

A RESOLUTION

ACCEPTING THE DECEMBER 2023 WORKING COMMITTEE REPORTS, FINANCIAL AND INVESTMENT REPORTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, certain committees of the Metropolitan Transit Authority of Harris County, Texas Board of Directors (the “Board of Directors”) held meetings in December 2023; and

WHEREAS, each such committee has provided the Board of Directors with a monthly committee report; and

WHEREAS, the materials for this meeting of the Board of Directors include certain finance and audit-related reports and supporting documents, including the Compliance Report for the period ended November 30, 2023, the December 2023 Sales & Use Tax Report, the November 2023 Investment Report, the November 2023 Debt Report, the November 2023 Monthly Performance Report, and the Monthly Report of the Chief Financial Officer dated December 7, 2023 (collectively, the “Finance and Audit materials”); and

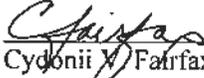
WHEREAS, the Board of Directors has reviewed such materials, including the November 2023 Investment Report.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby accepts the December 2023 Finance and Audit Committee, Administration Committee, Capital and Strategic Planning Committee, Joint Development and Land Use Committee and Public Safety, Customer Service & Operations Committee monthly reports and the Finance and Audit materials, including the November 2023 Investment Report.

Section 2. This Resolution is effective immediately upon passage.

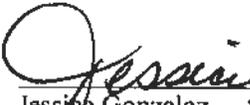
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary



METROPOLITAN TRANSIT
METRO.
AUTHORITY



Sanjay Ramabhadran
Chair

A RESOLUTION

APPROVING THE PROPOSED 2024 METRO BOARD OF DIRECTORS REGULAR MEETING SCHEDULE, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, Section 451.514(a) of the Texas Transportation Code requires that the Metropolitan Transit Authority of Harris County, Texas (“METRO”) Board of Directors (“Board of Directors”) hold at least one regular meeting each month, for the purpose of transacting the business of the authority; and

WHEREAS, Section 451.514(a) of the Texas Transportation Code and METRO’s Bylaws require that the Board of Directors set the place, date and time for each regular Board meeting by adopting a resolution that is recorded in the minutes of its meetings; and

WHEREAS, it is proposed that all regular meetings of the Board of Directors in 2024 be held on the fourth Thursday of each month except during November and December, to avoid conflicting with the Thanksgiving and Christmas holidays; and

WHEREAS, it is also proposed that Board meetings be conducted in person at the Lee P. Brown METRO Administration Building, 1900 Main Street, Houston, Texas 77002, 2nd Floor Board Meeting Room, at 10:00 a.m., subject to change by the Chair of the Board of Directors as necessary to the extent permitted by law; and

WHEREAS, it is currently expected that Board members except for the Chair or other presiding member may continue to join Board meetings virtually by video conference call; and

WHEREAS, the proposed dates for such regular meetings are as follows:

Thursday, January 25, 2024	Thursday, July 25, 2024
Thursday, February 22, 2024	Thursday, August 22, 2024
Thursday, March 28, 2024	Thursday, September 26, 2024
Thursday, April 25, 2024	Thursday, October 24, 2024
Thursday, May 23, 2024	Thursday, November 21, 2024
Thursday, June 27, 2024	Thursday, December 19, 2024

NOW, THEREFORE, BE IT RESOLVED THAT:

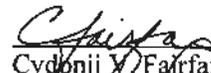
Section 1. The Board of Directors hereby approves the proposed 2024 METRO Board of Directors regular meeting schedule with the following dates to be held in person at the Lee P. Brown METRO Administration Building, 1900 Main Street, Houston, Texas 77002, 2nd Floor Board Meeting Room, at 10:00 a.m., such meeting dates, time and place subject to change by the Chair of the Board of Directors as necessary to the extent permitted by law:

Thursday, January 25, 2024
Thursday, February 22, 2024
Thursday, March 28, 2024
Thursday, April 25, 2024
Thursday, May 23, 2024
Thursday, June 27, 2024

Thursday, July 25, 2024
Thursday, August 22, 2024
Thursday, September 26, 2024
Thursday, October 24, 2024
Thursday, November 21, 2024
Thursday, December 19, 2024

Section 2. This Resolution is effective immediately upon passage.

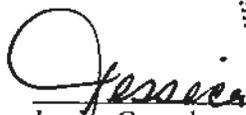
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonii V. Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT WITH FMG CONSTRUCTION GROUP, LLC FOR CONSTRUCTION SERVICES TO REPLACE THE ROOF AT METRO'S ADMINISTRATION BUILDING, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires construction services to replace the roof at its Administration Building; and

WHEREAS, METRO issued a two-step solicitation for such construction services and FMG Construction Group, LLC was deemed to be technically qualified and the lowest responsive and responsible bidder of all those that submitted bids; and

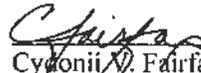
WHEREAS, management recommends that METRO enter into a contract with FMG Construction Group, LLC to provide these construction services for the replacement of the roof at METRO's Administration Building, with a base contract amount of \$1,692,655.41, and an owner-controlled contingency of \$169,265.54, for a maximum contract amount of \$1,861,920.95.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to execute a contract with FMG Construction Group, LLC to provide construction services for the replacement of the roof at METRO's Administration Building, with a base contract amount of \$1,692,655.41, and an owner-controlled contingency of \$169,265.54, for a maximum contract amount of \$1,861,920.95.

Section 2. This Resolution is effective immediately upon passage.

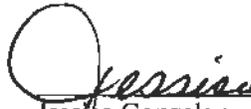
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonii V. Fairfax
Executive Vice President & General Counsel

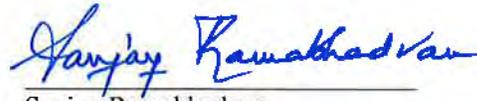
PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT WITH FMG CONSTRUCTION GROUP, LLC FOR CONSTRUCTION SERVICES TO REPLACE THE ROOF AT METRO'S CENTRAL STORE WAREHOUSE, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires construction services to replace the roof at its Central Store Warehouse located at 1220 McCarty Street; and

WHEREAS, METRO issued a two-step solicitation for such construction services and FMG Construction Group, LLC was deemed to be technically qualified and the lowest responsive and responsible bidder of all those that submitted bids; and

WHEREAS, management recommends that METRO enter into a contract with FMG Construction Group, LLC to provide these construction services for the replacement of the roof at METRO's Central Store Warehouse, with a base contract amount of \$1,811,833.30, and an owner-controlled contingency of \$181,183.33, for a maximum contract amount of \$1,993,016.63.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to execute a contract with FMG Construction Group, LLC to provide construction services for the replacement of the roof at METRO's Central Store Warehouse, with a base contract amount of \$1,811,833.30, and an owner-controlled contingency of \$181,183.33, for a maximum contract amount of \$1,993,016.63.

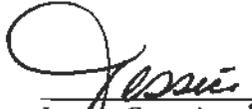
Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.


Cydonii M. Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:


Jessica Gonzalez
Assistant Secretary




Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT MODIFICATION WITH EACH OF PRCHOU, LLC, WILSON BUILDING SERVICES, INC., MAINTENANCE & CONSTRUCTION SERVICES, INC., BROWN & ROOT INDUSTRIAL SERVICES, LLC, AND MITCHELL CONTRACTING, INC. TO INCREASE THE AGGREGATE MAXIMUM CONTRACT AMOUNT FOR CONSTRUCTION SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2022-26, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) entered into an indefinite delivery/indefinite quantity contract with each of PRCHOU, LLC, Wilson Building Services, Inc., Maintenance & Construction Services, Inc., Brown & Root Industrial Services, LLC, and Mitchell Contracting, Inc. to provide construction services for certain budgeted, planned and unplanned projects under \$500,000 in value, with an aggregate maximum contract amount of \$12,000,000 (“IDIQ Construction Contracts Program”); and

WHEREAS, due to the increased costs for materials and supplies and the timing and number of projects associated with aging facilities, the number of projects that require construction services have increased beyond the initial projections used to determine the aggregate maximum contract amount in 2022; and

WHEREAS, in order to continue executing work on planned construction and maintenance projects through the end of the contract expiration, a modification to increase the IDIQ Construction Contracts Program capacity by \$3,000,000 is necessary to allow time for staff to issue a new procurement for such services; and

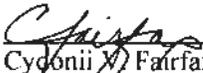
WHEREAS, based on the foregoing, management recommends that METRO enter into a modification of its existing contract for these construction services with each of PRCHOU, LLC, Wilson Building Services, Inc., Maintenance & Construction Services, Inc., Brown & Root Industrial Services, LLC, and Mitchell Contracting, Inc. to increase the aggregate maximum contract amount by \$3,000,000, resulting in a new aggregate maximum contract amount of \$15,000,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to execute a modification of its existing contract for construction services with each of PRCHOU, LLC, Wilson Building Services, Inc., Maintenance & Construction Services, Inc., Brown & Root Industrial Services, LLC, and Mitchell Contracting, Inc. to increase the aggregate maximum contract amount by \$3,000,000, resulting in a new aggregate maximum contract amount of \$15,000,000.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT WITH CUMMINS SOUTHERN PLAINS LLC FOR BUS ENGINES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires the purchase of bus engines; and

WHEREAS, METRO issued an Invitation for Bids for such bus engines and Cummins Southern Plains LLC was the lowest responsive and responsible bidder of all those that submitted bids; and

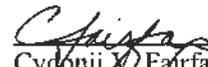
WHEREAS, management recommends that METRO enter into a one (1) year contract with Cummins Southern Plains LLC for METRO to purchase these bus engines, with a maximum contract amount of \$268,309.83.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to execute a one (1) year contract with Cummins Southern Plains LLC for METRO to purchase bus engines, with a maximum contract amount of \$268,309.83.

Section 2. This Resolution is effective immediately upon passage.

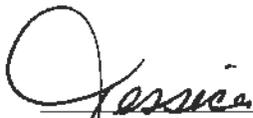
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonii X. Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT WITH TRILLIUM DEVELOPMENT LTD. CO. FOR WIRE-DIESEL LOCOMOTIVE CABLE 535, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires the purchase of nine (9) wire-diesel locomotive cable 535; and

WHEREAS, METRO issued an Invitation for Bids for such wire-diesel locomotive cable 535 and Trillium Development Ltd. Co. was the only responsible firm that submitted a responsive bid and such bid was determined to be reasonably priced; and

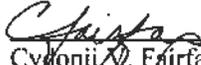
WHEREAS, management recommends that METRO enter into a three (3) year contract with Trillium Development Ltd. Co. for METRO to purchase these nine (9) wire-diesel locomotive cable 535, with a maximum contract amount of \$339,517.50.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to execute a three (3) year contract with Trillium Development Ltd. Co. for METRO to purchase nine (9) wire-diesel locomotive cable 535, with a maximum contract amount of \$339,517.50.

Section 2. This Resolution is effective immediately upon passage.

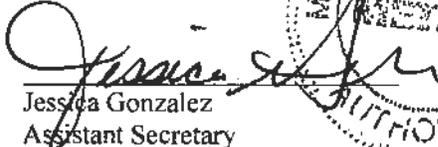
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonii V. Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary



METROPOLITAN TRANSIT
AUTHORITY



Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT WITH RASIK HOLDINGS LLC FOR CLEANING SERVICES OF ALTERNATIVE SERVICE VANS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires cleaning services for the alternative service vans located at METRO’s Hiram Clarke Bus Operating Facility; and

WHEREAS, METRO issued an Invitation for Bids for such cleaning services and Rasik Holdings LLC was the lowest responsive and responsible bidder of all those that submitted bids; and

WHEREAS, management recommends that METRO enter into a one (1) year contract with two (2) options to extend the contract term for an additional one (1) year period with Rasik Holdings LLC to provide these cleaning services for the alternative service vans at METRO’s Hiram Clarke Bus Operating Facility, with a maximum contract amount of \$309,114.

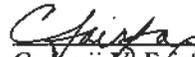
NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to execute a one (1) year contract with two (2) options to extend the contract term for an additional one (1) year period with Rasik Holdings LLC to provide cleaning services for the alternative service vans at METRO’s Hiram Clarke Bus Operating Facility, with a maximum contract amount of \$309,114.

Section 2. This Resolution is effective immediately upon passage.



I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonii D. Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary



METROPOLITAN TRANSIT AUTHORITY
METRO



Sanjay Ramabhadran
Chair

A RESOLUTION

NAMING THE NEW CONFERENCE CENTER ON THE SECOND FLOOR OF THE ADMINISTRATION BUILDING, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, Thomas C. Lambert commenced employment with the Metropolitan Transit Authority of Harris County, Texas (“METRO”) in 1979, and shortly thereafter, became the agency’s first chief of police and later the longest serving President & CEO in METRO’s history; and

WHEREAS, under Mr. Lambert’s remarkable leadership, METRO has among other things, expanded light rail service, redesigned its entire local bus network, improved transit options, provided exemplary community support and special services in the wake of Hurricane Harvey, improved and expanded METROLift service for paratransit customers, enhanced the customer experience with real-time service alerts through Next Bus Arrival Texting and digital signage, improved coordination with other regional partners, created the Office of Innovation which established a climate action plan to reduce METRO’s carbon footprint and move toward zero emissions vehicles, and received voter-approval for the \$7.5 billion METRONext plan which includes bus rapid transit projects and BOOST enhancements to high frequency routes and upgrades to 9,000 bus stops to ensure they meet or exceed ADA standards as well as other measures to help achieve universal accessibility on the transit system; and

WHEREAS, during Mr. Lambert’s venerable 45 years of service, he has earned a multitude of awards and recognitions for himself and the agency, including American Public Transportation Association’s Outstanding Manager in 2018, U.S. Department of Transportation’s Region Six Transit System of the Year in 2018, Texas Transit Association’s Outstanding Metropolitan Transit System of the Year Award in 2017, Texas Diversity Council’s Corporate Diversity First Leadership Award in 2017, and American Public Transportation Association’s Outstanding Public Transportation System Award in 2020 and 2015; and

WHEREAS, Mr. Lambert’s transformative leadership, positive impacts, and outstanding contributions will forever shape the agency and mark his legacy; and

WHEREAS, based on the foregoing, the METRO Board of Directors desires to recognize the outstanding efforts of President & CEO Lambert for his outstanding service to METRO by naming the new conference center on the second floor of the Administration Building in his honor.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby approves the naming of the new conference center on the second floor of the Administration Building, the Thomas C. Lambert Conference Center.

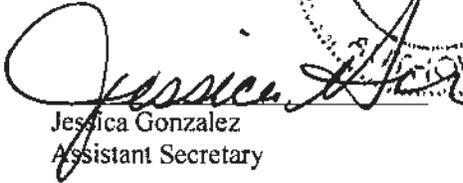
Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.


Cydonii M. Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:


Jessica Gonzalez
Assistant Secretary




Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE TRACKING, MONITORING AND REPORTING OF VENDOR BUSINESS OWNERSHIP CLASSIFICATION DATA AND INFORMATION AND BOARD REVIEW, CONSIDERATION AND DETERMINATION OF MEASURES NECESSARY AND APPROPRIATE BASED ON THE FOREGOING DATA AND INFORMATION TO REMEDIATE ANY IDENTIFIED DISPARITIES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) is committed to promoting diversity, equity and inclusion in its procurement and purchasing efforts and encouraging the utilization of small and disadvantaged businesses; and

WHEREAS, as part of METRO’s commitment to encourage fair and equitable contracting for all businesses, METRO engaged Mason Tillman Associates, Ltd. (“Consultant”) to conduct a disparity study to determine the availability and utilization of qualified, ready, willing and able minority business enterprises, women business enterprises (collectively, “M/WBE”), veteran business enterprises (“VBE”) and persons with disabilities business enterprises (“PDBE”) in METRO’s relevant geographic market area, to examine whether, and if so, the extent to which disparities in the participation of certain groups exist on METRO contracts, if any, during the October 1, 2013 through September 30, 2018 study period, (the “Disparity Study”); and

WHEREAS, the Consultant presented its methodology, findings and recommendations to METRO’s Disparity Study to the Administration Committee of the METRO Board in April 2021, noting that the METRO Small Business Enterprise Program is a “model program” and that its “achievements in awarding contracts to small, minority, and women owned businesses have established METRO as a leader in the region”; and

WHEREAS, the Consultant reported that while METRO’s “well-honed” robust and innovative Small Business Enterprise Program “has effectively achieved parity in the award of prime and subcontracts to most M/WBEs,” statistical disparities for some groups were identified during the study period in certain industries and categories; and

WHEREAS, the Consultant made recommendations to remedy such identified disparities and to maximize VBE and PDBE participation on METRO's construction, professional services and goods and services contracts; and

WHEREAS, the Administration Committee directed a task force, comprised of METRO's Chief Procurement Officer, Deputy Chief Procurement Officer, Director of Small Business Compliance, General Counsel and Board Counsel, to conduct an in-depth review of the Disparity Study findings and recommendations to determine the practicality of incorporating one or more of the suggested enhancements to METRO's current Small Business Enterprise Program in compliance with federal and state law and court decisions; and

WHEREAS, consistent with the task force and the Administration Committee's recommendation, the METRO Board by Resolution 2022-19, accepted and adopted the statistical findings in the Disparity Study; and

WHEREAS, METRO staff also implemented the enhancements to the METRO Small Business Enterprise Program listed on Exhibit A attached hereto, to help remedy the disparities identified in the study, and established a VBE/PDBE program as more fully detailed in Exhibit B attached hereto to increase participation by such firms on METRO contracts; and

WHEREAS, following the implementation of such measures, METRO staff provided a preliminary report to the Board at its November 2023 meeting on the distribution of METRO's formal contracts among racial, ethnic and gender groups for the first three quarters of fiscal year 2023, confirming recent improvements in METRO's utilization of some of the groups that were found to have disparities in the 2021 Disparity Study; and

WHEREAS, in furtherance of METRO's commitment to encourage fair and equitable contracting for all businesses, the Board desires to implement additional enhancements, which include establishing a formal policy (i) requiring staff to track, monitor and report regularly to the Board the utilization of M/WBEs, disadvantaged business enterprises (DBEs), VBEs, PDBEs and small business enterprises (SBEs) as prime contractors and subcontractors on METRO contracts and the achievement of SBE goals

on METRO contracts, and to ask contractors registering to do business with METRO to identify, at their option, their business ownership classifications to facilitate timely and complete reporting; and (ii) delegating oversight of such functions to METRO's DBE Liaison Officer, who shall report directly to the President & CEO and provide monthly updates on the matter.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The Board of Directors hereby authorizes and directs METRO to track and monitor: (i) the utilization of minority-owned businesses, women-owned businesses, disadvantaged-owned businesses, veteran-owned businesses, persons with disabilities-owned businesses, and/or small business enterprises as prime contractors and subcontractors on all formal METRO contracts and purchases valued at an amount equal to or greater than fifty thousand dollars (\$50,000), which data and information shall be gathered at the time of award and after the completion of a contract, project or purchase; and (ii) SBE goal achievement on METRO contracts.

Section 2. METRO shall request, for informational purposes only, that contractors and vendors registering to do business with METRO identify at their option if they are minority-owned businesses, women-owned businesses, disadvantaged-owned businesses, veteran-owned businesses, persons with disabilities-owned businesses, and/or small business enterprises.

Section 3. METRO staff shall prepare and present periodically, at least twice a year, reports to the Board containing a review and analysis of the data and information compiled based on this Resolution: (i) to determine the consideration of workable neutral measures and the effectiveness of the neutral measures implemented by METRO to address the disparities identified in METRO's 2021 Disparity Study; and (ii) to confirm the achievement of SBE goals on METRO contracts.

Section 4. Oversight of the above-referenced tracking, monitoring and reporting functions shall be assigned to METRO's DBE Liaison Officer, who shall report directly and provide monthly updates to the President & CEO on such matter.

Section 5. METRO shall maintain a vendor and contractor database in electronic form and documents, forms, records or data regarding the dollar amounts contracted or expended for services

performed by prime contractors and subcontractors on METRO contracts, purchases and projects.

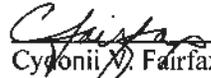
Section 6. This data and information collected and monitored shall not be used in any manner to determine the award of any purchase or contract but is solely for informational purposes only.

Section 7. METRO staff shall establish written procedures, guidelines, and forms as may be necessary to effectuate compliance with this Resolution.

Section 8. Based on its review of such reports, data and information, the METRO Board shall determine whether any other actions or measures are necessary and appropriate to take to remediate the identified disparities and address the marketplace barriers documented in the Disparity Study and to use METRO's spending powers in a manner that promotes a robust and inclusive economy that fully utilizes all segments of the business population in the METRO/market area, including implementing additional measures, race and/or gender-conscious measures and/or authorizing an updated disparity study.

Section 9. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.


Cyronii V. Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:


Jessica Gonzalez
Assistant Secretary




Sanjay Ramabhadran
Chair

METRO Small Business Enterprise Program Enhancements

Enhance the following processes that were already in place prior to the Disparity Study:

- Unbundling contracts
- Networking
- Communication system
- Tracking and monitoring process
- Goal attainment requirement
- Outreach
- GAP list capacity

Incorporate the following enhancements to Program to increase participation:

- Collect contracting data on all formal contracts \$50,000 and above regardless of SB goal establishment
- Track and monitor participation on all formal contract \$50,000 and above regardless of SB goal establishment
- Create Advisory Committee
- Increase advertisement lead time
- Expand solicitation media
- Review bonding/insurance requirements
- Create invoice dispute process
- Review direct contracting opportunities
- Review mobilization
- Post forecasted projects and major construction
- Conduct surveys
- Conduct Focus Groups
- Increase Office of Economic Business Opportunity staff
- Conduct Banker's Fair
- Reinstate Multi-Trades Program
- Increase events with targeted groups
- Conduct debriefing sessions for unsuccessful bidders/proposers
- Create Mentoring/Protégé Program

METRO

Disability-Owned Business Enterprise (DOBE) Program

OCTOBER 2022



[RideMETRO.org](https://www.RideMETRO.org)



METRO Disability Owned Business Enterprise (DOBE) Program

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METRO Disability Owned Business Enterprise (DOBE) Program

I. Policy

METRO'S policy is to promote equal opportunity, inclusion, and nondiscrimination in all its procurement matters. METRO's Disability Owned Business Enterprise Program (DOBE) Program ("Program") was created to help ensure veteran owned firms have equal access to opportunities in procurement and contracting at METRO. Through existing procurement practices and procedures, the Program will allow METRO to target DOBE participation more effectively and help ensure access to opportunities relating to METRO's contracting and procurement. The Program will monitor and track participation on locally and federally funded projects.

The Program will not be used to discriminate against any company or groups of companies. The purpose of the Program is to create a level playing field on which DOBE firms can compete fairly in all facets of METRO's procurement activities.

The DOBE Program is separate program from METRO's Small Business Enterprise (SBE) and Disadvantaged Business Enterprise (DBE) Programs. Nothing in the Program should be construed to give a Bidder or Proposer a property interest in any proposal, bid or contract prior to the Board of Directors' award of the contract and compliance with all statutory and legal requirements.

II. Definitions

Disability Owned Business Enterprise (DOBE) – a DOBE business must (1) be at least 51 percent owned, operated, managed, and controlled by individuals with a disability; (2) be either a U.S. citizen or lawful permanent resident; (3) exercise independence from any other business enterprise; (4) Have its principal place of business (headquarters) in the United States; and (5) Have been formed as a legal entity in the United States.

Disabled – A person (a) with one or more disabilities as defined by the Americans with Disabilities Act, as amended (ADA), (b) having a record of such disabilities, and (c) regarded as having such disabilities. A person is considered disabled if their disability is chronic, longstanding and can be recognized.

Disability Owned Business Enterprise (DOBE) Program – The Metropolitan Transit Authority of Harris County, Texas (METRO) DOBE Program was adopted by the METRO Board of Directors in September 2022. The purpose of this program is to ensure access to procurement opportunities for disability owned businesses and to promote equal opportunity and fairness in all procurement matters, in accordance with state and federal laws.

Bidder – Any person or entity that submits a bid to provide labor, goods or services to METRO by contract in response to a solicitation by METRO competitive bids.

METRO Disability Owned Business Enterprise (DOBE) Program

Contractor – Any person or business entity that shall enter a contract with METRO, including all partners and joint ventures of such person or business entity.

Disadvantaged Business or Disadvantaged Business Enterprise (DBE) – A voluntary designation of a for-profit small business concern that is at least 51 percent owned by one or more individuals who are socially and economically disadvantaged or, in the case of a corporation, in which 51 percent of the stock is owned by one or more of such individuals and whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it. METRO employs the definition of “socially and economically disadvantaged” as found in 49 Code of Federal Regulations (CFR) Part 26 Section 26.5. Disadvantaged Business Enterprises satisfy METRO’s Small Business goals. To qualify as a Disadvantaged Business, the business entity must necessarily meet the requirements of a Small Business herein. (See METRO’s Disadvantaged Business Enterprise Program for DBE guidelines and procedures).

METRO Small Business Enterprise or SBE Program – A goal-oriented Program to provide full and fair procurement opportunities to METRO Certified Small Business Enterprises.

Prime Contractor – A Contractor who receives a contract from METRO for goods or services and has the primary responsibility for execution of the contract. The Prime Contractor may subcontract portions of the required work to subcontractors.

Program – The Disability Owned Business Enterprise (DOBE) Program of the Metropolitan Transit Authority of Harris County, Texas.

Proposer – Any person or entity that submits a proposal to provide labor, goods, or services to METRO by contract in response to a request for proposal, request for qualification or competitive bid.

Subcontractor – Any business providing goods, labor, or services to a Contractor, if such goods, labor, or services are procured or used in fulfillment of the Contractor’s obligations arising from a contract with METRO.

III. Scope

The goal of METRO’s Disability Owned Business Enterprise (DOBE) Program is to provide disability owned businesses with a full and fair opportunity to compete for procurement opportunities at METRO. Therefore, by design, the Program’s applicability is sufficiently broad to ensure equal access to procurement opportunities and the incorporation of inclusive practices, while requiring competitiveness and quality of work.

As is METRO’s policy, the Program will require competitive pricing (where allowed by law), including qualifications and demonstrated competencies in the selection of all Contractors and their subcontractors.

METRO Disability Owned Business Enterprise (DOBE) Program

The Office of Economic Business Opportunity (OEBO) will administer the Program on behalf of METRO. Implementation of the Program will be conducted in phases. During the initial phase, the Program will build capacity through outreach, technical assistance, and business development efforts to identify ready, willing, and able DOBE firms that can provide the products and services required by METRO.

As the capacity of ready, willing, and able DOBE firms grows, the Program will:

- Identify DOBE firms that could be utilized on METRO's informal procurement opportunities
- Investigate procurement language that could promote the utilization of these firms
- Establish participation goals on locally funded, formal procurements

The Program will track and report DOBE participation on solicitations and contracts in the capacity of Prime, subcontractor or supplier

IV. Eligibility

To be classified as a certified DOBE, suppliers should meet the following qualifications: (1) be at least 51 percent owned, operated, managed, and controlled by individuals with a disability; (2) be either a U.S. citizen or lawful permanent resident; (3) exercise independence from any other business enterprise; (4) have its principal place of business (headquarters) in the United States; and (5) have been formed as a legal entity in the United States.

The Program will recognize DOBE firms from various certifying agencies and/or organizations around the country. The Program will recognize DOBE firms from the following list of external certifying entities (but not limited to):

- Veterans Administration VetBiz Registry
 - Service Disabled Veteran Owned Small Business (SDVOSB)
- City of Houston, Office of Small Business Opportunity
 - Persons with Disabilities Business Enterprise (PDBE)
- South Central Texas Regional Certification Agency
 - Disabled Individual Business Enterprise (DIBE)
- Louisiana Economic Development
 - Service Connected Disabled Veteran Owned Small Entrepreneurship

Note: METRO will also accept certifications from other city/state municipalities and organizations that meet the eligibility qualifications. This list will be updated as appropriate.

V. Accountability

The effectiveness of the Program will be measured by a review of the data collected indicating DOBE Prime, subcontractor and supplier participation during the solicitation process and contract/Purchase Order awards. Prior to the implementation of the Program, a baseline will be

METRO Disability Owned Business Enterprise (DOBE) Program

established based on the identification of DOBEs in METRO's Small Business Enterprise directory and participation on prior contracts.

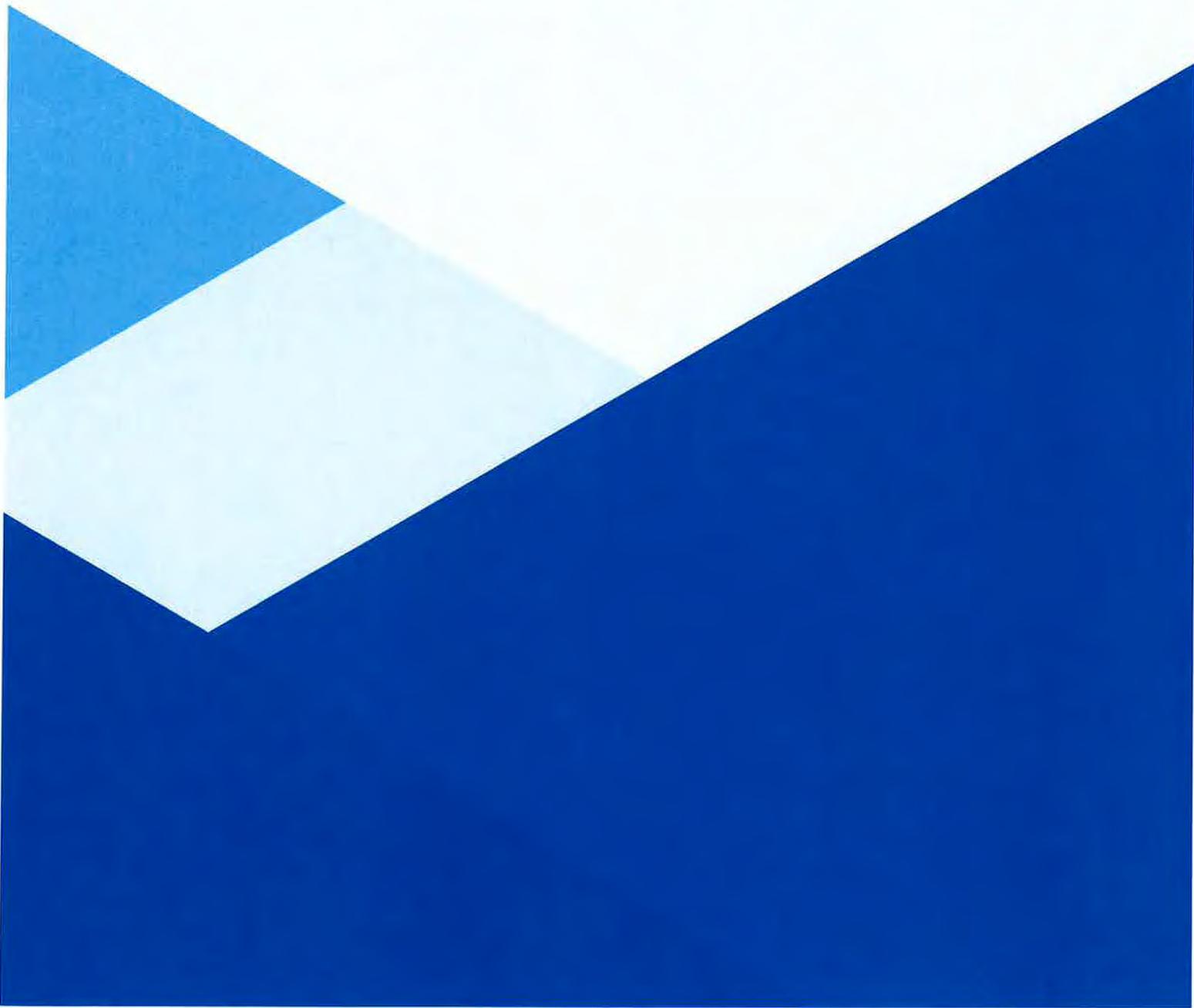
VI. Directory

METRO will create a Disability Owned Business Enterprise (DOBE) Directory ("Directory") that lists DOBE certified firms. Each business listing will contain such items as the business name, contact person, address, phone number, legal structure of the business, and details concerning the company's business capabilities. The North American Industrial Classification System (NAICS) will be identified for each company, where applicable and the Directory will be continuously updated and maintained with online access available to Bidders and Proposers.

This Directory will be utilized to source, facilitate, identify and ensure VOBs with capabilities relevant to general contracting requirements have equal access to procurement opportunities.



RideMETRO.org



METRO

Veteran-Owned Business Enterprise (VOBE) Program

OCTOBER 2022



[RideMETRO.org](https://www.RideMETRO.org)



METRO Veteran Owned Business Enterprise (VOBE) Program

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METRO Veteran Owned Business Enterprise (VOBE) Program

I. Policy

METRO'S policy is to promote equal opportunity, inclusion, and nondiscrimination in all its procurement matters. METRO's Veteran Owned Business Enterprise Program (VOBE) Program ("Program") was created to help ensure veteran owned firms have equal access to opportunities in procurement and contracting at METRO. Through existing procurement practices and procedures, the Program will allow METRO to target VOB participation more effectively and help ensure access to opportunities relating to METRO's contracting and procurement. The Program will monitor and track participation on locally and federally funded projects.

The Program will not be used to discriminate against any company or groups of companies. The purpose of the Program is to create a level playing field on which VOB firms can compete fairly in all facets of METRO's procurement activities.

The VOB Program is separate from METRO's Small Business Enterprise (SBE) and Disadvantaged Business Enterprise (DBE) Programs. Nothing in the Program should be construed to give a Bidder or Proposer a property interest in any proposal, bid or contract prior to the Board of Directors' award of the contract and compliance with all statutory and legal requirements.

II. Definitions

Veteran Owned Business Enterprise (VOBE) – A VOB business must (1) be a sole proprietorship, partnership or corporation at least 51% owned, operated and controlled by an individual who served in the United States active military, naval, or air service, and who was discharged or released under conditions other than dishonorable, and who has at least 51% ownership in applicant firm; (2) be either a U.S. citizen or lawful permanent resident; (3) exercise independence from any other business enterprise; (4) have its principal place of business (headquarters) in the United States; and (5) have been formed as a legal entity in the United States.

Veteran Owned Business Enterprise (VOBE) Program – The Metropolitan Transit Authority of Harris County, Texas (METRO) Veteran Owned Business Enterprise (VOBE) Program was adopted by the METRO Board of Directors in September 2022. The purpose of this program is to ensure access to procurement opportunities for veteran owned businesses and to promote equal opportunity and fairness in all procurement matters, in accordance with state and federal laws.

Bidder – Any person or entity that submits a bid to provide labor, goods or services to METRO by contract in response to a solicitation by METRO competitive bids.

METRO Veteran Owned Business Enterprise (VOBE) Program

Contractor – Any person or business entity that shall enter a contract with METRO, including all partners and joint ventures of such person or business entity.

Disadvantaged Business or Disadvantaged Business Enterprise (DBE) – A voluntary designation of a for-profit small business concern that is at least 51 percent owned by one or more individuals who are socially and economically disadvantaged or, in the case of a corporation, in which 51 percent of the stock is owned by one or more of such individuals and whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it. METRO employs the definition of “socially and economically disadvantaged” as found in 49 Code of Federal Regulations (CFR) Part 26 Section 26.5. Disadvantaged Business Enterprises satisfy METRO’s Small Business goals. To qualify as a Disadvantaged Business, the business entity must necessarily meet the requirements of a Small Business herein. (See METRO’s Disadvantaged Business Enterprise Program for DBE guidelines and procedures).

METRO Small Business Enterprise or SBE Program – A goal-oriented Program to provide full and fair procurement opportunities to METRO Certified Small Business Enterprises.

Prime Contractor – A Contractor who receives a contract from METRO for goods or services and has the primary responsibility for execution of the contract. The Prime Contractor may subcontract portions of the required work to subcontractors.

Program – The Veteran Owned Business Enterprise (VOBE) Program of the Metropolitan Transit Authority of Harris County, Texas.

Proposer – Any person or entity that submits a proposal to provide labor, goods, or services to METRO by contract in response to a request for proposal, request for qualification or competitive bid.

Subcontractor – Any business providing goods, labor, or services to a Contractor, if such goods, labor, or services are procured or used in fulfillment of the Contractor’s obligations arising from a contract with METRO.

III. Scope

The goal of METRO’s Veteran Owned Business Enterprise (VOBE) Program is to provide veteran owned businesses with a full and fair opportunity to compete for procurements opportunities at METRO. Therefore, by design, the Program’s applicability is sufficiently broad to ensure equal access to procurement opportunities and the incorporation of inclusive practices, while requiring competitiveness and quality of work.

As is METRO’s policy, the Program will require competitive pricing (where allowed by law), including qualifications and demonstrated competencies in the selection of all Contractors and their subcontractors.

METRO Veteran Owned Business Enterprise (VOBE) Program

The Office of Economic Business Opportunity (OEBO) will administer the Program on behalf of METRO. The Program's most common application will be toward locally funded procurement opportunities.

Implementation of the Program will be conducted in phases. During the initial phase, the Program will build capacity through outreach, technical assistance, and business development efforts to identify ready, willing, and able VOB firms that can provide the products and services required by METRO.

As the capacity of ready, willing, and able VOB firms grows, the Program will:

- Identify VOB firms that could be utilized on METRO's informal procurement opportunities
- Investigate procurement language that could promote the utilization of these firms
- Establish participation goals on locally funded, formal procurements

The Program will track and report VOB participation on solicitations and contracts in the capacity of Prime, subcontractor or supplier.

IV. Eligibility

To be classified as a certified VOB, suppliers should meet the following qualifications: (1) be a sole proprietorship, partnership or corporation at least 51% owned, operated and controlled by an individual who served in the United States active military, naval, or air service, and who was discharged or released under conditions other than dishonorable, and who has at least 51% ownership in applicant firm; (2) be either a U.S. citizen or lawful permanent resident; (3) exercise independence from any other business enterprise; (4) have its principal place of business (headquarters) in the United States; and (5) have been formed as a legal entity in the United States. The Program will recognize VOB firms from the following list of external certifying entities (but not limited to):

- Veterans Administration VetBiz Registry
 - Veteran Owned Small Business (VOSB)
- South Central Texas Regional Certification Agency
 - Veteran Business Enterprise (VBE)
- Louisiana Economic Development
 - Veteran Owned Small Entrepreneurship

Note: METRO will also accept certifications from other city/state municipalities and organizations that meet the eligibility qualifications. This list will be updated as appropriate.

METRO Veteran Owned Business Enterprise (VOBE) Program

V. Accountability

The effectiveness of the Program will be measured by a review of the data collected indicating VOB Prime, subcontractor and supplier participation during the solicitation process and contract/Purchase Order awards. Prior to the implementation of the Program, a baseline will be established based on the identification of VOBs in METRO's Small Business Enterprise directory and participation on prior contracts.

VI. Directory

METRO will create a Veteran Owned Business Enterprise (VOBE) Directory ("Directory") that lists VOB certified firms. Each business listing will contain such items as the business name, contact person, address, phone number, legal structure of the business, and details concerning the company's business capabilities. The North American Industrial Classification System (NAICS) will be identified for each company, where applicable, and the Directory will be continuously updated and maintained with online access available to Bidders and Proposers.

This Directory will be utilized to source, facilitate, identify and ensure VOB firms with capabilities relevant to general contracting requirements have equal access to procurement opportunities.



RideMETRO.org



A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH FASTENAL COMPANY FOR MAINTENANCE, REPAIR AND OPERATIONS SUPPLIES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires the purchase of maintenance, repair and operations supplies; and

WHEREAS, pursuant to Resolution 1998-148, the METRO Board of Directors (“Board of Directors”) authorized METRO to enter into an interlocal agreement with OMNIA Partners (formerly, the Cooperative Purchasing Network and U.S. Communities) for participation in its cooperative purchasing program, which program satisfies METRO’s procurement requirements; and

WHEREAS, management recommends that METRO enter into a one (1) year contract with two (2) options to extend the contract term for an additional one (1) year period with Fastenal Company through METRO’s participation in the cooperative purchasing program of OMNIA Partners for METRO to purchase these maintenance, repair and operations supplies, with a maximum contract amount of \$608,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to negotiate and execute a one (1) year contract with two (2) options to extend the contract term for an additional one (1) year period with Fastenal Company through METRO’s participation in the cooperative purchasing program of OMNIA Partners for METRO to purchase maintenance, repair and operations supplies, with a maximum contract amount of \$608,000.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonii V. Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH EACH OF NILFISK, BRIGGS EQUIPMENT, AND REEDER DISTRIBUTORS INC. FOR VARIOUS TOOLS AND EQUIPMENT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires the purchase of walk behind floor scrubbers, off-road equipment, and bus and wheel lifts to support operations at METRO’s bus operating facilities and Field Service Center; and

WHEREAS, pursuant to Resolution 1998-148, METRO entered into an intergovernmental agreement with the Houston-Galveston Area Council (“H-GAC”) for participation in H-GAC’s Cooperative Purchasing Program; and

WHEREAS, pursuant to Resolution 2003-66, METRO entered into an Interlocal Participation Agreement with the Texas Local Government Purchasing Cooperative (“Cooperative”), which allows METRO to utilize the BuyBoard online purchasing system to procure various products, equipment and services as a participant in a cooperative purchasing program established by the Cooperative; and

WHEREAS, purchases through H-GAC’s Cooperative Purchasing Program and the BuyBoard online purchasing system satisfy METRO’s procurement requirements because the underlying contracts with the vendors of H-GAC’s Cooperative Purchasing Program and the BuyBoard online purchasing system are competitively procured; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a contract with each of Nilfisk through its participation in H-GAC’s Cooperative Purchasing Program for the purchase of these walk behind floor scrubbers, with a base contract amount of \$150,345, and an owner-controlled contingency of \$15,034.50, for a maximum contract amount of \$165,379.50; Briggs Equipment through its participation in the BuyBoard online purchasing system for the purchase of these off-road equipment, with a base contract amount of \$434,951, and an owner-controlled contingency of \$43,495.10, for a maximum contract amount of \$478,446.10; and Reeder Distributors Inc. through its participation in the BuyBoard online purchasing system for the purchase of these bus and wheel lifts, with a base contract amount of

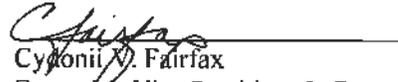
\$549,755.90, and an owner-controlled contingency of \$54,975.59, for a maximum contract amount of \$604,731.49.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with each of Nilfisk through its participation in H-GAC's Cooperative Purchasing Program for the purchase of walk behind floor scrubbers, with a base contract amount of \$150,345, and an owner-controlled contingency of \$15,034.50, for a maximum contract amount of \$165,379.50; Briggs Equipment through its participation in the BuyBoard online purchasing system for the purchase of various off-road equipment, with a base contract amount of \$434,951, and an owner-controlled contingency of \$43,495.10, for a maximum contract amount of \$478,446.10; and Reeder Distributors Inc. through its participation in the BuyBoard online purchasing system for the purchase of various bus and wheel lifts, with a base contract amount of \$549,755.90, and an owner-controlled contingency of \$54,975.59, for a maximum contract amount of \$604,731.49.

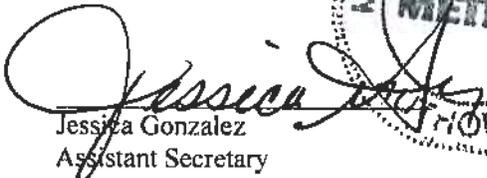
Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.


Cydonii W. Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:


Jessica Gonzalez
Assistant Secretary



METROPOLITAN TRANSIT
AUTHORITY
METRO.


Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE AN AMENDMENT TO THE INTERLOCAL AGREEMENT WITH HARRIS COUNTY TO EXTEND PARK AND RIDE SERVICE IN BAYTOWN, TEXAS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2007-72, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) entered into an interlocal agreement with Harris County, Texas (“Harris County”) on October 1, 2007, for METRO to provide commuter service from a park and ride lot in Baytown, Texas to various destinations in Houston, Texas; and

WHEREAS, the interlocal agreement is scheduled to expire on April 1, 2024 and Harris County has requested that METRO continue operating such service; and

WHEREAS, management recommends that METRO amend the interlocal agreement with Harris County for park and ride service in Baytown, Texas to extend the contract term for an additional year through March 31, 2025, and to decrease the annual pricing for such services to \$58,572.13 to reflect the current ridership and fare revenue levels on the route.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute an amendment to the interlocal agreement with Harris County for park and ride service from Baytown, Texas to Houston, Texas, to extend the contract term for an additional year through March 31, 2025, and to decrease the annual pricing for such services to \$58,572.13.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonii M. Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE AN AMENDMENT TO THE INTERLOCAL COOPERATION CONTRACT WITH THE TEXAS GENERAL LAND OFFICE TO EXTEND THE CONTRACT TERM FOR NATURAL GAS, AND TO INCREASE THE MAXIMUM CONTRACT AMOUNT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2016-96, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) entered into an Interlocal Cooperation Contract with the Texas General Land Office for the provision of natural gas; and

WHEREAS, such contract is set to expire on January 1, 2024, and METRO requires the continued provision of natural gas; and

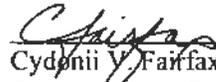
WHEREAS, management recommends that METRO enter into an amendment of METRO’s existing Interlocal Cooperation Contract with the Texas General Land Office to extend the contract term from January 1, 2024 to December 31, 2025 to continue providing natural gas, and to increase the maximum contract amount by \$600,000, resulting in a new maximum contract amount of \$1,897,894.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute an amendment of METRO’s existing Interlocal Cooperation Contract with the Texas General Land Office to extend the contract term from January 1, 2024 to December 31, 2025 to continue providing natural gas, and to increase the maximum contract amount by \$600,000, resulting in a new maximum contract amount of \$1,897,894.

Section 2. This Resolution is effective immediately upon passage.

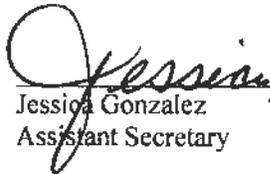
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonii V. Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH OFFICE FURNITURE CONNECTION FOR OFFICE FURNITURE AND CUBICLES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires the purchase of office furniture and cubicles; and

WHEREAS, pursuant to Resolution 2021-55, the METRO Board of Directors (“Board of Directors”) authorized METRO to enter into a cooperative purchasing agreement with Purchasing Cooperative of America (“PCA”) for participation in its cooperative purchasing program, which program satisfies METRO’s procurement requirements; and

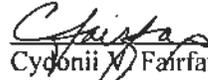
WHEREAS, management recommends that METRO enter into a contract with Office Furniture Connection through METRO’s participation in the PCA’s cooperative purchasing program for METRO to purchase these office furniture and cubicles, with a maximum contract amount of \$332,380.39.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with Office Furniture Connection through METRO’s participation in the cooperative purchasing program of the Purchasing Cooperative of America for METRO to purchase office furniture and cubicles, with a maximum contract amount of \$332,380.39.

Section 2. This Resolution is effective immediately upon passage.

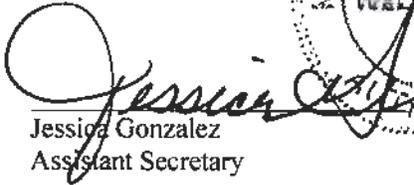
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

APPROVING CHANGES TO THE LIST OF EMPLOYEES AUTHORIZED TO MAKE TRANSFERS AND WITHDRAWALS OF FUNDS FROM METRO ACCOUNTS AND TO APPROVE AND EXECUTE ALL TRANSACTIONS, CONTRACTS AND ADMINISTRATIVE MATTERS NECESSARY ON BEHALF OF METRO SUBJECT TO CONCURRENCE BY METRO LEGAL AND, WHERE REQUIRED, FINAL BOARD APPROVAL, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Article IV, Section 3 of the Metropolitan Transit Authority of Harris County, Texas (“METRO”) Bylaws, the METRO Board of Directors may designate authorized representatives to make transfers and withdrawals of funds from METRO accounts; and

WHEREAS, Article III, Section 1 of METRO’s Bylaws requires that all contracts be executed by either the Chair of the Board or the President & CEO, attested by the Secretary or an Assistant Secretary and approved by the Chief Financial Officer and the General Counsel or their designated representatives; and

WHEREAS, President & CEO Thomas C. Lambert has announced his retirement from METRO at the end of the year and the METRO Board of Directors desires to update its banking authorizations to remove President & CEO Lambert as a signatory, and to authorize Deputy CEO Tom Jasien to make transfers and withdrawals of funds from METRO accounts and to approve and execute all transactions, contracts, and administrative matters necessary on behalf of METRO, subject to compliance with METRO policies and procedures and applicable laws, including approval of contracts by the General Counsel or her designated representatives and, where required, the Board and a requirement that final Board approval be obtained for any personnel actions involving a member of the executive management team or organizational changes; and

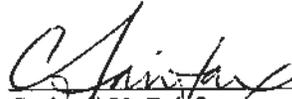
WHEREAS, such authorization shall be effective following President & CEO Lambert’s retirement from METRO on December 31, 2023 and until the date on which the Board has appointed a new President & CEO.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby removes President & CEO Lambert as a signatory on METRO's accounts, and authorizes Deputy CEO Jasien to make transfers and withdrawals of funds from METRO accounts and to approve and execute all transactions, contracts, and administrative matters necessary on behalf of METRO, subject to compliance with METRO policies and procedures and applicable laws, including approval of contracts by the General Counsel or her designated representatives and, where required, the Board, and a requirement that final Board approval be obtained for any personnel actions involving a member of the executive management team or organizational changes.

Section 2. This Resolution shall be effective on January 1, 2024 and until the date on which the METRO Board of Directors has appointed a new President & CEO.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydoni V. Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE A DEVELOPMENT AGREEMENT WITH PARAGON PROJECT RESOURCES, INC. FOR A JOINT DEVELOPMENT/TRANSIT-ORIENTED DEVELOPMENT PROJECT AT THE ADDICKS PARK & RIDE, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) desires a partner to develop a Joint Development/Transit-Oriented Development project at METRO’s Addicks Park & Ride facility, which may include transforming the location to a regional mixed-use destination that incorporates placemaking and includes housing, retail, entertainment, green space and open space; and

WHEREAS, METRO issued a Request for Proposals for such partner and Paragon Project Resources, Inc. (“Developer”) was determined by an executive evaluation committee to offer the most advantages and best overall value to METRO based on the evaluation criteria; and

WHEREAS, management recommends that METRO negotiate a development agreement with Paragon Project Resources, Inc. to develop a Joint Development/Transit-Oriented Development project at METRO’s Addicks Park & Ride facility, subject to further Board approval; and

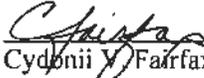
WHEREAS, the development agreement, at a minimum, should include a preliminary site plan showing building layout and dimensions, parking, landscaping, and access, cost estimates and project data in sufficient detail to permit adequate financial analysis by METRO, a detailed financial plan, and a detailed community engagement plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate a development agreement with Paragon Project Resources, Inc. to develop a Joint Development/Transit-Oriented Development project at METRO’s Addicks Park & Ride facility, subject to further Board approval.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary



METROPOLITAN TRANSIT
AUTHORITY



Sanjay Ramabhadran
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH MAIN LANE INDUSTRIES, LTC. TO PROVIDE CONSTRUCTION SERVICES FOR BUS STOP IMPROVEMENTS TO SEGMENTS 1 AND 3 OF THE WESTHEIMER BOOST 82 PROJECT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires construction services for bus stop improvements to Segments 1 and 3 of the Westheimer BOOST 82 Project; and

WHEREAS, METRO issued a Competitive Sealed Proposal for such construction services and Main Lane Industries, Ltd. was determined to offer the most advantages and best overall value based on the evaluation criteria; and

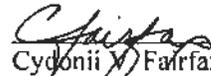
WHEREAS, management recommends that METRO enter into a two (2) year contract with Main Lane Industries, Ltd. to provide these construction services for bus stop improvements to Segments 1 and 3 of the Westheimer BOOST 82 Project, with a base contract amount of \$8,599,423.65, and an owner-controlled contingency of \$859,942.37, for a maximum contract amount of \$9,459,366.02.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a two (2) year contract with Main Lane Industries, Ltd. to provide construction services for bus stop improvements to Segments 1 and 3 of the Westheimer BOOST 82 Project, with a base contract amount of \$8,599,423.65, and an owner-controlled contingency of \$859,942.37, for a maximum contract amount of \$9,459,366.02.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 14th day of December, 2023
APPROVED this 14th day of December, 2023

ATTEST:



Jessica Gonzalez
Assistant Secretary





Sanjay Ramabhadran
Chair