AUTHORIZING THE BOARD TO ESTABLISH AND FORMALIZE PROCEDURES TO ADD UNDERWRITERS TO THE POOL; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO Board Resolution 2011-28 approved and established the pool of underwriters and syndicate members to sell METRO's commercial paper; and

WHEREAS, the Board of Directors has from time to time added to the pool of underwriters and syndicate members; and

WHEREAS, it is appropriate to establish a process and criteria for the addition of underwriters and syndicate members; and

WHEREAS, the Board wishes to establish the list of underwriters and syndicate members annually and will add underwriters and syndicate members from time to time based on the qualification criteria set out in request for qualification RFQ110003.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby establish and formalize procedures to add Underwriters to the pool.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 24<sup>th</sup> day of July, 2014 APPROVED this 24<sup>th</sup> day of July, 2014

ATTEST:

Assistant Secretary

Gilbert Andrew Garcia, CFA

AUTHORIZING THE SUBMITTAL OF FY2015-18 SECTION 5307 HOUSTON URBANIZED AREA FORMULA GRANT, 5339 BUS AND BUS FACILITIES GRANT AND 5337 STATE OF GOOD REPAIR GRANT PROGRAM PROJECTS TO METRO, HARRIS COUNTY AND FORT BEND COUNTY, AND HOUSTON-GALVESTON AREA LOCAL FY2015-18 AND COUNCIL INCLUSION IN THE STATE FOR TRANSPORTATION PLANS AND TAKING ADMINISTRATIVE ACTIONS AS NECESSARY; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, projects have been recommended for Section 5307 Houston
Urbanized Area Formula grant and 5339 Bus and Bus Facilities grant and 5337 State of
Good Repair Grant program of projects; and

WHEREAS, as the designated recipient, METRO is required by the Federal Transit Administration to approve the assignment of the projects for use of the grant funds;

WHEREAS, it is requested that the Board of Directors approve the assignment of projects for use of Section 5307 Houston Urbanized Area Formula grant, 5339 Bus and Bus Facilities grant and 5337 State of Good Repair grant funds to METRO, Fort Bend County, Harris County and Houston-Galveston Area Council and authorize the President & CEO to submit a grant application, conduct administrative actions as required and execute the Federal Transit Administration agreements and sub-grantee interagency agreements for the FY2015-18 project list.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby approves the assignment of projects for the use of Section 5307 Houston Urbanized Area Formula grant, 5339 Bus and Bus Facilities grant and 5337 State of Good Repair grant funds to METRO, Fort Bend

County, Harris County and Houston-Galveston Area Council and authorize the President & CEO to submit grant applications, conduct administrative actions as required and execute the Federal Transit Administration agreements and sub-grantee interagency agreements for the FY2015-18 project list.

Section 3. This Resolution is effective immediately upon passage.

PASSED this 24<sup>th</sup> day of July, 2014 APPROVED this 24<sup>th</sup> day of July, 2014

ATTEST:

Assistant Secretary

Gilbert Andrew Garcia, CFA

AUTHORIZING THE PRESIDENT & CEO TO AMEND THE UTILITY REIMBURSEMENT AGREEMENT WITH AT&T TEXAS FOR THE RELOCATION OF THE TELECOMMUNICATION FACILITIES TO ACCOMMODATE THE HARRISBURG GRADE SEPARATION AT THE HOUSTON BELT & TERMINAL RAILROAD CROSSING NEAR HUGHES STREET; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO Board Resolution 2012-6 authorized the relocation of telecommunication facilities to accommodate the construction of the Harrisburg Grade Separation at the Houston Belt & Terminal Railroad crossing near Hughes Street; and

WHEREAS, reimbursement to AT&T Texas will be based on the allowable costs as required by Texas Transportation Code Section 451.058(d); and

WHEREAS, additional funding is necessary for the relocation of the telecommunication facilities in an amount not-to-exceed \$282,750.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to amend the reimbursement agreement with AT&T TEXAS for the relocation of its telecommunication facilities to accommodate the construction of the Harrisburg Grade Separation at the Houston Belt & Terminal Railroad crossing near Hughes Street, adding additional funding in an amount not-to-exceed \$282,750.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 24<sup>th</sup> day of July, 2014 APPROVED this 24<sup>th</sup> day of July, 2014

ATTEST:

Assistant Secretar

Gilbert Andrew Garcia, CFA

### RESOLUTION NO. 2014 - 77

# A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE AND DELIVER A CONTRACT WITH ATOS ORIGINS FOR CONSULTING SERVICES TO MIGRATE METRO'S SAP OPERATING SYSTEM PLATFORM; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO is in need of consulting services to assist with the migration of its SAP operating system platform; and

WHEREAS, Atos Origins is the sole source for the consulting services necessary for the migration of METRO's SAP operating system platform; and

WHEREAS, staff recommends a contract with Atos Origins for consulting services for the migration of METRO's SAP operating system platform for an amount not-to-exceed \$440,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to execute and deliver a contract with Atos Origins for consulting services to migrate METRO's SAP operating system platform for an amount not-to-exceed \$440,000.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 24<sup>th</sup> day of July, 2014 APPROVED this 24<sup>th</sup> day of July, 2014

ATTEST:

Assistant Secretary

Gilbert Andrew Garcia, CFA

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE AND DELIVER A CONTRACT MODIFICATION TO HOUSTON RAPID TRANSIT (HRT) TO IMPLEMENT NOISE MITIGATION MEASURES ON THE NORTH LIGHT RAIL LINE PROJECT ALONG BOUNDARY STREET AT EVERETT STREET; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, it is necessary to implement noise mitigation measures on the North Light Rail Line project along Boundary Street at Everett Street; and

WHEREAS, METRO has a contract with Houston Rapid Transit (HRT) for construction of the North Light Rail Line; and

WHEREAS, the cost of the noise mitigation measures is for an amount not-to-exceed \$175,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to execute and deliver a contract modification to Houston Rapid Transit (HRT) to implement noise mitigation measures along the North Light Rail project along Boundary Street at Everett Street for an amount not-to-exceed \$175,000.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 24<sup>th</sup> day of July, 2014 APPROVED this 24<sup>th</sup> day of July, 2014

ATTEST:

Assistant Secretary

Gilbert Andrew Garcia, CFA

### RESOLUTION NO. 2014 - 79

# A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE AND DELIVER A MODIFICATION TO THE CONTRACT WITH HOUSTON RAPID TRANSIT (HRT) FOR THE CONSTRUCTION OF CERTAIN IMPROVEMENTS ON TEXAS AVENUE; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO requires certain construction improvements on Texas

Avenue as part of the construction of the S&I facility; and

WHEREAS, certain scope changes has increased the amount of the allowance in the Design-Build contract with Houston Rapid Transit (HRT); and

WHEREAS, staff recommends a contract modification to the contract with Houston Rapid Transit (HRT) for the construction improvements on Texas Avenue by adding additional funding in the amount of \$1,067,887.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to execute and deliver a contract modification to Houston Rapid Transit (HRT) for the construction improvements on Texas Avenue by adding additional funding to the contract in the amount of \$1,067,887.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 24<sup>th</sup> day of July, 2014 APPROVED this 24<sup>th</sup> day of July, 2014

ATTEST:

Assistant Secretary

Gilbert Andrew Garcia, CFA

AUTHORIZING ADDITIONAL FUNDING FOR DESIGN AND CONSTRUCTION OF CERTAIN IMPROVEMENTS TO THE MAXIMUS COFFEE PLANT DRIVEWAY ENTRANCE ALONG THE EAST END LIGHT RAIL LINE; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, certain improvements are necessary to the Maximus Coffee Plant driveway entrance along the East End Light Rail Line to accommodate truck turning movements; and

WHEREAS, staff recommends additional funding to allow for the design and construction for the improvements to the Maximus Coffee Plant driveway entrance for an amount not-to-exceed \$400,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes additional funding for the design and construction of certain improvements to the Maximus Coffee Plant driveway entrance for an amount not-to-exceed \$400,000.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 24<sup>th</sup> day of July, 2014 APPROVED this 24<sup>th</sup> day of July, 2014

ATTEST:

Assistant Secretary

Gilbert Andrew Garcia, CFA

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE AND DELIVER A CONTRACT WITH ENGHOUSE SYSTEMS LIMITED FOR UPGRADES TO THE CUSTOMER CALL CENTER INTERACTIVE VOICE RESPONSE (IVR) SYSTEM; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO is in need of upgrades to its customer call enter Interactive Voice Response ((IVR) System; and

WHEREAS, this upgrade will provide better services to its customers; and

WHEREAS, Enghouse Systems Limited provides the sole source for METRO's customer call center Interactive Voice (IVR) System;

WHEREAS, METRO staff recommends a contract with Enghouse Systems Limited to provide upgrades to METRO's customer call center Interactive Voice Response (IVR) System for an amount not-to-exceed \$199,592.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to execute and deliver a contract to Enghouse Systems Limited for an amount not-toexceed \$199,592 to purchase upgrades to METRO's customer call center Interactive Voice Response (IVR) System.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 24th day of July, 2014

APPROVED this 24th day of July, 2014

ATTEST:

Gilbert Andrew Garcia, CFA

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE AND DELIVER A CONTRACT WITH FAAC, INC. FOR THE PURCHASE OF A BUS DRIVING TRAINING SIMULATOR; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO is in need of a bus driving training simulator to train its bus operators; and

WHEREAS, FAAC, Inc. is the sole source for the purchase of the bus driving training simulator; and

WHEREAS, METRO staff recommends a contract for the purchase of a bus driving training simulator with FAAC, Inc. for an amount not-to-exceed \$123,500;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to execute and deliver a contract to FAAC, Inc. for an amount not-to-exceed \$123,500 for the purchase of a bus driving training simulator.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 24<sup>th</sup> day of July, 2014 APPROVED this 24<sup>th</sup> day of July, 2014

ATTEST:

Assistant Secretary

Gilbert Andrew Garcia, CFA

& CEO TO EXECUTE AND DELIVER A AUTHORIZING THE PRESIDENT CONTRACT WITH UNITED HEALTHCARE TO PROVIDE STOP-LOSS INSURANCE COVERAGE FOR METRO'S SELF-INSURED MEDICAL PLAN FOR FY2015; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO is in need of stop-loss insurance coverage to better control its self-insured medical insurance costs; and

WHEREAS, insurance quotes were provided for stop-loss insurance coverage through METRO's broker of record; and

WHEREAS, METRO staff recommends a contract with United Healthcare to provide stop-loss insurance coverage for an amount not-to-exceed \$2,275,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to execute and deliver a contract to United Healthcare to provide stop-loss insurance coverage for METRO's self-insured medical plan for FY2015 for an amount not-toexceed \$2,275,000.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 24th day of July, 2014

APPROVED this 24th day of July, 2014

ATTEST:

Assistant Secretary

Gilbert Andrew Garcia, CFA

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE AND DELIVER A CONTRACT TO KELSEY-SEYBOLD TO PROVIDE MEDICARE ADVANTAGE COVERAGE FOR PRE-MEDICARE ELIGIBLE RETIREES; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO provides medical coverage for Medicare eligible retirees; and

WHEREAS, METRO provides numerous plans to provide a supplement to Medicare; and

WHEREAS, the Kelsey-Seybold Advantage program is the only way retirees can continue to access Kelsey-Seybold physicians; and

WHEREAS, METRO staff recommends a contract with Kelsey-Seybold to provide Medicare Advantage Coverage for Pre-Medicare eligible retirees for an amount not-to-exceed \$190,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to execute and deliver a contract to Kelsey-Seybold to provide Medicare Advantage Coverage for Pre-Medicare eligible retirees for an amount not-to-exceed \$190,000.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 24<sup>th</sup> day of July, 2014 APPROVED this 24<sup>th</sup> day of July, 2014

ATTEST:

Assistant Secretar

Gilbert Andrew Garcia, CFA

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE AND DELIVER A CONTRACT WITH LONE STAR UNIFORMS FOR THE PURCHASE OF BUS OPERATOR UNIFORM SHIRTS; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO is in need of new bus operator uniform shirts;

WHEREAS, METRO agreement with the labor union requires that bus operators be provided with uniforms; and

WHEREAS, METRO Board Resolution 1997-125 authorized participation in the State of Texas Cooperative Purchasing Program; and

WHEREAS, METRO staff recommends the purchase of bus operator uniform shirts through the State of Texas Cooperative Purchasing Program vendor Lone Star Uniforms for an amount not-to-exceed \$425,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to execute and deliver a contract to Lone Star Uniforms for an amount not-to-exceed \$425,000 for the purchase of bus operator uniform shirts.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 24<sup>th</sup> day of July, 2014 APPROVED this 24<sup>th</sup> day of July, 2014

ATTEST:

Assistant Secretary

Gilbert Andrew Garcia, CFA

AUTHORIZING THE PRESIDENT & CEO TO EXTEND A CONTRACT WITH TRAFFIC ENGINEERS, INC. (TEI) FOR PROFESSIONAL CONSULTING SERVICES FOR METRO'S REIMAGINING PROJECT; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, Board Resolution 2013-12 authorized a contract with Traffic Engineers, Inc. (TEI) for professional consulting services for METRO's Reimagining Project; and

WHEREAS, it is necessary to extend the period of performance and add funds to the contract to complete METRO's Reimagining Project; and

WHEREAS, METRO staff recommends a contract modification with Traffic Engineers, Inc. (TEI) for continued consulting services for METRO's Reimagining Project, extending the period of performance, and adding funds to the contract in an amount not-to-exceed \$60,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

1. The Board hereby authorizes the President & CEO to execute and deliver a contract modification to Traffic Engineers, Inc. (TEI) for continued consulting services for METRO's Reimagining Project, extending the period of performance, and adding funds to the contract in an amount not- to- exceed \$60,000.

Section 2. This Resolution is effective immediately upon passage.

PASSED this 24<sup>th</sup> day of July, 2014 APPROVED this 24<sup>th</sup> day of July, 2014

ATTEST:

Assistant Secretary

Gilbert Andrew Garcia, CFA

APPROVING AND ADOPTING REVISIONS TO METRO'S PROCUREMENT MANUAL; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO's Special Procurement Committee has recommended changes to METRO's Procurement Manual to incorporate requirements from the Federal Transit Administration Financial Management Oversight Audit, and changes made by the Board of Directors to implement board directed policy on procurement matters; and

WHEREAS, these revisions to the procurement manual <u>rescind</u> and <u>supersede</u> all previous procurement policies and resolutions and incorporates all Board policies in the procurement manual procedures; and

WHEREAS, the Board authorizes METRO staff to make such administrative changes from time to time, made necessary as a result of changes in State and Federal law; and

WHEREAS, METRO staff will report such administrative changes to the Board of Directors.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to approve and adopt the revisions to METRO's Procurement Manual, and authorizes METRO staff to make such administrative changes from time to time made necessary by State or Federal Law.

Section 2. These revisions to the procurement manual <u>rescind</u> and <u>supersede</u> all previous procurement policies and resolutions and incorporate all Board policies in the procurement manual procedures.

Section 3. This Resolution is effective immediately upon passage.

PASSED this 24<sup>th</sup> day of July, 2014 APPROVED this 24<sup>th</sup> day of July, 2014

ATTEST:

Assistant Secretary

Gilbert Andrew Garcia, CFA

AUTHORIZING THE PRESIDENT & CEO TO ADJUST METRO POLICE OFFICER COMPENSATION LEVELS TO BE CONSISTENT WITH HARRIS COUNTY LAW ENFORCEMENT COMPENSATION; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO has analyzed local area salary and compensation information including a market study from Harris County to determine the market salary levels for law enforcement personnel; and

WHEREAS, METRO has determined that it is appropriate to adjust METRO Police Department law enforcement personnel salaries to be in line with local market salaries for law enforcement; and

WHEREAS, METRO staff recommends implementation of a step adjustment salary plan based on years of service and implementation of adjustments to METRO Police Department personnel salaries.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to adjust METRO Police Department personnel salaries and to implement a step adjustment salary plan based on years of service.

Section 2. This Resolution is effective immediately upon passage.

ATTEST:

Assistant Secretary

PASSED this 24<sup>th</sup> day of July, 2014 APPROVED this 24<sup>th</sup> day of July, 2014

Gilbert Andrew Garcia, CFA

AMENDING RESOLUTION 2014-52 TO EXTEND THE TIME TO SECURE AN APPROPRIATE AGREEMENT BETWEEN METRO AND THE CITY OF HOUSTON FOR THE DESIGN AND CONSTRUCTION OF THE EAST END LIGHT RAIL OVERPASS PROJECT; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, by Resolution 2014-52, the Board of Directors approved the redesign and construction of the East End Light Rail Harrisburg overpass project to allow for light rail tracks and vehicular lanes of traffic and pedestrian walkways, both over and at-grade; and

WHEREAS, Resolution 2014-52 stipulated that if an appropriate agreement is not entered into by METRO and the City of Houston for the design and construction of the Harrisburg overpass with traffic lanes and pedestrian walkways, both over and atgrade, and the City of Houston's contribution of \$10,000,000 was not secured by June 30<sup>th</sup>, then METRO would design and construct an overpass with light rail only; and

WHEREAS, the City of Houston has requested an extension of time by which to secure an appropriate agreement for the design and construction of the Harrisburg overpass and the contribution of its funding in the amount of \$10,000,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors amends Resolution 2014-52, and extends the time to secure an appropriate agreement between METRO and the City of Houston for the design and construction of the Harrisburg overpass to allow for traffic lanes and pedestrian walkways, both over and at- grade, and the City of Houston's funding contribution of \$10,000,000 to August 31, 2014.

# Section 2. This Resolution is effective immediately upon passage.

PASSED this 24<sup>th</sup> day of July, 2014 APPROVED this 24<sup>th</sup> day of July, 2014

ATTEST:

Assistant Secretary

Gilbert Andrew Garcia, CFA