

A RESOLUTION

APPROVING AND ACCEPTING THE OCTOBER 2019 WORKING COMMITTEE REPORTS, FINANCIAL AND INVESTMENT REPORTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, certain committees of the Metropolitan Transit Authority of Harris County, Texas Board of Directors (the "Board of Directors") held meetings in October 2019;

WHEREAS, each such committee has provided the Board of Directors with a monthly committee report;

WHEREAS, the materials for this meeting of the Board of Directors include certain related reports and supporting documents, and the Compliance Report for the period ended September 30, 2019, the October 2019 Sales & Use Tax Report, the September 2019 Investment Report, the September 2019 Debt Report, the September 2019 Monthly Performance Report and the Monthly Report of the Chief Financial Officer dated October 17, 2019; and

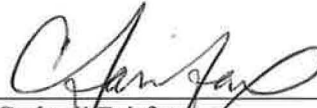
WHEREAS, the Board of Directors has reviewed such materials, including the September 2019 Investment Report.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves and accepts the October 2019 Finance and Audit Committee, Administration Committee, Capital and Strategic Planning Committee and Public Safety, Customer Service & Operations Committee monthly reports, including the September 2019 Investment Report.

Section 2. This Resolution is effective immediately upon passage.

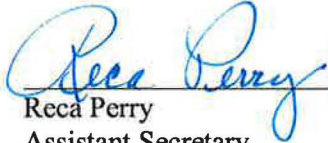
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydoni Fairfax  
Executive Vice President & General Counsel

PASSED this 24<sup>th</sup> day of October, 2019  
APPROVED this 24<sup>th</sup> day of October, 2019

ATTEST:



Recca Perry  
Assistant Secretary



Carrin F. Patman  
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH SARDO BUS & COACH UPHOLSTERY TO EXERCISE AN OPTION TO REBULD PASSENGER SEATS ON SEVENTY-SIX (76) METRO BUSES, AND TO INCREASE THE MAXIMUM PAYMENT AMOUNT; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution No. 2018-73, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into a contract with Sardo Bus & Coach Upholstery to rebuild the passenger seats on 100 Orion VII low-floor buses, with an option to rebuild passenger seats on additional buses in Fiscal Year 2019, and a second option to rebuild passenger seats on additional buses in Fiscal Year 2020;

WHEREAS, pursuant to Resolution No. 2018-113, METRO exercised the first contract option to rebuild passenger seats on 100 additional low-floor buses in Fiscal Year 2019; and

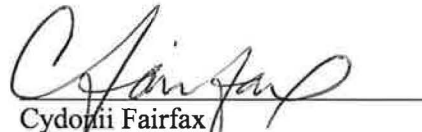
WHEREAS, management recommends that METRO enter into a contract modification with Sardo Bus & Coach Upholstery to exercise the second option to rebuild the passenger on seventy-six (76) additional buses, for a maximum contract amount of \$242,532.72, resulting in an aggregate contract amount of \$880,776.72.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract modification with Sardo Bus & Coach Upholstery to exercise the second option to rebuild passenger seats on seventy-six (76) additional buses, for a maximum contract amount of \$242,532.72, resulting in an aggregate contract amount of \$880,776.72.


Section 2. This Resolution is effective immediately upon passage.


I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.


  
Cydonii Fairfax  
Executive Vice President & General Counsel

PASSED this 24<sup>th</sup> day of October, 2019  
APPROVED this 24<sup>th</sup> day of October, 2019

ATTEST:

  
Reca Perry  
Assistant Secretary



  
Carrin F. Patman  
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH SVANACO, INC., DOING BUSINESS AS AMERICANEAGLE.COM, FOR THE REDESIGN OF METRO'S PUBLIC WEBSITE, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, it is proposed that the Metropolitan Transit Authority of Harris County, Texas ("METRO") redesign its public website;

WHEREAS, METRO issued a Request for Proposals for website design services and the proposal from Svanaco, Inc., doing business as Americaneagle.com ("Americaneagle.com"), was determined by an evaluation committee to offer the most advantages and best overall value to METRO; and


WHEREAS, management recommends that METRO enter into an eighteen (18) month contract with an additional six (6) month option period, with Americaneagle.com, to provide website design services in the amount of \$255,595.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute an eighteen (18) month contract with an additional six (6) month option period, with Svanaco, Inc., doing business as Americaneagle.com, to provide website design services in the amount of \$255,595.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.


  
Cydonia Fairfax  
Executive Vice President & General Counsel

PASSED this 24<sup>th</sup> day of October, 2019  
APPROVED this 24<sup>th</sup> day of October, 2019

ATTEST:

  
Recca Perry  
Assistant Secretary



  
Carrin F. Patman  
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE CONTRACTS WITH HVJ ASSOCIATES, INC. AND TOLUNAY-WONG ENGINEERS, INC. FOR CONSTRUCTION MATERIALS TESTING SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires construction materials testing services for budgeted and planned construction and maintenance projects in Fiscal Year 2020 and Fiscal Year 2021 on an as-needed basis;

WHEREAS, such services must be provided by qualified firms to comply with standards set by ASTM International, formerly known as the American Society for Testing and Materials, and the Texas Department of Transportation;

WHEREAS, METRO issued a Request for Qualifications for construction materials testing services, and HVJ Associates, Inc. and Tolunay-Wong Engineers, Inc. were determined to be the two most qualified firms among the firms that submitted Statements of Qualifications; and

WHEREAS, management recommends that METRO enter into a four (4) year contract with an option to extend the term for one (1) additional year with each of HVJ Associates, Inc. and Tolunay-Wong Engineers, Inc. to provide construction materials testing services for a maximum contract amount of \$500,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a four (4) year contract with an option to extend the term for one (1) additional year with each of HVJ Associates, Inc. and Tolunay-Wong Engineers, Inc. to provide construction materials testing services for a maximum contract amount of \$500,000.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



Cydonii Fairfax  
Executive Vice President & General Counsel

PASSED this 24<sup>th</sup> day of October, 2019  
APPROVED this 24<sup>th</sup> day of October, 2019

ATTEST:



Recca Perry  
Assistant Secretary



Carrin F. Patman  
Chair



A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH FIRST TRANSIT, INC. TO EXERCISE AN OPTION TO EXTEND THE CONTRACT FOR ONE ADDITIONAL YEAR TO PROVIDE ON-SITE ROLLING STOCK MANUFACTURING INSPECTION SERVICES, AND TO INCREASE THE MAXIMUM PAYMENT AMOUNT; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Federal Transit Administration requires METRO to have inspectors present at manufacturing facilities during the production of its rolling stock;

WHEREAS, pursuant to Resolution No. 2015-165, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into a three (3) year contract, with two (2) one (1) year options, with First Transit, Inc. to provide on-site rolling stock manufacturing inspection services at the METRO bus and paratransit van manufacturing sites;

WHEREAS, pursuant to Resolution No. 2019-13, METRO exercised the first option to extend the contract term for one (1) year, and to increase the maximum payment amount;

WHEREAS, METRO requires additional on-site rolling stock manufacturing inspection services to oversee the manufacture and Buy America certification of the buses and paratransit that METRO expects to purchase during Fiscal Year 2020 and Fiscal Year 2021 in accordance with METRO's Fiscal Year 2020 Capital Plan; and

WHEREAS, management recommends that METRO execute a modification of its contract with First Transit, Inc. for on-site rolling stock manufacturing inspection services, to exercise the second option to extend the contract term to March 28, 2021, and to increase the maximum payment amount by \$667,475, resulting in a new maximum contract amount of \$1,625,674.

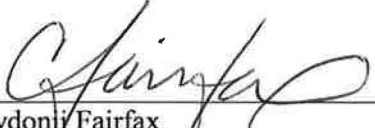
NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification of its contract with First Transit, Inc. for on-site rolling stock manufacturing inspection services, to exercise the second option to extend the contract term for an additional year to

March 28, 2021, and to increase the maximum payment by \$667,475, resulting in a new maximum contract amount of \$1,625,674.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

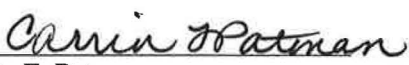
  
Cydoni Fairfax  
Executive Vice President & General Counsel

PASSED this 24<sup>th</sup> day of October, 2019  
APPROVED this 24<sup>th</sup> day of October, 2019

ATTEST:

  
Recca Perry  
Assistant Secretary



  
Carrin F. Patman  
Chair