# APPROVING AND ACCEPTING THE NOVEMBER 2019 WORKING COMMITTEE REPORTS, FINANCIAL AND INVESTMENT REPORTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, certain committees of the Metropolitan Transit Authority of Harris County, Texas Board of Directors (the "Board of Directors") held meetings in November 2019;

WHEREAS, each such committee has provided the Board of Directors with a monthly committee report;

WHEREAS, the materials for this meeting of the Board of Directors include certain related reports and supporting documents, and the Compliance Report for the period ended October 31, 2019, the November 2019 Sales & Use Tax Report, the October 2019 Investment Report, the October 2019 Debt Report, the October 2019 Monthly Performance Report and the Monthly Report of the Chief Financial Officer dated November 14, 2019; and

WHEREAS, the Board of Directors has reviewed such materials, including the October 2019 Investment Report.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves and accepts the November 2019 Finance and Audit Committee, Administration Committee, Capital and Strategic Planning Committee and Public Safety, Customer Service & Operations Committee monthly reports, including the October 2019 Investment Report.

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Executive Vice President & General Counsel

MANANTALIA ATTEST: ITAN ENRE Reca Perry Assistant Secretary THORI

Carrin Patman

Carrin F. Patman Chair

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH MCDONALD MUNICIPAL AND INDUSTRIAL, A DIVISION OF C.F. MCDONALD ELECTRIC, INC., TO REPLACE, UPGRADE OR REHABILITATE THE EXISTING ELECTRIC TRANSFORMERS AT THE KASHMERE BUS OPERATING FACILITY, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the existing electrical transformer system at the Kashmere Bus Operating Facility, located at 5700 Eastex Freeway, Houston, TX 77026, exceeded its useful life and requires replacement;

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") issued an Invitation for Bid for such services and McDonald Municipal and Industrial, A Division of C.F. McDonald Electric, Inc., was the sole bidder;

WHEREAS, such firm was evaluated and determined to be responsive and responsible; and

WHEREAS, management recommends that METRO enter into a one (1) year contract with

McDonald Municipal and Industrial to replace, upgrade or rehabilitate the existing electric transformer system at Kashmere Bus Operating Facility for a maximum contract amount of \$3,484,869.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a one (1) year contract with McDonald Municipal and Industrial to replace, upgrade or rehabilitate the existing electric transformer system at Kashmere Bus Operating Facility, for a maximum contract amount of \$3,484,869.

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Executive Vice President & General Counsel



Carrin Fatman

Carrin F. Patman Chair

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT WITH MIRANDA'S A&G LANDSCAPING TO PROVIDE LANDSCAPING SERVICES AT VARIOUS UNDEVELOPED METRO PROPERTIES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires landscaping services at various undeveloped METRO properties;

WHEREAS, METRO issued an Invitation for Bids for such landscaping services and Miranda's

A&G Landscaping was the lowest responsive and responsible bidder of all those that submitted bids; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with

Miranda's A&G Landscaping to provide landscaping services at various undeveloped METRO properties,

for a maximum contract amount of \$279,900.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to execute a

three (3) year contract with Miranda's A&G Landscaping to provide landscaping services at various undeveloped METRO properties, for a maximum contract amount of \$279,900.

Cydonii Fairfax Executive Vice President & General Counsel



Carrin Hatman

Carrin F. Patman Chair

# AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT WITH ALL PUMP AND EQUIPMENT COMPANY TO PROVIDE REPAIR AND SERVICE OF SUBMERSIBLE LIFT PUMPS AT VARIOUS METRO FACILITIES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires repairs and services of submersible lift pumps at METRO's Administration Building, Bus Operating Facilities, Support Facilities, Transit Center, and Park & Ride locations;

WHEREAS, METRO issued an Invitation for Bids for such services and All Pump and Equipment

Co. was the lowest responsive and responsible bidder of all those that submitted bids; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with two

(2) one (1) year options with All Pump and Equipment Co. for repairs and services of submersible lift

pumps at the above-referenced METRO facilities, for a maximum contract amount of \$477,625.39.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to execute a three (3) year contract with two (2) one (1) year options with All Pump and Equipment Co. for repairs and services of submersible lift pumps at METRO's Administration Building, Bus Operating Facilities, Support Facilities, Transit Center, and Park & Ride locations, for a maximum contract amount of \$477,625.39.

Cydonii Fairfax Executive Vice President & General Counsel



Carrin Flatman

Carrin F. Patman Chair

# AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT WITH REYTEC CONSTRUCTION RESOURCES, INC. TO CONSTRUCT THE NORTH POST OAK METRORAPID DEDICATED BUS LANE CONNECTION, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution No. 2018-49, the President & CEO of the Metropolitan Transit Authority of Harris County, Texas ("METRO") negotiated and executed an Interlocal Agreement with Uptown Development Authority, the Harris County Improvement District #1 and the City of Houston regarding the development, maintenance and operation of the Uptown Bus Rapid Transit Project along Post Oak Boulevard, and construction of the Uptown Transit Center along Westpark Drive;

WHEREAS, additional Bus Rapid Transit Lanes must be constructed at North Post Oak Road and Old Katy Road to connect the Uptown Bus Rapid Transit to METRO's Northwest Transit Center;

WHEREAS, METRO issued an Invitation for Bids for such construction services and Reytec Construction Resources, Inc. was the lowest responsive and responsible bidder of all those that submitted bids; and

WHEREAS, management recommends that METRO enter into a contract with Reytec Construction Resources, Inc. to construct the North Post Oak METRORapid dedicated bus lanes, with a base contract amount of \$9,085,578.06, plus an owner controlled contingency amount of \$1,817,115.61, for a maximum contract amount of \$10,902,693.67.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a construction contract with Reytec Construction Resources, Inc. for the North Post Oak METRORapid dedicated bus lanes, with a base contract amount of \$9,085,578.06, plus an owner controlled contingency amount of \$1,817,115.61, for a maximum contract amount of \$10,902,693.67.

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Cydonii Fairfax Executive Vice President & General Counsel



Carrin Fratman

Carrin F. Patman Chair

# APPROVING AND ADOPTING THE FISCAL YEAR 2020 INVESTMENT POLICY AND THE FISCAL YEAR 2020 BROKER/DEALER LIST, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, in accordance with Section 2256.005(e) of the Public Funds Investment Act (the "Act"), the Board of Directors (the "Board of Directors") of the Metropolitan Transit Authority of Harris County, Texas ("METRO") is required to annually review METRO's Investment Policy and investment strategies; and

WHEREAS, the Board of Directors has reviewed management's proposed Investment Policy for Fiscal Year 2020 attached hereto as **EXHIBIT A** and determined that such policy meets the objectives of good fiscal management, safety of principal, sound diversification and optimization of earnings; and

WHEREAS, the Board of Directors is also required under Section 2256.025 of the Act to annually review, revise, and adopt a list of qualified brokers that are authorized to engage in METRO's investment transactions; and

WHEREAS, management has recommended for approval a list of brokers that have certified compliance with appropriate registrations, licenses, and compliance to the Security Exchange Commission's Uniform Net Capital Rule 15C3-1, which is included as Schedule 5 of EXHIBIT A (the "Updated Approved Broker/Dealer List"); and

WHEREAS, the Board of Directors has reviewed the proposed Fiscal Year 2020 Broker/Dealer List and determined that the firms on the list are qualified to engage in METRO's investment transactions.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves and adopts the proposed Fiscal Year 2020 Investment Policy attached hereto as **EXHIBIT A** and the proposed Fiscal Year 2020 Broker/Dealer List included as Schedule 5 of **EXHIBIT A**.

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Cydopii Fairfax/ Executive Vice President & General Counsel

PASSED this 21<sup>st</sup> day of November, 2019 APPROVED 21<sup>st</sup> day of November, 2019

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Carrin F. Patman Chair

munnin ITA TUTHORIT Reca Perry Assistant Secretary

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AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH SHI GOVERNMENT SOLUTIONS, INC., USING THE STATE OF TEXAS' DEPARTMENT OF INFORMATION RESOURCES COOPERATIVE PURCHASING AGREEMENT, FOR METRO'S MICROSOFT ENTERPRISE LICENSES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") has standardized its desktop and server computing environment using Microsoft software;

WHEREAS, Microsoft offers a three (3) year enterprise license for volume purchasing customers,

which provides substantial savings on its software and other products;

WHEREAS, it is proposed that METRO enter into such arrangement in order to continue to use

Microsoft products at a discounted price; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with SHI

Government Solutions, Inc, using the State of Texas' Department of Information Resources cooperative purchasing agreement to maintain licenses for existing Microsoft products with a maximum contract amount of \$4,078,238.94.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a three (3) year contract with SHI Government Solutions, Inc, using the State of Texas' Department of Information Resources cooperative purchasing agreement to maintain licenses for existing Microsoft products with a maximum contract amount of \$4,078,238.94.

Cydonii Fairfax Executive Vice President & General Counsel



Carrin Fatman

Carrin F. Patman Chair

# AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH TECH MAHINDRA TO PROVIDE CONSULTING SERVICES FOR IMPLEMENTATION OF AN SAP BUDGET PLANNING SYSTEM, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires consulting services to fully integrate its budgeting system with its financial reporting system and other SAP modules;

WHEREAS, such services will provide a robust budgeting system and leverage the investment

METRO has made in the SAP Enterprise Resource Planning system;

WHEREAS, METRO issued a Request for Proposals for such services and the proposal from Tech

Mahindra was determined to offer the most advantages and best overall value to METRO; and

WHEREAS, management recommends that METRO enter into a contract with Tech Mahindra for

a base amount of \$2,496,675, plus a ten (10%) percent owner contingency of \$249,675, for a maximum

contract amount of \$2,746,350.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with Tech Mahindra for a base amount of \$2,496,675, plus a ten (10%) percent owner contingency of \$249,675, for a maximum contract amount of \$2,746,350.

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Cydonii Fairfax Executive Vice President & General Counsel



vin Patman CI

Carrin F. Patman Chair

# AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A SOLE SOURCE CONTRACT WITH TRAPEZE SOFTWARE GROUP, INC. FOR MAINTENANCE AND SUPPORT SERVICES FOR METRO'S TRAPEZE SOFTWARE PRODUCTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") utilizes

Trapeze software applications to support key business functions in several departments;

WHEREAS, METRO requires maintenance and support services to provide timely and regular

updates and upgrades to such software applications, bug fixes, security updates, and customer service;

WHEREAS, Trapeze is the sole owner of its intellectual property and Trapeze is the exclusive

provider of certified support, upgrades, new features, and maintenance for such software; and

WHEREAS, management recommends that METRO enter into a three (3) year sole source contract

with Trapeze Software Group, Inc. for a maximum contract amount of \$2,681,219.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate

and execute a three (3) year sole source contract with Trapeze Software Group, Inc. for a maximum contract amount of \$2,681,219.

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Executive Vice President & General Counsel



Carrin OParma

Carrin F. Patman Chair

# AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY TO PERMIT NON-CONSENT TOWING OF VEHICLES FROM THE HIGH OCCUPANCY VEHICLE AND HIGH OCCUPANCY TOLL LANES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Texas Department of Transportation ("TxDOT") authorized the Metropolitan Transit Authority of Harris County, Texas ("METRO") to operate and maintain the High Occupancy Vehicle/High Occupancy Toll ("HOV/HOT") Lanes System, pursuant to the Transitways Master Operations and Maintenance Agreement and Managed High Occupancy Toll Lanes Project Agreement;

WHEREAS, the Houston Galveston Area Council ("HGAC") has initiated a regional freeway incident management program and executed an Interlocal Agreement with Harris County to manage the program;

WHEREAS, METRO's HOV/HOT Lanes System extends beyond City limits and an Interlocal Agreement with Harris County is required to authorize Harris County to manage these non-consent tows beyond City limits;

WHEREAS, executing the Interlocal Agreement with Harris County will provide complete coverage for removal of stalled vehicles and emergency road services throughout METRO's HOT/HOV Lane System; and

WHEREAS, management recommends that METRO negotiate and execute an Interlocal Agreement with Harris County affording the Harris County Sheriff's Office the ability to perform non-consent tows and emergency road services on METRO HOV/HOT Lanes System.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute an Interlocal Agreement with Harris County affording the Harris County Sheriff's Office the ability to perform non-consent tows and emergency road services on METRO HOV/HOT Lanes System.

Cydon / Fairfax Executive Vice President & General Counsel

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Carrin Palman

Carrin F. Patman Chair

# AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH GREATER HOUSTON TRANSPORTATION COMPANY TO EXERCISE OPTIONS TO EXTEND THE METROLIFT MINIVAN SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution No. 2015-81, METRO entered into a five (5) year contract, with two (2) one (1) year options with Greater Houston Transportation Company ("GHTC") for METROLift minivan services;

WHEREAS, GHTC utilizes a fleet of approximately 240 wheelchair accessible minivans that are

dedicated to METROLift service and provides over one million passenger trips annually;

WHEREAS, GHTC has offered a reduction in the hourly revenue rate for both option years; and

WHEREAS, management recommends that METRO execute a modification of its contract with Greater Houston Transportation Company for minivan services, to exercise the first and second options to extend the contract term by an aggregate twenty-four (24) months, and to increase the maximum payment amount by \$67,909,241.16, resulting in a new maximum contract amount of \$208,977,239.16.

## NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification of its contract with Greater Houston Transportation Company for METROLift minivan services, to exercise the first and second options to extend the contract term by an aggregate twenty-four (24) months, and to increase the contract amount by \$67,909,241.16, resulting in a new maximum contract amount of \$208,977,239.16.

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Cydonii Fairfax Executive Vice President & General Counsel

PASSED this 21<sup>st</sup> day of November, 2019 APPROVED this 21<sup>st</sup> day of November, 2019

AND THE PROPERTY OF ATTEST: LITAN METRE Reca Perry G AND THOR Assistant Secretary

Carrin Fratman

Carrin F. Patman Chair

## AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH ENTERPRISE FLEET MANAGEMENT FOR THE LEASE OF ADDITIONAL NON-REVENUE SUPPORT VEHICLES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution No. 2018-131, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into a five (5) year lease with Enterprise Fleet Management ("Contract No. 7019000057") for the lease of fifty-four (54) non-revenue vehicles;

WHEREAS, METRO requires additional non-revenue support vehicles to replace vehicles that are at the end of their useful life and to enhance service supervision; and

WHEREAS, management recommends that METRO execute a modification of its contract with Enterprise Fleet Management to add twenty-nine (29) non-revenue vehicles to the lease, increasing the total number of vehicles to eighty-three (83), and to increase the contract amount by \$880,286, resulting in a new maximum contract amount of \$2,090,783.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification of its contract with Enterprise Fleet Management to add twenty-nine (29) non-revenue vehicles to the lease, increasing the total number of vehicles to eighty-three (83), and to increase the contract amount by \$880,286, resulting in a new maximum contract amount of \$2,090,783.

Cydonii Fairfax Executive Vice President & General Counsel

PASSED this 21<sup>st</sup> day of November, 2019 APPROVED this 21<sup>st</sup> day of November, 2019

Munning and WIE WILL ATTEST: Reca Perry Assistant Secretary

Carrin Fatman

Carrin F. Patman Chair

# AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH GALLS, LLC, THROUGH THE BUYBOARD ELECTRONIC PURCHASING APPLICATION, TO PURCHASE UNIFORMS FOR METRO POLICE DEPARTMENT PERSONNEL, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to General Order 400-1, the Police Department of Metropolitan Transit Authority of Harris County, Texas is required to purchase and provide uniforms for Police Officers, Civilian Fare Inspectors, Communication Liaisons, MAP Operators and Cadets each fiscal year;

WHEREAS, pursuant to Resolution No. 2003-66, METRO executed an Interlocal Participation Agreement with the Texas Local Government Purchasing Cooperative ("BuyBoard") to become a participant in a cooperative purchasing program, affording METRO the ability to competitively procure various products, equipment and services, and benefit from the cooperative's volume purchasing power;

WHEREAS, in Fiscal Year 2019, the METRO Board of Directors approved the hiring of additional METRO police department personnel, increasing the number of uniformed personnel from 313 to 402; and

WHEREAS, management recommends that METRO execute a contract with Galls, Inc., using the BuyBoard electronic purchasing application, to purchase and provide uniforms for the METRO police department's uniformed personnel, with a maximum contract amount of \$200,517.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with Galls, Inc., through the BuyBoard electronic purchasing application, to purchase and provide uniforms for the METRO police department's uniformed personnel, with a maximum contract amount of \$200,517.

Cydonii Vairfax,

Executive Vice President & General Counsel

PASSED this 21<sup>st</sup> day of November, 2019 APPROVED this 21<sup>st</sup> day of November, 2019

MCCONTRA ITAA ATTEST: WILLING MAN Reca Perry Assistant Secretary

Carrin OPatman

Carrin F. Patman Chair

# AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE CONTRACTS FOR THE PURCHASE OF TOOLS AND EQUIPMENT UNDER BOARD APPROVED COOPERATIVE PURCHASING PROGRAMS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution Nos. 97-125, 98-148 and 2003-66, the Metropolitan Transit Authority of Harris County, Texas ("METRO") became a participant in the State of Texas Cooperative Purchasing Program, including the Texas Multiple Award Schedule ("TXMAS"), Houston Galveston Area Council Cooperative Purchasing Program, and Texas Local Government Purchasing Cooperative Program ("BuyBoard"), through which METRO may purchase certain products and benefit from the volume purchasing power of such cooperatives and comply with competitive procurement requirements;

WHEREAS, certain tools and equipment used for operations at METRO Bus Operating Facilities, Field Service Center and Inventory Warehouse have reached the end of their useful life and require replacement; and

WHEREAS, management recommends that METRO negotiate and execute contracts for the purchase of such tools and equipment through the cooperative purchasing programs referenced above, with an aggregate maximum payment amount of \$2,155,706.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute contracts for the purchase of certain tools and equipment used at METRO's Bus Operating Facilities, Field Service Center and Inventory Warehouse through TXMAS, BuyBoard and the Houston Galveston Area Council Cooperative Purchasing Program, with an aggregate contract payment amount of \$2,155,706.

Cydonii Fairfax

Cydonii Fairfax Executive Vice President & General Counsel

PASSED this 21<sup>st</sup> day of November, 2019 APPROVED this 21<sup>st</sup> day of November, 2019

16561222210 ATTEST: TAN METRE 11111111 Reca Perry Assistant Secretary 14 40 manumun

Carrin Hatman

Carrin F. Patman Chair