

A RESOLUTION

APPOINTING COMMITTEE MEMBERS TO SERVE ON THE METROPOLITAN TRANSIT AUTHORITY'S NON-UNION PENSION PLAN COMMITTEE; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, Article 11.01 of the Metropolitan Transit Authority's Non-Union Pension Plan provides that METRO's Board of Directors will appoint members of a committee to administer the Metropolitan Transit Authority's Non-Union Pension Plan; and

WHEREAS, the committee has the fiduciary duty and exclusive responsibility for the general administration of the Plan and Trust Fund, and has all powers necessary to accomplish that purpose; and

WHEREAS, the Board finds it is necessary to appoint two new members of the pension plan committee to replace Jim Moncur and Pat Sanchez; and

WHEREAS, the Board appoints Marcus Smith and Rey Reza to serve as members of the pension plan committee.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board hereby appoints Marcus Smith and Rey Reza to serve as committee members on Metropolitan Transit Authority's Non-Union Pension Plan Committee.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 27<sup>th</sup> day of January 27, 2016  
APPROVED this 27<sup>h</sup> day of January 27, 2016

ATTEST:



Assistant Secretary

A handwritten signature in dark ink, appearing to read "Gilbert Garcia", is written over a horizontal line.

Gilbert Andrew Garcia, CFA  
Chairman

A RESOLUTION

AUTHORIZING THE PRESIDENT AND CEO TO NEGOTIATE, EXECUTE AND DELIVER CONTRACTS FOR CONSULTING SERVICES FOR STATE AND FEDERAL LEGISLATIVE AND AGENCY COORDINATION WITH FTI CONSULTING LLC, AND SQUIRE PATTON BOGGS (US) LLP; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO interacts with the State and Federal governments regarding legislative matters and agency coordination; and

WHEREAS, contracts for legal and lobbying services is required to ensure representation in State and Federal Legislative matters; and


WHEREAS, the contracts with FTI Consulting LLC, will be for \$360,000 and Squire Patton Boggs (US) LLP will be for \$60,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President and CEO to negotiate and execute contracts for consulting services for State and Federal legislative and agency coordination with FTI Consulting LLC, for \$360,000 and Squire Patton Boggs (US) LLP for \$60,000.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 27<sup>th</sup> day of January, 2016  
APPROVED this 27<sup>th</sup> day of January, 2016



Gilbert Andrew Garcia, CFA  
Chairman

RESOLUTION 2016 – 3

A RESOLUTION

APPROVING PERMANENT CHANGES TO METRO'S SMALL BUSINESS PROGRAM TO ALLOW WORK PERFORMED BY A SMALL BUSINESS PRIME TO COUNT TOWARD THE SMALL BUSINESS GOAL OF THE CONTRACT; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, Resolution 2014-116 established a pilot program to allow the work performed by small business prime companies to count toward the small business goal of a contract; and

WHEREAS, this pilot program was in effect from October 1, 2014 to September 31, 2015; and

WHEREAS, the Board of Directors wishes to make the changes to the small business program permanently, allowing the work performed by the small business prime to count toward the small business goal of the contract.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President and CEO to make permanent changes to METRO's Small Business Program to allow work performed by a small business prime to count toward the small business goal of the contract.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 27<sup>th</sup> day of January, 2016  
APPROVED this 27<sup>th</sup> day of January, 2016



Gilbert Andrew Garcia, CFA  
Chairman

RESOLUTION 2016 – 4

A RESOLUTION

AUTHORIZING THE PRESIDENT AND CEO TO EXECUTE AND DELIVER A CONTRACT MODIFICATION WITH 2PLUS OF TEXAS, INC. FOR VANPOOL MANAGEMENT SERVICES; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO is in need of continued STAR regional van pool management service; and

WHEREAS, METRO has a contract with 2Plus of Texas, Inc. to provide STAR regional van pool management services; and

WHEREAS, the Board of Directors wishes to continue the STAR regional van pool program; and

WHEREAS, it is recommended that a contract modification for the STAR regional van pool program management be executed and delivered, exercising the one year option and increasing the contract amount by \$2,015,845.

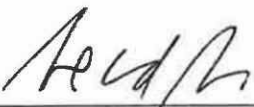
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President and CEO to execute and deliver a contract modification with 2Plus of Texas, Inc., for vanpool management services, exercising a one year option and increasing the contract amount by \$2,015,845.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 27<sup>th</sup> day of January, 2016  
APPROVED this 27<sup>th</sup> day of January, 2016



  
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Gilbert Andrew Garcia, CFA  
Chairman

A RESOLUTION

AUTHORIZING THE PRESIDENT AND CEO TO NEGOTIATE, EXECUTE AND DELIVER A CONTRACT WITH SIMPLEXGRINNELL, L.P. FOR SERVICE, MONITORING AND INSPECTION OF FIRE PROTECTION SYSTEMS; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO is in need of service, monitoring and inspection of its fire protection systems at various METRO facilities; and

WHEREAS, METRO issued an invitation for bid for these services; and

WHEREAS, SimplexGrinnell, L.P. was the only responsive bidder; and

WHEREAS, METRO staff recommends a contract for service, monitoring and inspection of METRO's fire protection systems with SimplexGrinnell, L.P. for an amount not-to-exceed \$772,144.

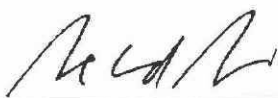
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President and CEO to negotiate, execute and deliver a contract for service, monitoring and inspection of METRO's fire protection systems to SimplexGrinnell, L.P. for an amount not-to-exceed \$772,144.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 27<sup>th</sup> day of January, 2016  
APPROVED this 27<sup>th</sup> day of January, 2016



  
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Gilbert Andrew Garcia, CFA  
Chairman

A RESOLUTION

AUTHORIZING THE PRESIDENT AND CEO TO EXECUTE AND DELIVER A CONTRACT TO MALDONADO NURSERY & LANDSCAPING TO PERFORM LANDSCAPING SERVICES AT VARIOUS METRO FACILITIES; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO is in need of landscaping services at various METRO facilities; and

WHEREAS, METRO issued an invitation for bid for landscape services; and

WHEREAS, Maldonado Landscaping was the lowest responsive and responsible bidder; and

WHEREAS, METRO staff recommends a contract to provide landscape services with Maldonado Landscaping for an amount not-to-exceed \$1,245,552.


NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President and CEO to execute and deliver a contract for landscaping services at various METRO facilities to Maldonado Nursery & Landscaping for an amount not-to-exceed \$1,245,552.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 27<sup>th</sup> day of January, 2016  
APPROVED this 27<sup>th</sup> day of January, 2016



  
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Gilbert Andrew Garcia, CFA  
Chairman

A RESOLUTION

AUTHORIZING THE PRESIDENT AND CEO TO EXECUTE AND DELIVER A CONTRACT WITH ELITE JANITORIAL SERVICES, LLC, TO PROVIDE CLEANING SERVICES FOR THE BUS STOPS AND BUS SHELTERS IN THE SOUTHEAST AND SOUTHWEST AREAS OF HOUSTON; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO is in need of janitorial services to clean METRO bus stops and bus shelters in the Southeast and Southwest area of Houston; and

WHEREAS, METRO issued an invitation for bid for janitorial services; and

WHEREAS, Elite Janitorial Services, LLC was found to be lowest responsive and responsible bidder; and

WHEREAS, METRO staff recommends a contract for janitorial services with Elite Janitorial Services, LLC for an amount not-to-exceed \$2,961,021.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:


Section 1. The Board of Directors hereby authorizes the President and CEO to execute and deliver a contract to Elite Janitorial Services, LLC, for an amount not-to-exceed \$2,961,021 for janitorial services in the Southeast and Southwest areas of Houston.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 27<sup>th</sup> day of January, 2016  
APPROVED this 27<sup>th</sup> day of January, 2016

ATTEST:



  
Gilbert Andrew Garcia, CFA  
Chairman

A RESOLUTION

AUTHORIZING THE PRESIDENT AND CEO TO EXECUTE AND DELIVER A CONTRACT WITH D&J CLEANING SERVICE, TO PROVIDE CLEANING SERVICES FOR THE BUS STOPS AND BUS SHELTERS FOR THE NORTHEAST AND NORTHWEST AREAS OF HOUSTON; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO is in need of janitorial services to clean METRO bus stops and bus shelters in the Northeast and Northwest Houston area; and

WHEREAS, METRO issued an invitation for bid for janitorial services; and

WHEREAS, D&J Cleaning Service was found to be lowest responsive and responsible bidder; and

WHEREAS, METRO staff recommends a contract for janitorial services with D&J Cleaning Service, for an amount not-to-exceed \$975,761.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President and CEO to execute and deliver a contract to D&J Cleaning Service, for an amount not-to-exceed \$975,761, for janitorial services in the Northeast and Northwest Houston areas.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 27<sup>th</sup> day of January, 2016  
APPROVED this 27<sup>th</sup> day of January, 2016



  
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Gilbert Andrew Garcia, CFA  
Chairman



A RESOLUTION

ADOPTING A POLICY FOR THE APPROVAL OF BUDGET CHANGES; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, financial parameters were approved by the METRO Board of Directors to be used as a framework for the development of the FY2016 Business Plan and Budgets; and

WHEREAS, in the course of normal METRO business, there is a periodic need to reallocate funds between line items within approved budgets; and

WHEREAS, the Board of Directors would like to establish a policy for the approval of budget change requests and potential budget amendments; and

WHEREAS, administrative or technical changes within the original scope of the budgets that do not represent a change in METRO's work plan or priorities may be processed with the approval of the Chief Financial Officer or the Director of the Office of Management & Budget; and

WHEREAS, any modifications increasing budgets ("Budget Amendments") will require Board approval and will adhere to Section 451.102-103 of the Texas Transportation Code; and

WHEREAS, the Board of Directors Policy allows budget changes within METRO's adopted budgets up to \$250,000 to be approved by METRO's Chief Financial Officer or the Director of the Office of Management & Budget; budget changes between \$250,000 and \$1,000,000 require approval by the President & CEO; and changes in excess of \$1,000,000 will require approval by METRO's Board of Directors.


NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby establishes a Policy to allow for changes up to \$250,000 to be approved by METRO's Chief Financial Officer or the Director of the Office of Management & Budget; changes between \$250,000 and \$1,000,000 to require approval by the President and CEO and Chief Financial Officer; and changes in excess of \$1,000,000 will require approval by METRO's Board of Directors.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 27<sup>th</sup> day of January, 2016  
APPROVED this 27<sup>th</sup> day of January, 2016



  
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Gilbert Andrew Garcia, CFA  
Chairman

A RESOLUTION

REQUESTING BOARD APPROVAL FOR A SIX-MONTH PILOT PROGRAM BUS SERVICE FROM FANNIN SOUTH TRANSIT CENTER TO THE BAYOU EVENT CENTER; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, Harris County is moving their monthly land auctions to the Bayou City Event Center located near the intersection of Holmes Road and Almeda Road; and

WHEREAS, Harris County had requested bus service from Fannin South Transit Center to the Bayou Event Center; and

WHEREAS, the Board of Directors wishes to operate a six-month bus service pilot program to determine if there is a demand for service from the Fannin South Transit Center to the Bayou City Event Center; and

WHEREAS, the bus service pilot program from Fannin South Transit Center to the Bayou City Event Center will run once a month, from 8:00 a.m. to 5:00 p.m. on the first Tuesday of each month.

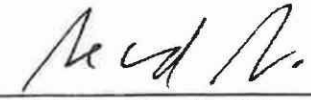
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby approves the implementation of a six-month bus service pilot program from the Fannin South Transit Center to the Bayou Event Center from 8:00 a.m. to 5:00 p.m. on the first Tuesday of each month.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 27<sup>th</sup> day of January, 2016  
APPROVED this 27<sup>th</sup> day of January, 2016

ATTEST  
  
Assistant Secretary  


  
Gilbert Andrew Garcia, CFA  
Chairman

A RESOLUTION

AUTHORIZING THE PRESIDENT AND CEO TO MODIFY THE HARRISBURG OVERPASS BUSINESS ASSISTANCE FUND ADMINISTRATIVE GUIDELINES; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, Board Resolution 2015-79 approved the Business Assistance Fund Program for the Harrisburg Overpass construction project and established the project limits for the program; and

WHEREAS, Board Resolution 2015-124 approved revisions to the Business Assistance Fund Program modifying the diminished access criteria and threshold limits for loss of revenue; and

WHEREAS, the Board of Directors wishes to modify the eligibility and diminished access criteria, the threshold limits for the loss of revenue and the notification timeline to quickly provide business assistance to affected businesses and to allow the President and CEO the discretion to add businesses within the direct construction limits or within the diminished access limits.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

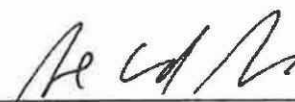
Section 1. The Board of Directors hereby authorizes the President and CEO to modify the Harrisburg Overpass Business Assistance Guidelines.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 27<sup>th</sup> day of January, 2016  
APPROVED this 27<sup>th</sup> day of January, 2016

ATTEST:



  
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Gilbert Andrew Garcia, CFA  
Chairman