APPROVING AND ACCEPTING THE APRIL 2021 WORKING COMMITTEE REPORTS, FINANCIAL AND INVESTMENT REPORTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, certain committees of the Metropolitan Transit Authority of Harris County, Texas Board of Directors (the "Board of Directors") held meetings in April 2021; and

WHEREAS, each such committee has provided the Board of Directors with a monthly committee report; and

WHEREAS, the materials for this meeting of the Board of Directors include certain finance and audit-related reports and supporting documents, including the Compliance Report for the period ended March 31, 2021, the April 2021 Sales & Use Tax Report, the March 2021 Investment Report, the March 2021 Debt Report, the March 2021 Monthly Performance Report, and the Monthly Report of the Chief Financial Officer dated April 15, 2021 (collectively, the "Finance and Audit materials"); and

WHEREAS, the Board of Directors has reviewed such materials, including the March 2021 Investment Report.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves and accepts the April 2021 Finance and Audit Committee, Administration Committee, Capital and Strategic Planning Committee and Public Safety, Customer Service & Operations Committee monthly reports and the Finance and Audit materials, including the March 2021 Investment Report.

Cydonij V. Fairfax Executive Vice President & General Counsel

PASSED this 22nd day of April, 2021 APPROVED this 22nd day of April, 2021

ATTEST:

Reca Perry

Assistant Secretary

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT WITH TRANSLIQUID TECHNOLOGIES, LLC TO PROVIDE DIESEL EXHAUST FLUID FOR METRO'S TRANSIT VEHICLES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires the purchase and delivery of diesel exhaust fluid for METRO's transit vehicles; and

WHEREAS, METRO issued an Invitation for Bids for such diesel exhaust fluid and Transliquid Technologies, LLC was the lowest responsive and responsible bidder of all those that submitted bids; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with Transliquid Technologies, LLC for the purchase and delivery of this diesel exhaust fluid for METRO's transit vehicles, with a maximum contract amount of \$572,661.36.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to execute a three (3) year contract with Transliquid Technologies, LLC for the purchase and delivery of diesel exhaust fluid for METRO's transit vehicles, with a maximum contract amount of \$572,661.36.

ydonii Fairfax

Executive Vice President & General Counsel

PASSED this 22nd day of April, 2021 APPROVED this 22nd day of April, 2021

ATTEST:

eca Perry

Assistant Secretary

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT WITH SOUTHWEST EXTERMINATING TO PROVIDE PEST CONTROL SERVICES FOR METRO'S REVENUE BUS FLEET, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires pest control services for METRO's fleet of revenue buses; and

WHEREAS, METRO issued an Invitation for Bids for such pest control services and Southwest Exterminating was the lowest responsive and responsible bidder of all those that submitted bids; and

WHEREAS, management recommends that METRO enter into a two (2) year contract with two (2) options to extend the contract term for an additional one (1) year period with Southwest Exterminating to provide these pest control services for METRO's fleet of revenue buses, with a maximum contract amount of \$194,455.20.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to execute a two (2) year contract with two (2) options to extend the contract term for an additional one (1) year period with Southwest Exterminating to provide pest control services for METRO's fleet of revenue buses, with a maximum contract amount of \$194,455.20.

Cydonii Fairfax

Executive Vice President & General Counsel

PASSED this 22nd day of April, 2021 APPROVED this 22nd day of April, 2021

ATTEST:

Reca Perry

Assistant Secretary

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH METLIFE TO PROVIDE DENTAL INSURANCE BENEFIT SERVICES FOR NON-UNION EMPLOYEES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires dental insurance benefit services for its non-union employees; and

WHEREAS, the current contract is set to expire on September 30, 2021; and

WHEREAS, METRO issued a Request for Proposals for such dental insurance benefit services, METRO's Broker of Record reviewed the proposals, and the proposal from MetLife was determined by an evaluation committee to offer the most advantages and best overall value to METRO; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with MetLife to provide these dental insurance benefit services for non-union employees, with a maximum contract amount of \$2,508,866.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a three (3) year contract with MetLife to provide dental insurance benefit services for non-union employees, with a maximum contract amount of \$2,508,866.

Cydonii) airfax

Executive Vice President & General Counsel

PASSED this 22nd day of April, 2021 APPROVED this 22nd day of April, 2021

ATTEST:

eca Perry

Assistant Secretary

Carrin F. Patmar

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH EACH OF DISCOVERY BENEFITS TO PROVIDE ADMINISTRATION SERVICES FOR FLEXIBLE SPENDING ACCOUNTS AND COBRA BENEFITS AND OPTUM TO PROVIDE ADMINISTRATION SERVICES FOR THE EAP, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas' ("METRO") existing administration services contracts for flexible spending accounts ("FSAs"), the Consolidated Omnibus Budget Reconciliation Act ("COBRA") benefits, and the employee assistance program ("EAP") will expire on September 30, 2021; and

WHEREAS, METRO issued a Request for Proposals for such administration services, METRO's Broker of Record reviewed the proposals, and the following vendors were determined by an evaluation committee to be the most advantageous of all those that submitted proposals: Discovery Benefits for FSAs and COBRA benefits, and Optum for the EAP; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with each of Discovery Benefits to provide administration services for FSAs and COBRA benefits, with a maximum contract amount of \$88,392, and with Optum to provide administration services for the EAP, with a maximum contract amount of \$74,529.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a three (3) year contract with each of Discovery Benefits to provide administration services for FSAs and COBRA benefits, with a maximum contract amount of \$88,392, and with Optum to provide administration services for the EAP, with a maximum contract amount of \$74,529.

Cydonii Fairfax

Executive Vice President & General Counsel

PASSED this 22nd day of April, 2021 APPROVED this 22nd day of April, 2021

ATTEST:

Reca Perry

Assistant Secretary

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH STV INCORPORATED TO PROVIDE GENERAL ENGINEERING CONSULTING SERVICES IN CONNECTION WITHTHE TEXAS DEPARTMENT OF TRANSPORTATION NORTH HOUSTON HIGHWAY IMPROVEMENT PROJECT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, it is expected that the Metropolitan Transit Authority of Harris County, Texas ("METRO") will require planning and engineering support services as part of its coordination and negotiation with the Texas Department of Transportation ("TxDOT") regarding TxDOT's North Houston Highway Improvement Project to redesign Interstate-45 from Beltway 8 to Spur 527; and

WHEREAS, METRO issued a Request for Qualifications for such general engineering consulting services and STV Incorporated was determined by an executive selection committee to be the highest technically qualified firm based on the evaluation criteria; and

WHEREAS, management recommends that METRO enter into a five (5) year contract with three (3) options to extend the contract term for an additional one (1) year period with STV Incorporated to provide these general engineering consulting services in connection with TxDOT's North Houston Highway Improvement Project, with a maximum contract amount of \$9,625,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a five (5) year contract with three (3) options to extend the contract term for an additional one (1) year period with STV Incorporated to provide general engineering consulting services as part of its coordination and negotiation with TxDOT regarding the North Houston Highway Improvement Project, with a maximum contract amount of \$9,625,000.

Cydoniy Fairfax
Executive Vice President & General Counsel

PASSED this 22nd day of April, 2021 APPROVED this 22nd day of April, 2021

ATTEST:

Assistant Secretary

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE AN INTERLOCAL AGREEMENT WITH THE HOUSTON SOUTHEAST MANAGEMENT DISTRICT FOR METRO TO PROVIDE A PORTION OF THE LOCALLY FUNDED MATCH OF A CONSOLIDATED RAIL INFRASTRUCTURE SAFETY IMPROVEMENTS GRANT STUDY, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Greater Southeast Management District ("Houston Southeast Management District") has been awarded up to \$666,000 for a Consolidated Rail Infrastructure Safety Improvements ("CRISI") grant study to find transportation solutions near the Union Pacific railroad crossing at the Griggs/Mykawa/Long intersection, with a local share of \$334,000; and

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") has been requested to participate in the CRISI grant study and provide a portion of the locally funded match, which will allow METRO to ensure that viable concepts are evaluated to maintain METRO's ability to implement the future extension of the METRORail line from the Palm Center to Hobby Airport and that its principles of universal accessibility and urban design are advanced; and

WHEREAS, based on the foregoing, management recommends that METRO enter into an Interlocal Agreement with the Houston Southeast Management District for METRO to provide a portion of the locally funded match of the CRISI grant study, with a maximum contract amount of \$100,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute an Interlocal Agreement with the Houston Southeast Management District for METRO to provide a portion of the locally funded match of the CRISI grant study, with a maximum contract amount of \$100,000.

Cydonii Fairfax

Executive Vice President & General Counsel

PASSED this 22nd day of April, 2021 APPROVED this 22nd day of April, 2021

ATTEST:

Reca Perry

Assistant Secretary

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE AN INTERLOCAL AGREEMENT WITH THE GREATER NEAR NORTHSIDE MANAGEMENT DISTRICT FOR METRO TO PROVIDE PARTIAL FUNDING FOR THE QUITMAN BIKE LANES PROJECT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") desires to participate in the Greater Near Northside Management District's Quitman Bike Lanes Project which will add bi-directional bike lanes from White Oak Drive at Houston Avenue to Quitman Street at Elysian Street with floating bus stops along the route; and

WHEREAS, such project will support METRO's multimodal and universal accessibility efforts as it is in close proximity to the Leonel Castillo Community Center which METRO serves, the METRORail Red Line, and the build-out of the Houston Bike Plan; and

WHEREAS, based on the foregoing, management recommends that METRO enter into an Interlocal Agreement with the Greater Near Northside Management District for METRO to provide partial funding for the Quitman Bike Lanes Project, with a maximum contract amount of \$429,541.65.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute an Interlocal Agreement with the Greater Near Northside Management District for METRO to provide partial funding for the Quitman Bike Lanes Project, with a maximum contract amount of \$429,541.65.

Cydoni Fairfax

Executive Vice President & General Counsel

PASSED this 22nd day of April, 2021 APPROVED this 22nd day of April, 2021

ATTEST:

Reca Perry

Assistant Secretary

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH AT&T FOR THE PURCHASE OF ADDITIONAL CELLULAR AIRTIME FOR ROLL OUT OF THE PATRON WI-FI PROGRAM, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2019-32, the Metropolitan Transit Authority of Harris County, Texas ("METRO") purchased equipment and implementation services to replace all mobile routers on METRO vehicles with AT&T routers that utilize a dedicated public safety wireless broadband network as part of METRO's program to provide customers riding on such vehicles with Wi-Fi service; and

WHEREAS, METRO would now like to begin rolling out the patron Wi-Fi program to increase ridership and improve the customer experience which will require the purchase of additional cellular airtime from AT&T; and

WHEREAS, the Texas Department of Information Resources ("DIR") negotiated a state-wide contract with AT&T to offer these cellular airtime services, at discounted rates, to other local government entities within this state; and

WHEREAS, pursuant to Chapter 2157 of the Texas Government Code, METRO is allowed to purchase the cellular airtime services and negotiate pricing through its participation in the State Cooperative Purchasing Program with the DIR, and such purchase satisfies METRO's competitive bidding requirements; and

WHEREAS, management recommends that METRO enter into a contract with AT&T to purchase additional cellular airtime services for roll out of the patron Wi-Fi program, with a maximum contract amount of \$250,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with AT&T, through the State Cooperative Purchasing Program with the Texas Department of Information Resources, to purchase additional cellular airtime services for the roll out of the patron Wi-Fi program, with a maximum contract amount of \$250,000.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydoni) Fairfax

Executive Vice President & General Counsel

PASSED this 22nd day of April, 2021 APPROVED this 22nd day of April, 2021

ATTEST:

Reca Perry

Assistant Secretary

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH GREATER HOUSTON TRANSPORTATION COMPANY/YELLOW CAB TO EXERCISE AN OPTION TO EXTEND THE CONTRACT TERM, AND TO INCREASE THE MAXIMUM PAYMENT AMOUNT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2015-81, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into a contract with Greater Houston Transportation Company/Yellow Cab to provide backup taxicab services for the METROLift program; and

WHEREAS, the current contract is set to expire on May 12, 2021 and METRO requires ongoing services; and

WHEREAS, management recommends that METRO enter into a modification of METRO's existing contract with Greater Houston Transportation Company/Yellow Cab to exercise an option to extend the contract term for an additional one (1) year period to provide these backup taxicab services for the METROLift program, and to increase the maximum payment amount by \$717,831, resulting in a maximum contract amount of \$22,054,717.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification of METRO's existing contract with Greater Houston Transportation Company/Yellow Cab to exercise an option to extend the contract term for an additional one (1) year period to provide backup taxicab services for the METROLift program, and to increase the maximum payment amount by \$717,831, resulting in a maximum contract amount of \$22,054,717.

Cydoni) Fairfax

Executive Vice President & General Counsel

PASSED this 22nd day of April, 2021 APPROVED this 22nd day of April, 2021

Carrie Patrian

ATTEST:

Reca Perry Assistant Secretary Carrin F. Patmar

APPROVING THE PROPOSED JUNE 2021 SERVICE CHANGES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") implements regular service changes during the year, typically in or around January, May/June, and August, after a public hearing is held in accordance with the requirements of the Federal Transit Administration Circular 4702.1B; and

WHEREAS, it is proposed that METRO make changes to add service to address social distancing issues, make adjustments to running time to reflect changes in congestion, restore select services that were discontinued to meet METRO's FY2021 Business Plan and Budget, extend Routes 45 Tidwell and 46 Gessner to West Little York Park & Ride, reduce headway for the METRORapid Silver Line, and implement Phase VI of the Central Business District Park & Ride route (collectively, the "June 2021 Service Changes"); and

WHEREAS, METRO held a Public Hearing on April 7, 2021 to discuss the proposed June 2021 Service Changes which are expected to result in an increase of \$3,234,000 in operating costs in fiscal year 2021 and an annualized \$7,315,000 increase in operating costs in fiscal year 2022; and

WHEREAS, management recommends that the METRO Board of Directors (the "Board of Directors") approve the proposed June 2021 Service Changes as outlined in the presentation attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves the proposed June 2021 Service Changes as outlined in the presentation attached hereto as <u>Exhibit A</u>.

Cydoni Fairfax Executive Vice President & General Counsel

PASSED this 22nd day of April, 2021 APPROVED this 22nd day of April, 2021

ATTEST:

Assistant Secretary

Carrin opatman Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH DISA GLOBAL SOLUTIONS FOR DRUG AND ALCOHOL COLLECTION SERVICES TO INCREASE THE MAXIMUM PAYMENT AMOUNT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, in accordance with the Federal Transit Administration rules and regulations, the Metropolitan Transit Authority of Harris County, Texas ("METRO") is required to test job applicants and employees for drug and alcohol use; and

WHEREAS, pursuant to Resolution 2018-58, METRO entered into a contract with Houston Medical Testing Services (now, DISA Global Solutions) for such drug and alcohol collection services that is expected to expire July 2021; and

WHEREAS, due to an increase in utilization of the services, METRO is expected to incur costs under the contract that will exceed the maximum dollar amount that METRO is authorized to expend; and

WHEREAS, in order to continue performing such drug and alcohol collection services through the remainder of the contract term, management recommends that METRO enter into a modification of METRO's existing contract with DISA Global Solutions to increase the maximum payment amount by \$125,000, resulting in a new maximum contract amount of \$810,500.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification of METRO's existing contract with DISA Global Solutions to provide drug and alcohol collection services to increase the maximum payment amount by \$125,000, resulting in a new maximum contract amount of \$810,500.

Cydonii Fairfax

Executive Vice President & General Counsel

PASSED this 22nd day of April, 2021 APPROVED this 22nd day of April, 2021

ATTEST:

Reca Perry

Assistant Secretary

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH NEXT LEVEL URGENT CARE, NLUCC, LLC FOR FEDERAL TRANSIT ADMINISTRATION DRUG AND ALCOHOL COLLECTION SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, in accordance with the Drug-Free Workplace Act of 1988, the Metropolitan Transit Authority of Harris County, Texas ("METRO") has adopted a comprehensive substance abuse policy, promoting safe and efficient public transportation services ("Drug and Alcohol Program"); and

WHEREAS, METRO's Drug and Alcohol Program complies with the regulations promulgated by the Federal Transit Administration ("FTA"), which require drug and alcohol testing for pre-employment and random, post-accident, reasonable suspicion and follow-up screenings; and

WHEREAS, METRO issued a Request for Qualifications for such drug and alcohol collection services and an evaluation committee found that Next Level Urgent Care, NLUCC, LLC was the most qualified vendor of all those that submitted statements of qualifications; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with two (2) options to extend the term of the contract for an additional one (1) year period with Next Level Urgent Care, NLUCC, LLC to provide these drug and alcohol collection services in accordance with FTA requirements, for a maximum contract amount of \$2,113,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a three (3) year contract with two (2) options to extend the term of the contract for an additional one (1) year period with Next Level Urgent Care, NLUCC, LLC to provide drug and alcohol collection services in accordance with FTA requirements, for a maximum contract amount of \$2,113,000.

Cydoni Fairfax
Executive Vice President & General Counsel

PASSED this 22nd day of April, 2021 APPROVED this 22nd day of April, 2021

ATTEST:

Assistant Secretary