoard are competitively procured; and

WHEREAS, management recommends that METRO enter into a contract with Holt Truck Centers to purchase a Landoll traveling tail trailer through METRO’s participation in the BuyBoard online purchasing system, for a maximum contract amount of \$112,872.90.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with Holt Truck Centers to purchase a Landoll traveling tail trailer through METRO’s participation in the BuyBoard online purchasing system, for a maximum contract amount of \$112,872.90.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonia V. Fairfax
Executive Vice President & General Counsel


PASSED this 27th day of July, 2023
APPROVED this 27th day of July, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A SOLE SOURCE CONTRACT WITH REEDER DISTRIBUTORS INC. TO PROVIDE INSPECTION, CERTIFICATION AND REPAIR SERVICES FOR THE STERTIL-KONI VEHICLE WHEEL LIFTS AT VARIOUS METRO OPERATING AND SUPPORT FACILITIES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires inspection, certification and repair services for the Stertil-Koni vehicle wheel lifts at various METRO operating and support facilities; and

WHEREAS, Reeder Distributors Inc. is the original equipment manufacturer of these Stertil-Koni vehicle wheel lifts and the only firm authorized, trained and certified to provide these inspection, certification and repair services; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a four (4) year sole source with Reeder Distributors Inc. to provide these inspection, certification and repair services for the Stertil-Koni vehicle wheel lifts at various METRO operating and support facilities, with a maximum contract amount of \$686,400.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a four (4) year sole source with Reeder Distributors Inc. to provide inspection, certification and repair services for the Stertil-Koni vehicle wheel lifts at various METRO operating and support facilities, with a maximum contract amount of \$686,400.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydoni V. Fairfax
Executive Vice President & General Counsel

PASSED this 27th day of July, 2023
APPROVED this 27th day of July, 2023


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Jessica Gonzalez
Assistant Secretary



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