

A RESOLUTION

ACCEPTING THE MAY 2024 WORKING COMMITTEE REPORTS, FINANCIAL AND INVESTMENT REPORTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, certain committees of the Metropolitan Transit Authority of Harris County, Texas Board of Directors (the “Board of Directors”) held meetings in May 2024; and

WHEREAS, each such committee has provided the Board of Directors with a monthly committee report; and

WHEREAS, the materials for this meeting of the Board of Directors include certain finance and audit-related reports and supporting documents, including the Compliance Report for the period ended April 30, 2024, the May 2024 Sales & Use Tax Report, the April 2024 Investment Report, the April 2024 Debt Report, the April 2024 Monthly Performance Report, and the Monthly Report of the Chief Financial Officer dated May 15, 2024 (collectively, the “Finance and Audit materials”); and

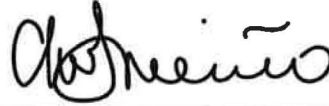
WHEREAS, the Board of Directors has reviewed such materials, including the April 2024 Investment Report.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby accepts the May 2024 Finance and Business Administration Committee, Audit & Human Resources Committee, Strategic Planning Committee, Public Safety Committee, and Customer Experience, Operations & Business Development Committee monthly reports and the Finance and Audit materials, including the April 2024 Investment Report.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Alva Treviño  
Executive Vice President &  
Acting General Counsel

PASSED this 23<sup>rd</sup> day of May, 2024  
APPROVED this 23<sup>rd</sup> day of May, 2024

ATTEST:



Jessica Gonzalez  
Assistant Secretary



Elizabeth Gonzalez Brock  
Chair

A RESOLUTION

AUTHORIZING THE INTERIM PRESIDENT & CEO TO EXECUTE A CONTRACT WITH ALBATROS NORTH AMERICA INC. FOR AUXILIARY POWER SUPPLY SPARE PARTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires the purchase of auxiliary power supply spare parts for its H3 light rail vehicle fleet; and

WHEREAS, METRO issued an Invitation for Bids for such auxiliary power supply spare parts and Albatros North America Inc. was the only firm that submitted a bid and such bid was determined to be responsive, responsible and reasonably priced; and

WHEREAS, management recommends that METRO enter into a one (1) year contract with Albatros North America Inc. for METRO to purchase these auxiliary power supply spare parts, with a maximum contract amount of \$986,419.16.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to execute a one (1) year contract with Albatros North America Inc. for METRO to purchase auxiliary power supply spare parts, with a maximum contract amount of \$986,419.16.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Alva Treviño  
Executive Vice President &  
Acting General Counsel

PASSED this 23<sup>rd</sup> day of May, 2024  
APPROVED this 23<sup>rd</sup> day of May, 2024

ATTEST:



Jessica Gonzalez  
Assistant Secretary



Elizabeth Gonzalez Brock  
Chair

A RESOLUTION

AUTHORIZING THE INTERIM PRESIDENT & CEO TO EXECUTE A CONTRACT WITH THE CLEANING SOURCE LLC FOR CONTINUOUS DAILY CLEANING AND SANITIZING SERVICES AT METRO'S COMFORT STATIONS AND RESTROOMS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires continuous daily cleaning and sanitizing services at its comfort stations and restrooms; and

WHEREAS, METRO issued an Invitation for Bids for such continuous daily cleaning and sanitizing services and The Cleaning Source LLC was the lowest responsive and responsible bidder of all those that submitted bids; and

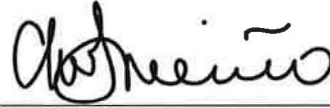
WHEREAS, management recommends that METRO enter into a two (2) year contract with two (2) options to extend the contract term for an additional one (1) year period with The Cleaning Source LLC to provide these continuous daily cleaning and sanitizing services at METRO's comfort stations and restrooms, with a maximum contract amount of \$953,832.88.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to execute a two (2) year contract with two (2) options to extend the contract term for an additional one (1) year period with The Cleaning Source LLC to provide continuous daily cleaning and sanitizing services at METRO's comfort stations and restrooms, with a maximum contract amount of \$953,832.88.

Section 2. This Resolution is effective immediately upon passage.

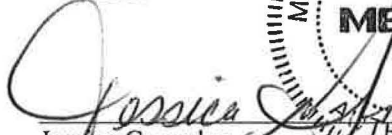
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Alva Treviño  
Executive Vice President &  
Acting General Counsel

PASSED this 23<sup>rd</sup> day of May, 2024  
APPROVED this 23<sup>rd</sup> day of May, 2024

ATTEST:



Jessica Gonzalez  
Assistant Secretary



Elizabeth Gonzalez Brock  
Chair

A RESOLUTION

AUTHORIZING THE INTERIM PRESIDENT & CEO TO EXECUTE A CONTRACT WITH WCA WASTE SYSTEMS INC. DBA GFL ENVIRONMENTAL FOR COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires collection, transportation and disposal of solid waste services for METRO’s operating and support facilities; and

WHEREAS, METRO issued an Invitation for Bids for such collection, transportation and disposal of solid waste services and WCA Waste Systems Inc. dba GFL Environmental was the lowest responsive and responsible bidder of all those that submitted bids; and

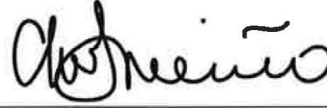
WHEREAS, management recommends that METRO enter into a three (3) year contract with WCA Waste Systems Inc. dba GFL Environmental to provide these collection, transportation and disposal of solid waste services for METRO’s operating and support facilities, with a maximum contract amount of \$823,962.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to execute a three (3) year contract with WCA Waste Systems Inc. dba GFL Environmental to provide collection, transportation and disposal of solid waste services for METRO’s operating and support facilities, with a maximum contract amount of \$823,962.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Alva Treviño  
Executive Vice President &  
Acting General Counsel

PASSED this 23<sup>rd</sup> day of May, 2024  
APPROVED this 23<sup>rd</sup> day of May, 2024

ATTEST:



Jessica Gonzalez  
Assistant Secretary



Elizabeth Gonzalez Brock  
Chair



A RESOLUTION

AUTHORIZING THE INTERIM PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH KPMG LLP FOR INDEPENDENT FINANCIAL AUDITING SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires independent financial auditing services to comply with certain financial accounting, reporting and audit requirements under various state and federal laws, including Subchapter J of Chapter 451 of the Texas Transportation Code, Section 2256.023 of the Texas Public Funds Investment Act, the Single Audit Act of 1984, the reporting procedures of the National Transit Database, and the Texas State Pension Review Board; and

WHEREAS, METRO issued a Request for Qualifications for such independent financial auditing services and KPMG LLP was determined by an evaluation committee to be the most qualified firm that submitted a proposal; and

WHEREAS, management recommends that METRO enter into a five (5) year contract with KPMG LLP to provide METRO with these independent financial auditing services, with a maximum contract amount of \$3,174,249.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to negotiate and execute a five (5) year contract with KPMG LLP to provide METRO with independent financial auditing services, with a maximum contract amount of \$3,174,249.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Alva Treviño  
Executive Vice President &  
Acting General Counsel

PASSED this 23<sup>rd</sup> day of May, 2024  
APPROVED this 23<sup>rd</sup> day of May, 2024

ATTEST:



Jessica Gonzalez  
Assistant Secretary



Elizabeth Gonzalez Brock  
Chair

A RESOLUTION

APPROVING A REVISION TO THE METRO SMALL BUSINESS ENTERPRISE PROGRAM TO UPDATE THE PERSONAL NET WORTH LIMIT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2005-107, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) operates a race and gender-neutral Small Business Enterprise (“SBE”) Program, and in compliance with Federal Transit Administration (“FTA”) regulations, a Disadvantaged Business Enterprise (“DBE”) Program, to provide additional opportunities for small businesses and to promote equal opportunity and fairness in all procurement matters; and

WHEREAS, as part of its SBE Program, METRO establishes small business goals annually on contracts with subcontracting opportunities and SBE capacity, and both certified SBEs and certified DBEs satisfy such goals; and

WHEREAS, the FTA has increased the personal net worth cap under its DBE program regulations from \$1,320,000 to \$2,047,000; and

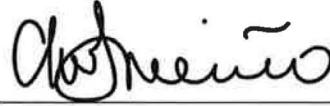
WHEREAS, based on the foregoing, management recommends that the METRO Board of Directors (“Board of Directors”) approve a revision of the METRO SBE Program to update the personal net worth cap to be consistent with the new FTA DBE Program personal net worth limit of \$2,047,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves a revision to the METRO Small Business Enterprise Program to update the personal net worth limit to \$2,047,000.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Alva Treviño  
Executive Vice President &  
Acting General Counsel

PASSED this 23<sup>rd</sup> day of May, 2024  
APPROVED this 23<sup>rd</sup> day of May, 2024

ATTEST:



Jessica Gonzalez  
Assistant Secretary



Elizabeth Gonzalez Brock  
Chair

A RESOLUTION

AUTHORIZING THE INTERIM PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH PREFERRED TECHNOLOGIES, LLC FOR UPGRADES TO METRO'S ACCESS CONTROL SECURITY SYSTEM, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires certain improvements to its access control security system, including cybersecurity enhancements that will, among other things, further secure parking areas and property, and new badge readers as part of METRO's planned fare collection system upgrade; and

WHEREAS, the State of Texas Department of Information Resources ("DIR") cooperative purchasing program has contracts for information technology products and services that satisfy METRO's competitive bidding requirements and can be used by METRO to procure such items; and

WHEREAS, management recommends that METRO enter into a one (1) year contract with Preferred Technologies, LLC through METRO's participation in the DIR cooperative purchasing program to purchase these upgrades to METRO's access control security system, with a maximum contract amount of \$1,525,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to negotiate and execute a one (1) year contract with Preferred Technologies, LLC through METRO's participation in the State of Texas Department of Information Resources cooperative purchasing program to provide upgrades to METRO's access control security system, with a maximum contract amount of \$1,525,000.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Alva Treviño  
Executive Vice President &  
Acting General Counsel

PASSED this 23<sup>rd</sup> day of May, 2024  
APPROVED this 23<sup>rd</sup> day of May, 2024

ATTEST:



Jessica Gonzalez  
Assistant Secretary



Elizabeth Gonzalez Brock  
Chair

A RESOLUTION

AUTHORIZING THE INTERIM PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A PURCHASE ORDER WITH TARKETT USA INCORPORATED FOR CARPET, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires the purchase of carpet to replace existing carpet on four (4) floors of its Administration Building that have reached the end of their useful life; and

WHEREAS, pursuant to Resolution 2003-66, METRO entered into an Interlocal Participation Agreement with the Texas Local Government Purchasing Cooperative (“Cooperative”), which allows METRO to utilize the BuyBoard online purchasing system to procure various products, equipment and services as a participant in a cooperative purchasing program established by the Cooperative; and

WHEREAS, purchases through the BuyBoard online purchasing system satisfy METRO’s procurement requirements because the underlying contracts with the vendors of the BuyBoard online purchasing system are competitively procured; and

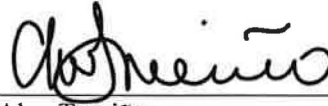
WHEREAS, management recommends that METRO issue a purchase order to Tarkett USA Incorporated through METRO’s participation in the BuyBoard online purchasing system for METRO to purchase carpet, with a base amount of \$369,752.45, and an owner-controlled contingency of \$36,975.25, for a maximum contract amount of \$406,727.70.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to negotiate and execute a purchase order with Tarkett USA Incorporated through METRO’s participation in the BuyBoard online purchasing system for METRO to purchase carpet, with a base amount of \$369,752.45, and an owner-controlled contingency of \$36,975.25, for a maximum contract amount of \$406,727.70.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



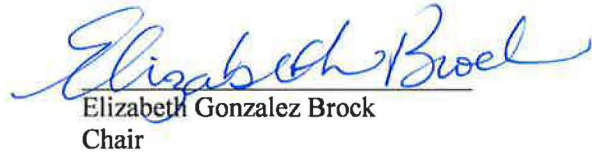
Alva Treviño  
Executive Vice President &  
Acting General Counsel

PASSED this 23<sup>rd</sup> day of May, 2024  
APPROVED this 23<sup>rd</sup> day of May, 2024

ATTEST:



Jessica Gonzalez  
Assistant Secretary



Elizabeth Gonzalez Brock  
Chair



A RESOLUTION

AUTHORIZING THE INTERIM PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A PURCHASE ORDER WITH OFFICE FURNITURE CONNECTION FOR CUBICLES AND FURNITURE, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires the purchase of cubicles and furniture to replace existing cubicles and furniture on the 4<sup>th</sup> floor at its Administration Building that have reached the end of their useful life; and

WHEREAS, pursuant to Resolution 2021-55, the METRO Board of Directors (“Board of Directors”) authorized METRO to enter into a cooperative purchasing agreement with Purchasing Cooperative of America (“PCA”) for participation in its cooperative purchasing program, which program satisfies METRO’s procurement requirements; and

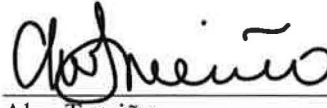
WHEREAS, management recommends that METRO issue a purchase order to Office Furniture Connection through METRO’s participation in the PCA’s cooperative purchasing program for METRO to purchase these cubicles and furniture, with a base amount of \$515,463.41, and an owner-controlled contingency of \$51,546.34, for a maximum contract amount of \$567,009.75.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to negotiate and execute a purchase order with Office Furniture Connection through METRO’s participation in the cooperative purchasing program of the Purchasing Cooperative of America for METRO to purchase cubicles and furniture, with a base amount of \$515,463.41, and an owner-controlled contingency of \$51,546.34, for a maximum contract amount of \$567,009.75.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



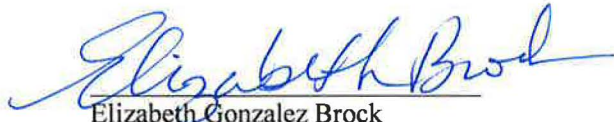
Alva Treviño  
Executive Vice President &  
Acting General Counsel

PASSED this 23<sup>rd</sup> day of May, 2024  
APPROVED this 23<sup>rd</sup> day of May, 2024

ATTEST:



Jessica Gonzalez  
Assistant Secretary



Elizabeth Gonzalez Brock  
Chair

A RESOLUTION

AUTHORIZING THE INTERIM PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH NEXT LEVEL URGENT CARE FOR FEDERAL TRANSIT ADMINISTRATION DRUG AND ALCOHOL COLLECTION SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, in accordance with the Drug-Free Workplace Act of 1988, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) has adopted a comprehensive substance abuse policy, promoting safe and efficient public transportation services (“Drug and Alcohol Program”); and

WHEREAS, METRO’s Drug and Alcohol Program complies with the regulations promulgated by the Federal Transit Administration (“FTA”), which require drug and alcohol testing for pre-employment and random, post-accident, reasonable suspicion and follow-up screenings; and

WHEREAS, METRO issued a Request for Qualifications for such drug and alcohol collection services and an evaluation committee found that Next Level Urgent Care was the most qualified vendor of all those that submitted statements of qualifications; and

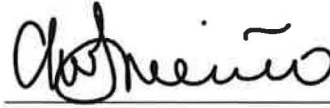
WHEREAS, management recommends that METRO enter into a three (3) year contract with two (2) options to extend the term of the contract for an additional one (1) year period with Next Level Urgent Care to provide these drug and alcohol collection services in accordance with FTA requirements, with a base amount of \$5,463,810, and an owner-controlled contingency of \$711,155, for a maximum contract amount of \$6,174,965.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to negotiate and execute a three (3) year contract with two (2) options to extend the term of the contract for an additional one (1) year period with Next Level Urgent Care to provide drug and alcohol collection services in accordance with FTA requirements, with a base amount of \$5,463,810, and an owner-controlled contingency of \$711,155, for a maximum contract amount of \$6,174,965.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Alva Treviño  
Executive Vice President &  
Acting General Counsel

PASSED this 23<sup>rd</sup> day of May, 2024  
APPROVED this 23<sup>rd</sup> day of May, 2024

ATTEST:



Jessica Gonzalez  
Assistant Secretary



Elizabeth Gonzalez Brock  
Chair

A RESOLUTION

AUTHORIZING THE INTERIM PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A PURCHASE ORDER WITH SNAP-ON INDUSTRIAL FOR TOOL SETS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires the purchase of tool sets for its Mechanic Apprenticeship Program; and

WHEREAS, pursuant to Resolution 2022-116, the METRO Board of Directors (“Board of Directors”) authorized METRO to enter into an interlocal agreement with Sourcewell for participation in its cooperative purchasing program, which program satisfies METRO’s procurement requirements; and

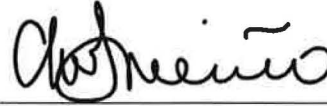
WHEREAS, management recommends that METRO issue a purchase order to Snap-On Industrial through METRO’s participation in the Sourcewell purchasing program for METRO to purchase these tool sets for its Mechanic Apprenticeship Program, with a maximum contract amount of \$220,494.20.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the Interim President & CEO to negotiate and execute a purchase order with Snap-On Industrial through METRO’s participation in the Sourcewell purchasing program for METRO to purchase tool sets for its Mechanic Apprenticeship Program, with a maximum contract amount of \$220,494.20.

Section 2. This Resolution is effective immediately upon passage.

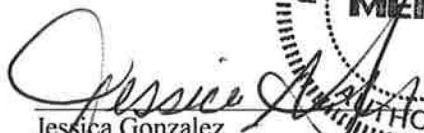
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Alva Treviño  
Executive Vice President &  
Acting General Counsel

PASSED this 23<sup>rd</sup> day of May, 2024  
APPROVED this 23<sup>rd</sup> day of May, 2024

ATTEST:



Jessica Gonzalez  
Assistant Secretary



Elizabeth Gonzalez Brock  
Chair