

A RESOLUTION

APPROVING AND ACCEPTING THE NOVEMBER 2018 WORKING COMMITTEE REPORTS, INCLUDING FINANCIAL AND INVESTMENT REPORTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, certain committees of the Metropolitan Transit Authority of Harris County, Texas Board of Directors (the "Board of Directors") held meetings in November 2018; and

WHEREAS, each such committee has provided the Board of Directors with a monthly committee report; and

WHEREAS, the materials for this meeting of the Board of Directors include certain reports and supporting documents that were referenced during such committee reports, including without limitation, the Compliance Report for the period ended October 31, 2018, the November 2018 Sales Tax Report, the October 2018 Investment Report, the October 2018 Debt Report, the October 2018 Monthly Performance Report and the Monthly Report of the Chief Financial Officer dated November 15, 2018; and

WHEREAS, the Board of Directors has reviewed such materials, including the October 2018 Investment Report.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves and accepts the November 2018 Finance and Audit Committee, Administration Committee, Capital and Strategic Planning Committee, and Public Safety, Customer Service, and Operations Committee monthly reports, including the October 2018 Investment Report.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



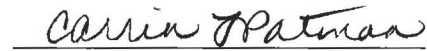
Cydoni Fairfax
Executive Vice President & General Counsel

PASSED this 15th day of November, 2018
APPROVED this 15th day of November, 2018

ATTEST:



Recca Perry
Assistant Secretary



Carrin F. Patman
Chair

A RESOLUTION

APPOINTING CYDONII V. FAIRFAX AS AN ASSISTANT SECRETARY OF THE METRO BOARD OF DIRECTORS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, Article II, Section 11 of the Metropolitan Transit Authority of Harris County, Texas (“METRO”) Bylaws provides that the METRO Board of Directors (“Board of Directors”) may appoint one or more Assistant Secretaries, either members or non-members of the Board of Directors, who shall serve until their successor is appointed; and

WHEREAS, an Assistant Secretary performs the same duties as the Secretary of the Board of Directors, such as having custody of the seal, maintaining the permanent records of proceedings and transactions of the Board of Directors, keeping minutes of official meetings, making sure that notices are properly posted and performing other related duties of a Secretary; and

WHEREAS, management recommends that the Board of Directors appoint Cydonii V. Fairfax to serve as an Assistant Secretary of the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby appoints Cydonii V. Fairfax to serve as an Assistant Secretary of the Board.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



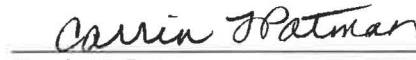
Cydoni Fairfax
Executive Vice President & General Counsel

PASSED this 15th day of November, 2018
APPROVED this 15th day of November, 2018

ATTEST:



Recca Perry
Assistant Secretary



Carrin F. Patman
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH RAILWORKS TRACK SYSTEMS, INC. FOR CONSTRUCTION OF THE RAIL OPERATIONS CENTER EXPANSION PROJECT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, it is proposed that the Metropolitan Transit Authority of Harris County, Texas (“METRO”) expand its Rail Operations Center to increase its capacity to store light rail vehicles from forty (40) to sixty (60), add four (4) ballasted storage tracks including track under-drains and an over-head contact system, and extend the existing asphalt perimeter road to the east side of the property (the “ROC Expansion Project”); and

WHEREAS, METRO issued an Invitation for Bids for construction of the ROC Expansion Project and RailWorks Track Systems, Inc. was the lowest responsive and responsible bidder of all those that submitted bids; and

WHEREAS, management recommends that METRO enter into a contract with RailWorks Track Systems, Inc. for such construction services, with a maximum contract amount of \$7,186,800.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with RailWorks Track Systems, Inc. for construction of the ROC Expansion Project, with a maximum contract amount of \$7,186,800.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.




Cydoni Fairfax
Executive Vice President & General Counsel

PASSED this 15th day of November, 2018
APPROVED this 15th day of November, 2018

ATTEST:



Recca Perry
Assistant Secretary

Carrin F. Patman
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH JOHNSON CONTROLS SECURITY SOLUTIONS, LLC TO PROVIDE SUPPORT SERVICES FOR THE ACCESS CONTROL SYSTEMS AT VARIOUS METRO LOCATIONS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires support services for the access control systems located at METRO's Administration Building and at six (6) operating facilities and six (6) support facilities; and

WHEREAS, METRO issued an Invitation for Bids for such support services and Johnson Controls Security Solutions, LLC was the lowest responsive and responsible bidder of all those that submitted bids; and

WHEREAS, management recommends that METRO enter into a three-year contract with Johnson Controls Security Solutions, LLC to provide support services for the access control systems at various METRO locations, for a maximum contract amount of \$419,939, with two options to extend the contract term for additional one-year periods, each subject to METRO's Board of Directors ("Board") approval.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board hereby authorizes the President & CEO to negotiate and execute a three-year contract with Johnson Controls Security Solutions, LLC to provide support services for the access control systems at various METRO locations, for a maximum contract amount of \$419,939, with two options to extend the contract term for additional one-year periods, each subject to Board's approval.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.




Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 15th day of November, 2018
APPROVED this 15th day of November, 2018

ATTEST:



Recca Perry
Assistant Secretary



Carrin F. Patman
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH STAR SERVICE, INC. TO PROVIDE HVAC PREVENTIVE MAINTENANCE AND REPAIR SERVICES AT VARIOUS METRO LOCATIONS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires HVAC preventive maintenance and repair services at six (6) operating facilities and five (5) support facilities; and

WHEREAS, METRO issued an Invitation for Bids for such HVAC services and Star Service, Inc. was the lowest responsive and responsible bidder of all those that submitted bids; and


WHEREAS, management recommends that METRO enter into a three-year contract with Star Service, Inc. to provide HVAC preventive maintenance and repair services at various METRO facilities, with a maximum contract amount of \$490,425.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a three-year contract with Star Service, Inc. to provide HVAC preventive maintenance and repair services at various METRO facilities, with a maximum contract amount of \$490,425.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.




Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 15th day of November, 2018
APPROVED this 15th day of November, 2018

ATTEST:



Recca Perry
Assistant Secretary



Carrin F. Patman
Chair

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH TRIBOLOGIK CORPORATION TO PROVIDE LABORATORY TESTING AND ANALYSIS SERVICES FOR FLUIDS, GASES, AND WASTE LIQUIDS ON METRO'S REVENUE FLEET, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires certain laboratory testing and analysis services for the fluids, gases and waste liquids on its revenue fleet to enable staff to monitor lubricant conditions and to help prevent early deterioration of vehicle parts; and

WHEREAS, METRO issued an Invitation for Bids for such laboratory testing and analysis services and Tribologik Corporation was the lowest responsive and responsible bidder of all those that submitted bids; and

WHEREAS, management recommends that METRO enter into a three-year contract with Tribologik Corporation to provide laboratory testing and analysis services of fluids, gases, and waste liquids on METRO's revenue fleet, with a maximum contract amount of \$329,170.80.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a three-year contract with Tribologik Corporation to provide laboratory testing and analysis of fluids, gases and waste liquids on METRO's revenue fleet, with a maximum contract amount of \$329,170.80.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



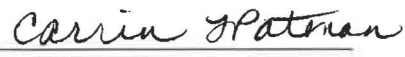
Cydoni Fairfax
Executive Vice President & General Counsel

PASSED this 15th day of November, 2018
APPROVED this 15th day of November, 2018

ATTEST:




Recca Perry
Assistant Secretary



Carrin F. Patman
Chair

A RESOLUTION

APPROVING AND ADOPTING THE FISCAL YEAR 2019 INVESTMENT POLICY AND THE FISCAL YEAR 2019 BROKER/DEALER LIST, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, in accordance with Section 2256.005(e) of the Public Funds Investment Act (the “Act”), the Board of Directors (the “Board of Directors”) of the Metropolitan Transit Authority of Harris County, Texas (“METRO”) is required to annually review METRO’s Investment Policy and investment strategies; and

WHEREAS, the Board of Directors has reviewed management’s proposed Investment Policy for Fiscal Year 2019 attached hereto as Exhibit A and determined that such policy meets the objectives of good fiscal management, safety of principal, sound diversification and optimization of earnings; and

WHEREAS, the Board of Directors is also required under Section 2256.025 of the Act to annually review, revise, and adopt a list of qualified brokers that are authorized to engage in METRO’s investment transactions; and

WHEREAS, management has recommended for approval a list of brokers that have certified compliance with appropriate registrations, licenses, and compliance to the Security Exchange Commission’s Uniform Net Capital Rule 15c3-1, which is included as Schedule 5 of Exhibit A (the “Fiscal Year 2019 Broker/Dealer List”); and

WHEREAS, the Board of Directors has reviewed the proposed Fiscal Year 2019 Broker/Dealer List and determined that the firms on the list are qualified to engage in METRO’s investment transactions.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves and adopts the proposed Fiscal Year 2019 Investment Policy attached hereto as Exhibit A and the proposed Fiscal Year 2019 Broker/Dealer List included as Schedule 5 of Exhibit A.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.




Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 15th day of November, 2018
APPROVED this 15th day of November, 2018

ATTEST:



Recca Perry
Assistant Secretary



Carrin F. Patman
Chair

A RESOLUTION

APPROVING AND ADOPTING AN AMENDMENT TO THE METRO PROCUREMENT MANUAL,
AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Federal Transit Administration (“FTA”) increased the minimum simplified acquisition threshold amount for purchasing supplies or services to \$10,000; and

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) obtains market quotes as a method to satisfy the FTA’s simplified acquisition procedures; and

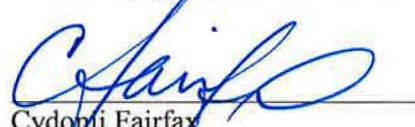
WHEREAS, management recommends that METRO revise Section 8.4(A) of its Procurement Manual to be consistent with the FTA’s updated minimum requirements by increasing the minimum simplified acquisition threshold to obtain market quotes from \$3,000 to \$10,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby approves and adopts an amendment to Section 8.4 of METRO’s Procurement Manual to increase the minimum threshold amount for obtaining market quotes from \$3,000 to \$10,000.

Section 2. This Resolution is effective immediately upon passage.


I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.


Cydoni Fairfax
Executive Vice President & General Counsel

PASSED this 15th day of November, 2018
APPROVED this 15th day of November, 2018

ATTEST:


Recca Perry
Assistant Secretary


Carrin F. Patman
Chair

A RESOLUTION

AMENDING RESOLUTION 2018-48 TO REMOVE THE CITY OF HOUSTON AS A PARTY TO AN INTERLOCAL AGREEMENT WITH TEXAS SOUTHERN UNIVERSITY FOR THE UNIVERSITY DISTRICT PROJECT AND TO LIMIT METRO'S COSTS UNDER SUCH AGREEMENT; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") Board of Directors ("Board of Directors") adopted Resolution 2018-48 to authorize the President & CEO to enter into an Interlocal Agreement with the City of Houston and Texas Southern University ("TSU") regarding the terms and conditions for a pilot demonstration of an autonomous vehicle on the campus of TSU ("University District Project", which was previously referred to as the Campus Circulator Project); and

WHEREAS, it was also contemplated that each of METRO and the City of Houston would be responsible for paying one-half of certain costs and expenses relating to the University District Project; and

WHEREAS, the City of Houston has not appropriated funds yet to contribute to the University District Project and is no longer expected to participate in Phase I of the project, but may participate in other phases and/or in other vehicle pilot demonstrations; and

WHEREAS, in light of the foregoing, management recommends that the Board of Directors amend Resolution 2018-48 to delete the reference to the City of Houston as one of the parties to the proposed Interlocal Agreement and to clarify that METRO's costs and expenses under such agreement for the University District Project shall not exceed \$25,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby amends Resolution 2018-48 to delete the reference to the City of Houston as a party to the proposed Interlocal Agreement with Texas Southern University for the University District Project and to limit METRO's costs and expenses under such agreement to \$25,000.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



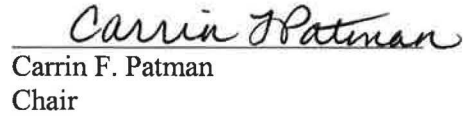
Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 15th day of November, 2018
APPROVED this 15th day of November, 2018

ATTEST:



Recca Perry
Assistant Secretary



Carrin F. Patman
Chair

A RESOLUTION

AMENDING BOARD RESOLUTION 2018-119 TO AUTHORIZE THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A FIVE-YEAR MASTER LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT FOR NON-REVENUE SUPPORT VEHICLES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution No. 2018-119, the Metropolitan Transit Authority of Harris County, Texas ("METRO") Board of Directors ("Board of Directors") authorized the President & CEO to negotiate and execute a one-year lease agreement with Enterprise Fleet Management for fifty-four (54) non-revenue support vehicles during fiscal year 2019, with a maximum contract amount of \$1,210,497; and

WHEREAS, management has requested that the Board of Directors amend such resolution to clarify that METRO is authorized to enter into a master lease agreement with Enterprise Fleet Management with a five-year term, as opposed to a one-year term, to lease fifty-four (54) non-revenue support vehicles during fiscal year 2019 for a total amount not to exceed \$1,210,497, and additional non-revenue support vehicles as necessary throughout the remaining term of the contract subject to the Board of Directors approval.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby amends Resolution No. 2018-119 to authorize the President & CEO to negotiate and execute a five-year Master Lease Agreement with Enterprise Fleet Management to lease fifty-four (54) non-revenue support vehicles during fiscal year 2019, with a maximum contract amount of \$1,210,497, and additional non-revenue support vehicles as necessary during the remainder of the term subject to the Board of Directors approval.

Section 2. This Resolution is effective immediately upon passage.


I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.



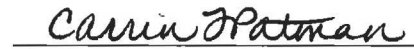
Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 15th day of November 2018
APPROVED this 15th day of November 2018

ATTEST:



Recca Perry
Assistant Secretary



Carrin F. Patman
Chair