ACCEPTING THE APRIL 2024 WORKING COMMITTEE REPORTS, FINANCIAL AND INVESTMENT REPORTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, certain committees of the Metropolitan Transit Authority of Harris County, Texas Board of Directors (the "Board of Directors") held meetings in April 2024; and

WHEREAS, each such committee has provided the Board of Directors with a monthly committee report; and

WHEREAS, the materials for this meeting of the Board of Directors include certain finance and audit-related reports and supporting documents, including the Compliance Report for the period ended March 31, 2024, the April 2024 Sales & Use Tax Report, the March 2024 Investment Report, the March 2024 Debt Report, the March 2024 Monthly Performance Report, and the Monthly Report of the Chief Financial Officer dated April 18, 2024 (collectively, the "Finance and Audit materials"); and

WHEREAS, the Board of Directors has reviewed such materials, including the March 2024 Investment Report.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby accepts the April 2024 Finance and Audit Committee, Capital and Strategic Planning Committee, and Public Safety, Customer Service & Operations Committee monthly reports and the Finance and Audit materials, including the March 2024 Investment Report.

Cytonii V Eairfax Executive Vice President & General Counsel

PASSED this 25th day of April, 2024 APPROVED this 25th day of April, 2024

ATTEST:

Jessica Gonzalez Assistant Secretary

Elizabeth Gonzalez Brock

AUTHORIZING THE INTERIM PRESIDENT & CEO TO EXECUTE A CONTRACT WITH VICO MANUFACTURING INC. TO PROVIDE FABRICATION SERVICES FOR TICKET BOOTHS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires fabrication services for ticket booths in support of its Fare System Implementation program; and

WHEREAS, METRO issued an Invitation for Bids for such fabrication services and Vico Manufacturing Inc. was the only firm that submitted a bid and such bid was determined to be responsive, responsible and reasonably priced; and

WHEREAS, management recommends that METRO enter into a contract with Vico Manufacturing Inc. to provide these fabrication services for ticket booths in support of its Fare System Implementation program, with a maximum contract amount of \$317,920.55.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to execute a contract with Vico Manufacturing Inc. to provide fabrication services for ticket booths in support of its Fare System Implementation program, with a maximum contract amount of \$317,920.55.

ydonii V Fairfax

Executive Vice President & General Counsel

PASSED this 25th day of April, 2024 APPROVED this 25th day of April, 2024

ATTEST:

Jessica Gonzalez Assistant Secretary Elizabeth Gonzalez Brock

AUTHORIZING THE INTERIM PRESIDENT & CEO TO EXECUTE A CONTRACT WITH DIVINE TOUCH COMMERCIAL CLEANING SERVICES TO PROVIDE CLEANING AND DISINFECTING SERVICES FOR LIGHT RAIL VEHICLES AT VARIOUS STATIONS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires cleaning and disinfecting services for its light rail vehicles at various locations; and

WHEREAS, METRO issued an Invitation for Bids for such cleaning and disinfecting services and Divine Touch Commercial Cleaning Services was the lowest responsive and responsible bidder of all those that submitted bids; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with two (2) options to extend the contract term for an additional one (1) year period with Divine Touch Commercial Cleaning Services to provide these cleaning and disinfecting services for its light rail vehicles at various locations, with a maximum contract amount of \$876,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to execute a three (3) year contract with two (2) options to extend the contract term for an additional one (1) year period with Divine Touch Commercial Cleaning Services to provide cleaning and disinfecting services for its light rail vehicles at various locations, with a maximum contract amount of \$876,000.

Cytonii V Edirfax

Executive Vice President & General Counsel

PASSED this 25th day of April, 2024 APPROVED this 25th day of April, 2024

ATTEST:

Jessica Gonzalez

Assistant Secretary

Elizabeth Gonzalez Brock

AUTHORIZING CERTAIN REVISIONS TO METRO'S INVESTMENT POLICY, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, Section 2256.005 of the Texas Public Funds Investment Act (the "Act") requires the Metropolitan Transit Authority of Harris County, Texas ("METRO") Board of Directors ("Board of Directors") to designate individuals responsible for the investment of METRO's funds, as investment officers, consistent with METRO's Investment Policy; and

WHEREAS, in accordance with METRO's Investment Policy, such investment authority granted to the investment officer is effective until rescinded by the Board of Directors; and

WHEREAS, as a result of certain personnel changes, management recommends that the Board of Directors update Schedule 2 "List of Investment Officers" of METRO's Investment Policy as outlined in Exhibit A; and

WHEREAS, management further recommends that the Board of Directors revise Section 6.0 of METRO's Investment Policy to provide that the authority granted to investment officers automatically terminates upon expiration of an officer's term or employment, or if an investment management firm, upon expiration of the firm's contract, consistent with the Act, as outlined in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby authorizes the proposed revisions to METRO's Investment Policy to update the list of authorized investment officers and to provide that the authority granted to investment officers automatically terminates upon expiration of an officer's term or employment, or if an investment management firm, upon expiration of the firm's contract, consistent with the Act, as outlined in Exhibit A.

ydonii V/Fairfax

Executive Vice President & General Counsel

PASSED this 25th day of April, 2024 APPROVED this 25th day of April, 2024

ATTEST:

Jessica Gonzalez

Assistant Secretary

Elizabeth Gonzalez Brock

AUTHORIZING THE INTERIM PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH SUN LIFE COMPANY TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR GROUP BASIC LIFE, ACCIDENTAL DEATH AND DISMEMBERMENT, SHORT-TERM DISABILITY, AND LONG-TERM DISABILITY INSURANCE AND FAMILY MEDICAL LEAVE AND AMERICANS WITH DISABILITIES ACT LEAVE MANAGEMENT SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2023-54, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into a three (3) year contract with Sun Life Company to provide Group Basic Life, Accidental Death and Dismemberment, Short-Term Disability, and Long-Term Disability insurance and family medical leave and Americans with Disabilities leave management services for METRO's employees, with a maximum contract amount of \$3,373,009; and

WHEREAS, METRO has utilized one (1) year of services under the existing contract, and due to an oversight, the cost of the remaining years was inadvertently not included in the Request for Board action; and

WHEREAS, in light of the foregoing, management recommends that METRO enter into a contract modification with Sun Life Company to increase the maximum contract amount by \$6,746,018, resulting in a new maximum amount of \$10,119,027, for Group Basic Life, Accidental Death and Dismemberment, Short-Term Disability, and Long-Term Disability insurance and family medical leave and Americans with Disabilities leave management services.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to negotiate and execute a contract modification with Sun Life Company to increase the maximum contract amount by \$6,746,018, resulting in a new maximum amount of \$10,119,027, for Group Basic Life, Accidental Death and Dismemberment, Short-Term Disability, and Long-Term Disability insurance and family medical leave and Americans with Disabilities leave management services.

ydonii V Eairfa

Executive Vice President & General Counsel

PASSED this 25th day of April, 2024 APPROVED this 25th day of April, 2024

ATTEST:

essica Gonzalez Assistant Secretary Elizabeth Gonzalez Brock

AUTHORIZING THE INTERIM PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH SUN LIFE FINANCIAL TO PROVIDE DENTAL SERVICES FOR NON-REPRESENTED EMPLOYEES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires dental services for its non-represented employees; and

WHEREAS, Gallagher Benefit Services, Inc., METRO's broker of record, issued a Request for Proposals for such dental services for METRO's non-represented employees and presented their evaluation of said proposals to METRO; and

WHEREAS, following METRO's review of the proposals for such dental services, the proposal from Sun Life Financial was determined by METRO to offer the most advantages and best overall value; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with Sun Life Financial to provide these dental services for METRO's non-represented employees, with a maximum contract amount of \$3,585,207.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to negotiate and execute a three (3) year contract with Sun Life Financial to provide dental services for METRO's non-represented employees, with a maximum contract amount of \$3,585,207.

Executive Vice President & General Counsel

PASSED this 25th day of April, 2024 APPROVED this 25th day of April, 2024

ATTEST:

Assistant Secretary

Elizabeth Gonzalez Brock

AUTHORIZING THE INTERIM PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH MEMORIAL HERMANN MEDICAL GROUP TO EXERCISE AN OPTION TO EXTEND THE CONTRACT TERM FOR METROLIFT PARATRANSIT ELIGIBILITY ASSESSMENT SERVICES, AND TO INCREASE THE MAXIMUM CONTRACT AMOUNT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2019-28, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into a four (4) year contract with Memorial Hermann Medical Group to provide METROLift paratransit eligibility assessment services, with two (2) options to extend the contract term for an additional one (1) year period subject to Board approval, and a maximum contract amount of \$1,210,040; and

WHEREAS, pursuant to Resolution 2023-58, METRO entered into a modification of its existing contract with Memorial Hermann Medical Group to exercise an option to extend the contract for an additional one (1) year period and to increase the maximum contract amount by \$330,397.60, resulting in a new maximum contract amount of \$1,540,437.60; and

WHEREAS, such contract is set to expire in August of 2024 and METRO requires continued METROLift paratransit eligibility assessment services; and

WHEREAS, management recommends that METRO enter into a contract modification with Memorial Hermann Medical Group to exercise the second option to extend the contract term for an additional one (1) year period to provide these METROLift paratransit eligibility assessment services, and to increase the maximum contract amount by \$330,397.60, resulting in a new maximum amount of \$1,870,835.20.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to negotiate and execute a contract modification with Memorial Hermann Medical Group to exercise an option to extend the contract term for an additional one (1) year period to provide METROLift paratransit

eligibility assessment services, and to increase the maximum contract amount by \$330,397.60, resulting in a new maximum amount of \$1,870,835.20.

Cytonii V Eairfax Executive Vice President & General Counsel

PASSED this 25th day of April, 2024 APPROVED this 25th day of April, 2024

ATTEST:

Assistant Secretary

Elizabeth Gonzalez Brock

AUTHORIZING THE INTERIM PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A SOLE SOURCE CONTRACT WITH SEON DESIGN (USA) CORP DBA MOBILEVIEW FOR THE PURCHASE OF SAFE FLEET NETWORK VIDEO RECORDERS AND RELATED PERIPHERALS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires the purchase of fifty (50) Safe Fleet network video recorders and related peripherals to replace existing cameras that have reached the end of their useful life; and

WHEREAS, Seon Design (USA) Corp DBA Mobileview is the only firm that can provide Safe Fleet network video recorders and related peripherals that are compatible with METRO's existing cameras; and

WHEREAS, in light of the foregoing, management recommends that METRO enter into a sole source contract with Seon Design (USA) Corp DBA Mobileview for METRO to purchase fifty (50) Safe Fleet network video recorders and related peripherals, with a maximum contract amount of \$194,345.51.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to negotiate and execute a sole source contract with Seon Design (USA) Corp DBA Mobileview for METRO to purchase fifty (50) Safe Fleet network video recorders and related peripherals, with a maximum contract amount of \$194,345.51.

ydonii V Eairfax

Executive Vice President & General Counsel

PASSED this 25th day of April, 2024 APPROVED this 25th day of April, 2024

ATTEST:

lessica Gonzalez

Assistant Secretary

Elizabeth Gonzalez Brock

Chair

METRO

APPROVING THE PROPOSED JUNE 2024 SERVICE CHANGES AND SERVICE EQUITY ANALYSIS EVALUATING SUCH CHANGES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") implements regular service changes during the year, typically in or around January, May/June, and August, after a public hearing is held in accordance with the requirements of the Federal Transit Administration Circular 4702.1B and to comply with Part 21 of Title 49 of the Code of Federal Regulations, including after analyzing the changes to ensure that they will not result in a disparate impact based on race, color, or national origin or disproportionate burdens to low income populations, or examining the availability of alternatives and avoiding, minimizing or mitigating impacts where practicable under Title VI; and

WHEREAS, it is proposed that METRO make certain modifications including hiring additional bus operators, modifying routes for local and commuter bus services, improving on time performance and adjusting running time for local bus service, and addressing overloads and improving on time performance on local bus routes and Park & Ride services (collectively, the "June 2024 Service Changes"); and

WHEREAS, METRO has conducted a service equity analysis which determined that such changes will not have a disparate impact based on race, color, or national origin or disproportionate burden to low income populations; and

WHEREAS, METRO held a public hearing on April 3, 2024 to discuss the proposed June 2024 Service Changes which are expected to have an estimated financial impact of \$1,538,000 in operating costs in fiscal year 2024 and an annualized cost of \$4,934,000 in fiscal year 2025; and

WHEREAS, following such public participation, management has reported the findings of the service equity analysis and a summary of the public comments on the proposed changes to the Public Safety, Customer Service and Operations Committee (the "Committee") of the METRO Board of Directors (the "Board of Directors") and management and the Committee recommend that the Board of Directors approve

the proposed June 2024 Service Changes and the service equity analysis evaluating such changes, after reviewing and considering such information.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 2. This Resolution is effective immediately upon passage.

Section 1. The Board of Directors hereby approves the proposed June 2024 Service Changes and service equity analysis evaluating such changes, as outlined in the presentation attached hereto as Exhibit A.

ytonii V Eairfax

Executive Vice President & General Counsel

PASSED this 25th day of April, 2024 APPROVED this 25th day of April, 2024

ATTEST:

ess ca Gonzalez

Sistant Secretary

Elizabeth Gonzalez Brock

AUTHORIZING THE INTERIM PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH EACH OF HUITT-ZOLLARS, INC., ZARINKELK ENGINEERING SERVICES INC., H2B, INC., LOCKWOOD, ANDREWS & NEWNAM, INC., AND PARSONS TRANSPORTATION GROUP INC. TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR TRANSIT FACILITIES AND IMPROVEMENT PROJECTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2021-122, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into a five (5) year contract with each of Huitt-Zollars, Inc., Zarinkelk Engineering Services Inc., H2B, Inc., Lockwood, Andrews & Newnam, Inc., and Parsons Transportation Group Inc. to provide architectural/engineering design services for transit facilities and improvement projects on an as-needed basis, for a maximum contract amount of \$3,000,000, and aggregate not-to-exceed amount of \$15,000,000; and

WHEREAS, in order to complete the execution of work on key initiatives in progress by the consultants and to maintain continuity in alignment with METRO's business objectives, a modification to increase contract capacity is necessary while a new procurement is undertaken; and

WHEREAS, in light of the foregoing, management recommends that METRO enter into a contract modification with each of Huitt-Zollars, Inc., Zarinkelk Engineering Services Inc., H2B, Inc., Lockwood, Andrews & Newnam, Inc., and Parsons Transportation Group Inc. to increase the maximum contract amount by \$750,000, resulting in a new maximum amount of \$3,750,000, and aggregate not-to-exceed amount of \$18,750,000, to continue to provide these architectural/engineering design services for transit facilities and improvement projects on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to negotiate and execute a contract modification with each of Huitt-Zollars, Inc., Zarinkelk Engineering Services Inc., H2B, Inc., Lockwood, Andrews & Newnam, Inc., and Parsons Transportation Group Inc. to increase the maximum contract amount by \$750,000, resulting in a new maximum amount of \$3,750,000,

and aggregate not-to-exceed amount of \$18,750,000, to continue to provide architectural/engineering design services for transit facilities and improvement projects on an as-needed basis.

Executive Vice President & General Counsel

PASSED this 25th day of April, 2024 APPROVED this 25th day of April, 2024

ATTEST:

Jessica Gonzalez Assistant Secretary

Elizabeth Gonzalez Brock

AUTHORIZING THE INTERIM PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH V&A CONSULTING ENGINEERS, INC. TO PROVIDE CORROSION CONTROL/STRAY TESTING SERVICES FOR THE METRORAIL, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires corrosion control/stray testing services for the METRORail on an as-needed basis; and

WHEREAS, METRO issued a Request for Qualifications for such corrosion control/stray testing services and V&A Consulting Engineers, Inc. was determined to be the most highly qualified firm that submitted a proposal and such proposal has been determined to be fair and reasonable; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with one (1) option to extend the contract term for an additional one (1) year period with V&A Consulting Engineers to provide these corrosion control/stray testing services for the METRORail, with a maximum contract amount of \$1,000,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to negotiate and execute a three (3) year contract with one (1) option to extend the contract term for an additional one (1) year period with V&A Consulting Engineers to provide corrosion control/stray testing services for the METRORail, with a maximum contract amount of \$1,000,000.

Cytonii V Eairfax

Executive Vice President & General Counsel

PASSED this 25th day of April, 2024 APPROVED this 25th day of April, 2024

lessica Gonzalez

Assistant Secretary

Elizabeth Gonzalez Brock

AUTHORIZING THE INTERIM PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH EACH OF BRIAN SMITH CONSTRUCTION INSPECTION, CONSOR ENGINEERS, LLC, EJES, INC., ISANI CONSULTANTS, LP, ARCADIS US, INC., AND LLOYD, SMITHA & ASSOCIATES, LLC TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR CONSTRUCTION MANAGEMENT SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2021-2, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into a four (4) year contract with each of Brian Smith Construction Inspection, CONSOR Engineers, LLC, and EJES, Inc. to provide construction management services for universal accessibility general construction projects, for a maximum contract amount of \$2,000,000, and aggregate not-to-exceed amount of \$6,000,000; and

WHEREAS, METRO also entered into a four (4) year contract with each of Isani Consultants, LP, Arcadis US, Inc., and Lloyd, Smitha & Associates, LLC to provide construction management services for universal accessibility BOOST projects, for a maximum contract amount of \$3,000,000, and aggregate not-to-exceed amount of \$9,000,000; and

WHEREAS, in order to complete the execution of work on key initiatives in progress by the consultants and to maintain continuity in alignment with METRO's business objectives, a modification to increase contract capacity is necessary while a new procurement is undertaken; and

WHEREAS, in light of the foregoing, management recommends that METRO enter into a contract modification with each of Brian Smith Construction Inspection, CONSOR Engineers, LLC, and EJES, Inc. to increase the maximum contract amount by \$1,500,000, resulting in a new maximum amount of \$3,000,000, and aggregate not-to-exceed amount of \$9,000,000, to continue to provide these construction management services for universal accessibility general construction projects; and

WHEREAS, management further recommends that METRO enter into a contract modification with each of Isani Consultants, LP, Arcadis US, Inc., and Lloyd, Smitha & Associates, LLC. to increase the maximum contract amount by \$1,500,000, resulting in a new maximum amount of \$4,500,000, and

aggregate not-to-exceed amount of \$13,500,000, to continue to provide these construction management services for universal accessibility BOOST projects.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to negotiate and execute a contract modification with each of: Brian Smith Construction Inspection, CONSOR Engineers, LLC, and EJES, Inc. to increase the maximum contract amount by \$1,500,000, resulting in a new maximum amount of \$3,000,000, and aggregate not-to-exceed amount of \$9,000,000, to continue to provide construction management services for universal accessibility general construction projects; and Isani Consultants, LP, Arcadis US, Inc., and Lloyd, Smitha & Associates, LLC. to increase the maximum contract amount by \$1,500,000, resulting in a new maximum amount of \$4,500,000, and aggregate not-to-exceed amount of \$13,500,000, to continue to provide construction management services for universal accessibility BOOST projects.

Cyclonii V Fairfax

Executive Vice President & General Counsel

PASSED this 25th day of April, 2024 APPROVED this 25th day of April, 2024

ATTEST:

essiva Gonzalez

Assistant Secretary

Elizabeth Gonzalez Brock