ACCEPTING THE DECEMBER 2021 WORKING COMMITTEE REPORTS, FINANCIAL AND INVESTMENT REPORTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, certain committees of the Metropolitan Transit Authority of Harris County, Texas Board of Directors (the "Board of Directors") held meetings in December 2021; and

WHEREAS, each such committee has provided the Board of Directors with a monthly committee report; and

WHEREAS, the materials for this meeting of the Board of Directors include certain finance and audit-related reports and supporting documents, including the Compliance Report for the period ended November 30, 2021, the December 2021 Sales & Use Tax Report, the November 2021 Investment Report, the November 2021 Debt Report, the November 2021 Monthly Performance Report, and the Monthly Report of the Chief Financial Officer dated December 16, 2021 (collectively, the "Finance and Audit materials"); and

WHEREAS, the Board of Directors has reviewed such materials, including the November 2021 Investment Report.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby accepts the December 2021 Finance and Audit Committee, Administration Committee, Capital and Strategic Planning Committee and Public Safety, Customer Service & Operations Committee monthly reports and the Finance and Audit materials, including the November 2021 Investment Report.

Cydoni V/Fairfax

Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

ATTEST:

Reca Perry

Assistant Secretary

Carrin F. Patman

APPROVING THE PROPOSED 2022 METRO BOARD OF DIRECTORS REGULAR MEETING SCHEDULE, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, Section 451.514(a) of the Texas Transportation Code requires that the Metropolitan Transit Authority of Harris County, Texas ("METRO") Board of Directors ("Board of Directors") hold at least one regular meeting each month, for the purpose of transacting the business of the authority; and

WHEREAS, Section 451.514(a) of the Texas Transportation Code and METRO's Bylaws require that the Board of Directors set the place, date and time for each regular Board meeting by adopting a resolution that is recorded in the minutes of its meetings; and

WHEREAS, it is proposed that all regular meetings of the Board of Directors in 2022 be held on the fourth Thursday of each month except during November and December, when such meetings would be held on the third Thursday of the month to avoid conflicting with the Thanksgiving and Christmas holidays; and

WHEREAS, it is also proposed that Board meetings be conducted in person at the Lee P. Brown METRO Administration Building, 1900 Main Street, Houston, Texas 77002, 2<sup>nd</sup> Floor Board Meeting Room, at 10:00 a.m., subject to change by the Chair of the Board of Directors as necessary to the extent permitted by law; and

WHEREAS, it is currently expected that Board members except for the Chair or other presiding member may continue to join Board meetings virtually by video conference call; and

WHEREAS, the proposed dates for such regular meetings are as follows:

Thursday, January 27, 2022	Thursday, July 28, 2022
Thursday, February 24, 2022	Thursday, August 25, 2022
Thursday, March 24, 2022	Thursday, September 22, 2022
Thursday, April 28, 2022	Thursday, October 27, 2022
Thursday, May 26, 2022	Thursday, November 17, 2022
Thursday, June 23, 2022	Thursday, December 15, 2022

## NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves the proposed 2022 METRO Board of Directors regular meeting schedule with the following dates to be held in person at the Lee P. Brown METRO Administration Building, 1900 Main Street, Houston, Texas 77002, 2<sup>nd</sup> Floor Board Meeting Room, at 10:00 a.m., such meeting dates, time and place subject to change by the Chair of the Board of Directors as necessary to the extent permitted by law:

Thursday, January 27, 2022	Thursday, July 28, 2022
Thursday, February 24, 2022	Thursday, August 25, 2022
Thursday, March 24, 2022	Thursday, September 22, 2022
Thursday, April 28, 2022	Thursday, October 27, 2022
Thursday, May 26, 2022	Thursday, November 17, 2022
Thursday, June 23, 2022	Thursday, December 15, 2022

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydoni W Fairfax

Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

ATTEST:

Reca Perry

**Assistant Secretary** 

Carrin F Patman

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT MODIFICATION WITH BAE SYSTEMS CONTROLS, INC. TO EXTEND THE CONTRACT TERM FOR EXTENDED WARRANTY AND ASSOCIATED LABOR COVERAGE SERVICES, AND TO INCREASE THE MAXIMUM PAYMENT AMOUNT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2014-123, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into an eight (8) year contract with BAE Systems Controls, Inc. ("Contractor") to provide extended warranty and associated labor coverage services for the hybrid system components of METRO's one hundred and seventy-six (176) Orion diesel hybrid electric buses with a maximum contract amount of \$16,220,160, set to expire on November 1, 2022; and

WHEREAS, METRO requires continued extended warranty and associated labor coverage services for its buses and an extension of such contract will ensure the continued availability of the hybrid system components which Contractor had previously scheduled for obsolescence; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a modification of METRO's existing contract with Contractor to extend the term of the contract for an additional one (1) year period through November 1, 2023, and to increase the maximum payment amount by \$2,190,144, resulting in a new maximum contract amount of \$18,410,304, to provide these continued extended warranty and associated labor coverage services for the hybrid system components of METRO's one hundred and seventy-six (176) Orion diesel hybrid electric buses.

## NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to execute a modification of METRO's existing contract with BAE Systems Controls, Inc. to extend the term of the contract for an additional one (1) year period through November 1, 2023, and to increase the maximum payment amount by \$2,190,144, resulting in a new maximum contract amount of \$18,410,304, to provide continued extended warranty and associated labor coverage services for the hybrid system components of METRO's one hundred and seventy-six (176) Orion diesel hybrid electric buses.

# Section 2. This Resolution is effective immediately upon passage.

ATTEST:

Reca Perry Assistant Secretary

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.
Cydonii V. Fairfax Executive Vice President & General Counsel
PASSED this 16 <sup>th</sup> day of December, 2021 APPROVED this 16 <sup>th</sup> day of December, 2021
Carrin F. Patman Chair

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT MODIFICATION WITH BAE SYSTEMS CONTROLS, INC. TO EXTEND THE CONTRACT TERM FOR EXTENDED WARRANTY AND ASSOCIATED LABOR COVERAGE SERVICES, AND TO INCREASE THE MAXIMUM PAYMENT AMOUNT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2015-131, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into an eight (8) year contract with BAE Systems Controls, Inc. ("Contractor") to provide extended warranty and associated labor coverage services for the hybrid system components of METRO's one hundred (100) Orion diesel hybrid electric buses with a maximum contract amount of \$9,262,512, set to expire on October 26, 2023; and

WHEREAS, METRO requires continued extended warranty and associated labor coverage services for its buses and an extension of such contract will ensure the continued availability of the hybrid system components which Contractor had previously scheduled for obsolescence; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a modification of METRO's existing contract with Contractor to extend the term of the contract for an additional one (1) year period through October 26, 2024, and to increase the maximum payment amount by \$907,200, resulting in a new maximum contract amount of \$10,169,712, to provide these continued extended warranty and associated labor coverage services for the hybrid system components of METRO's one hundred (100) Orion diesel hybrid electric buses.

## NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to execute a modification of METRO's existing contract with BAE Systems Controls, Inc. to extend the term of the contract for an additional one (1) year period through October 26, 2024, and to increase the maximum payment amount by \$907,200, resulting in a new maximum contract amount of \$10,169,712, to provide continued extended warranty and associated labor coverage services for the hybrid system components of METRO's one hundred (100) Orion diesel hybrid electric buses.

## Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

ydoni V Fairfax

Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

ATTEST:

Reca Perry

**Assistant Secretary** 

Carrin F. Patman

APPROVING AND AUTHORIZING THE PRESIDENT & CEO TO DIRECT GRANT ACTIONS FOR THE SECTION 5307 URBANIZED AREA FORMULA GRANT, 5339 BUS AND BUS FACILITIES GRANT, AND 5337 STATE OF GOOD REPAIR GRANT PROGRAM OF PROJECTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") is the Federal Transit Administration ("FTA") designated recipient of certain formula grants for the Houston Urbanized Area, including Section 5307 Urbanized Area Formula Grant ("5307 Grant"), Section 5339 Bus and Bus Facilities Grant ("5339 Grant"), and Section 5337 State of Good Repair Grant ("5337 Grant"); and

WHEREAS, METRO may allocate a portion of such funds in its grant applications to other transit service providers within the Houston Urbanized Area such as Fort Bend County Transit, Harris County Transit and Gulf Coast Transit District; and

WHEREAS, management recommends that the METRO Board of Directors ("Board of Directors") approve the METRO projects described in <a href="Exhibit 1">Exhibit 1</a> attached hereto; and

WHEREAS, management further recommends that the Board of Directors allocate a portion of such grant funds to Fort Bend County Transit, Harris County Transit, and Gulf Coast Transit District for their respective projects described in <a href="Exhibits 2-4">Exhibits 2-4</a>, and approve such projects (together with the METRO projects described in <a href="Exhibits 1">Exhibits 1</a>, collectively, the "Program of Projects"); and

WHEREAS, management recommends that the Board of Directors authorize the President & CEO and General Counsel to submit the above-referenced grant applications, conduct administrative actions as required and execute the related FTA grant agreements.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves the Program of Projects and the use of the FTA formula grant 5307, 5337 and 5339 funds for the projects described in Exhibits 1–4 attached hereto.

Section 2. The Board of Directors hereby authorizes the President & CEO and General Counsel to execute and file applications for federal assistance on behalf of METRO with the Federal Transit Administration for federal assistance authorized by 49 U.S.C. 5307, 49 U.S.C. 5337 and 49 U.S.C. 5339, as the designated recipient.

Section 3. The President & CEO and General Counsel is hereby authorized to execute and file with METRO's applications the annual certifications and assurances and other administrative documents the Federal Transit Administration requires before awarding a federal assistance grant or cooperative agreement.

Section 4. The President & CEO is hereby authorized to execute grant and cooperative agreements and other administrative documents with the Federal Transit Administration on behalf of METRO for such formula grants.

Section 5. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydoni V. Fairfax

Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

ATTEST:

Reca Perry

Assistant Secretary

Carrin F. Patman

APPROVING THE UPDATED PROGRAM MANAGEMENT PLAN AND SUBRECIPIENT MONITORING PROCEDURES FOR THE SECTION 5310 ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES GRANT PROGRAM, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") is the Federal Transit Administration ("FTA") designated recipient of the Section 5310 Urbanized Area Formula Grant ("5310 Grant") which aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding mobility options; and

WHEREAS, as the designated recipient of the 5310 Grant, METRO is required to prepare and submit to the FTA for approval a Program Management Plan describing METRO's policies and procedures for administering the 5310 Grant, including METRO's subrecipient monitoring process; and

WHEREAS, METRO's Program Management Plan ("PMP") and Subrecipient Monitoring Procedures ("SMP") for the 5310 Grant have been updated to streamline the subrecipient reimbursement process by providing a self-certification option, to make updates based on changes in law, and to document communication requirements for METRO to coordinate subrecipient compliance, records retention and other regular updates to the PMP and SMP; and

WHEREAS, based on the foregoing, management recommends that the METRO Board of Directors ("Board of Directors") approve the updated PMP and SMP for the 5310 Grant attached hereto as Exhibits A and B.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves the updated Program Management Plan and Subrecipient Monitoring Procedures for the Section 5310 Urbanized Area Formula Grant attached hereto as Exhibits A and B.

Cylonia V Fairfax

Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

ATTEST:

Reca Perry

Assistant Secretary

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH AECOM TECHNICAL SERVICES, INC. TO INCREASE THE MAXIMUM PAYMENT AMOUNT FOR GENERAL ENGINEERING CONSULTING SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2021-61, the Metropolitan Transit Authority of Harris County, Texas ("METRO") negotiated the terms of a contract and entered into a Limited Notice-to-Proceed with AECOM Technical Services, Inc. ("Contractor") to provide preliminary general engineering consulting services for the construction of Bus Rapid Transit along the University Corridor with an initial maximum contract amount of \$1,000,000 ("University Corridor BRT Project"); and

WHEREAS, METRO has submitted the University Corridor BRT Project into the Project Development phase of the Federal Transit Administration Capital Improvement Grant Program and requires ongoing general engineering consulting services for additional project development activities as expected; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a modification of METRO's existing contract with Contractor to increase the maximum payment amount by \$35,692,746, which includes an owner-controlled contingency of \$2,769,032, resulting in a new maximum contract amount of \$36,692,746, to provide these ongoing general engineering consulting services for additional project development activities under the University Corridor BRT Project.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification of METRO's existing contract with AECOM Technical Services, Inc. to increase the maximum payment amount by \$35,692,746, which includes an owner-controlled contingency of \$2,769,032, resulting in a new maximum contract amount of \$36,692,746, to provide ongoing general engineering consulting services for additional project development activities under the University Corridor BRT Project.

Cydoni / Fairfax

Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

ATTEST:

Reca Perry

Assistant Secretary

Carrin Fratman

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH HNTB CORPORATION TO INCREASE THE MAXIMUM PAYMENT AMOUNT TO PROVIDE PROGRAM MANAGEMENT CONSULTING SERVICES FOR THE UNIVERSITY CORRIDOR BRT PROJECT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2020-66, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into a contract with HNTB Corporation ("Contractor") to provide program management consulting services for the construction of Bus Rapid Transit along the University Corridor with an initial maximum contract amount of \$1,000,000 ("University Corridor BRT Project"); and

WHEREAS, pursuant to Resolution 2020-155, METRO entered into a contract modification with Contractor to increase the maximum payment amount by \$10,421,506.70, resulting in a new maximum contract amount of \$11,421,506.70, for these program management consulting services; and

WHEREAS, METRO requires ongoing program management consulting services for the University Corridor BRT Project; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a modification of METRO's existing contract with Contractor to increase the maximum payment amount by \$11,331,921, which includes an owner-controlled contingency of \$2,842,877.69, resulting in a new maximum contract amount of \$22,753,427.70, to provide these ongoing program management consulting services for project development activities under the University Corridor BRT Project.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification of METRO's existing contract with HNTB Corporation to increase the maximum payment amount by \$11,331,921, which includes an owner-controlled contingency of \$2,842,877.69, resulting in a new maximum contract amount of \$22,753,427.70, to provide ongoing program management consulting services for project development activities under the University Corridor BRT Project.

## Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydoni W Fairfax
Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

ATTEST:

**Assistant Secretary** 

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH BGE, INC. TO INCREASE THE MAXIMUM PAYMENT AMOUNT TO PROVIDE ARCHITECTURAL/ENGINEERING SERVICES FOR THE BOOST 82 WESTHEIMER PROJECT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2021-62, the Metropolitan Transit Authority of Harris County, Texas ("METRO") negotiated the terms of a contract and entered into a Limited Notice-to-Proceed with BGE, Inc. ("Contractor") to provide architectural/engineering services to conduct capital and service improvements to the 82 Westheimer BOOST Corridor with an initial maximum contract amount of \$500,000 ("BOOST 82 Westheimer Project"); and

WHEREAS, METRO requires ongoing architectural/engineering services for the BOOST 82
Westheimer Project as expected; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a modification of METRO's existing contract with Contractor to increase the maximum payment amount by \$4,422,400, which includes an owner-controlled contingency of \$200,000, resulting in a new maximum contract amount of \$4,922,400, to provide these ongoing architectural/engineering services for the BOOST 82 Westheimer Project.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification of METRO's existing contract with BGE, Inc. to increase the maximum payment amount by \$4,422,400, which includes an owner-controlled contingency of \$200,000, resulting in a new maximum contract amount of \$4,922,400, to provide ongoing architectural/engineering services for the BOOST 82 Westheimer Project.

Cydonii/V/Fairfax

Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

ATTEST:

Reca Perry

**Assistant Secretary** 

Carrier E. Detrese

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH SEON DESIGN USA CORP. FOR THE PURCHASE AND INSTALLATION OF ONBOARD REAL-TIME VIDEO SECURITY MONITORING SYSTEMS AND RELATED SOFTWARE, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires the purchase and installation of onboard real-time video security monitoring systems and related software for one hundred and ninety (190) local buses and fourteen (14) Bus Rapid Transit ("BRT") buses to increase safety and improve the transit experience for its customers; and

WHEREAS, METRO has entered into an Interlocal Participation Agreement with the Texas Local Government Purchasing Cooperative ("Cooperative"), pursuant to which it may utilize the BuyBoard online purchasing system to procure various products, equipment and services as a participant in a cooperative purchasing program established by the Cooperative; and

WHEREAS, purchases through the BuyBoard online purchasing system satisfy METRO's procurement requirements because the Cooperative's underlying contracts with the vendors of the BuyBoard are competitively procured; and

WHEREAS, management recommends that METRO enter into a contract with Seon Design USA Corp. to purchase and install these onboard real-time video security monitoring systems and related software for its buses through METRO's participation in the BuyBoard online purchasing system, for a cost not to exceed \$1,125,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with Seon Design USA Corp. to purchase and install onboard real-time video security monitoring systems and related software for its buses through METRO's participation in the BuyBoard online purchasing system, for a cost not to exceed \$1,125,000.

Cyloni / Fairfax

Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

ATTEST:

Reca Perry

**Assistant Secretary** 

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH EACH OF SILSBEE FORD AND SILSBEE TOYOTA FOR THE PURCHASE OF NON-REVENUE VEHICLES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires the purchase of two (2) Ford F-450 canopy trucks, two (2) Ford F-550 bucket trucks, thirty-nine (39) police SUVs, two (2) ¾-ton pick-up trucks with lift gates, thirty (30) ¾-ton pick-up trucks, and twenty (20) Toyota Camry vehicles ("non-revenue vehicles") to support various METRO operations; and

WHEREAS, pursuant to Resolution 2018-85, METRO entered into an Interlocal Agreement with Region VIII Education Service Center to participate in The Interlocal Purchasing System ("TIPS"); and

WHEREAS, purchases through TIPS satisfy METRO's procurement requirements because the underlying contracts with the vendors of TIPS are competitively procured; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a contract with Silsbee Ford through its participation in TIPS for the purchase of these two (2) Ford F-450 canopy trucks, two (2) Ford F-550 bucket trucks, thirty-nine (39) police SUVs, two (2) ¾-ton pick-up trucks with lift gates, and thirty (30) ¾-ton pick-up trucks, with a maximum contract amount of \$3,332,505, and with Silsbee Toyota through its participation in TIPS for the purchase of these twenty (20) Toyota Camry vehicles, with a maximum contract amount of \$488,651.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with Silsbee Ford through its participation in The Interlocal Purchasing System ("TIPS") for the purchase of two (2) Ford F-450 canopy trucks, two (2) Ford F-550 bucket trucks, thirtynine (39) police SUVs, two (2) ¾-ton pick-up trucks with lift gates, and thirty (30) ¾-ton pick-up trucks, with a maximum contract amount of \$3,332,505, and with Silsbee Toyota through its participation in TIPS for the purchase of twenty (20) Toyota Camry vehicles, with a maximum contract amount of \$488,651.

Cydonii V/Fairfax

Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

Carrin Hatman

ATTEST:

Reca Perry

**Assistant Secretary** 

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH EACH OF REEDER DISTRIBUTORS, INC. AND NILFISK, INC. FOR THE PURCHASE OF CERTAIN TOOLS AND EQUIPMENT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires the purchase of ten (10) sets of six (6) Stertil Koni heavy duty mobile column lifts, ten (10) sets of Stertil Koni heavy duty 2-post freedom lifts, and seven (7) yard scrubbers; and

WHEREAS, pursuant to Resolution 2003-66, METRO is also a participant in a cooperative purchasing program with the Texas Local Government Purchasing Cooperative ("Cooperative"), pursuant to which it may utilize the BuyBoard online purchasing system to purchase various products, equipment and services; and

WHEREAS, purchases through the BuyBoard online purchasing system satisfy METRO's procurement requirements because the Cooperative's underlying contracts with the vendors of the BuyBoard are competitively procured; and

WHEREAS, pursuant to Resolution 1998-148, the Board of Directors authorized METRO to enter into an Intergovernmental Agreement with the Houston-Galveston Area Council ("H-GAC") for participation in H-GAC's Cooperative Purchasing Program, which program satisfies METRO's procurement requirements; and

WHEREAS, management recommends that METRO enter into a contract with Reeder Distributors, Inc. through METRO's participation in the BuyBoard online purchasing system to purchase ten (10) sets of six (6) Stertil Koni heavy duty mobile column lifts and ten (10) sets of Stertil Koni heavy duty 2-post freedom lifts, with a maximum contract amount of \$1,009,840; and

WHEREAS, management further recommends that METRO enter into a contract using the cooperative purchasing schedule under H-GAC's Cooperative Purchasing Program with Nilfisk, Inc. to purchase seven (7) yard scrubbers, with a maximum contract amount of \$411,621.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with Reeder Distributors, Inc. through METRO's participation in the BuyBoard online purchasing system to purchase ten (10) sets of six (6) Stertil Koni heavy duty mobile column lifts and ten (10) sets of Stertil Koni heavy duty 2-post freedom lifts, with a maximum contract amount of \$1,009,840.

Section 2. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract using the cooperative purchasing schedule under H-GAC's Cooperative Purchasing Program with Nilfisk, Inc. to purchase seven (7) yard scrubbers, with a maximum contract amount of \$411,621.

Section 3. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

ATTEST:

**Assistant Secretary** 

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH LAKE COUNTRY CHEVROLET FOR THE PURCHASE OF CHEVROLET BOLT ELECTRIC UTILITY VEHICLES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires the purchase of fifteen (15) Chevrolet Bolt electric utility vehicles to increase safety and improve the transit experience for its customers; and

WHEREAS, pursuant to Resolution 2018-85, METRO entered into an Interlocal Agreement with Region VIII Education Service Center to participate in The Interlocal Purchasing System ("TIPS"); and

WHEREAS, purchases through TIPS satisfy METRO's procurement requirements because the underlying contracts with the vendors of TIPS are competitively procured; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a contract with Lake Country Chevrolet through its participation in TIPS for the purchase of these fifteen (15) Chevrolet Bolt electric utility vehicles, with a maximum contract amount of \$510,082.50.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with Lake Country Chevrolet through its participation in The Interlocal Purchasing System ("TIPS") for the purchase of fifteen (15) Chevrolet Bolt electric utility vehicles, with a maximum contract amount of \$510,082.50.

Cydonii V. Fairfax

Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

Carrin Fratman

ATTEST:

Reca Perry

Assistant Secretary

Carrin F. Patman

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE AN AMENDMENT TO THE INTERLOCAL AGREEMENT WITH HARRIS COUNTY TO EXTEND PARK AND RIDE SERVICE IN BAYTOWN, TEXAS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2007-72, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into an Interlocal Agreement with Harris County, Texas ("Harris County") on October 1, 2007, for METRO to provide commuter service from a park and ride lot in Baytown, Texas to various destinations in Houston, Texas; and

WHEREAS, the Interlocal Agreement is scheduled to expire on March 31, 2022 and Harris County has requested that METRO continue operating such service; and

WHEREAS, in light of the foregoing, management recommends that METRO amend the Interlocal Agreement with Harris County for park and ride service in Baytown, Texas to extend the contract term for an additional year through April 1, 2023, and to increase the annual pricing for such services to \$65,105.66 to reflect the current ridership and fare revenue levels on the route.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute an amendment to the Interlocal Agreement with Harris County for park and ride service from Baytown, Texas to Houston, Texas, to extend the contract term for an additional year through April 1, 2023, and to increase the annual pricing for such services to \$65,105.66.

Cydoni / Fairfax

Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

ATTEST:

Reca Perry

**Assistant Secretary** 

Carrin F. Patman

APPROVING AND ADOPTING THE PROPOSED 2022 METRO PUBLIC TRANSPORTATION AGENCY SAFETY PLAN, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2020-47, the Metropolitan Transit Authority of Harris County, Texas ("METRO") adopted an agency safety plan incorporating the principles and methods of Safety Management Systems as required by the Federal Transit Administration ("METRO Public Transportation Agency Safety Plan"); and

WHEREAS, Title 49 Part 673 of the Code of Federal Regulations requires annual review of the plan and Board approval of any subsequent updates to the plan; and

WHEREAS, METRO staff has reviewed the METRO Public Transportation Agency Safety Plan for 2022 and made changes to the plan to be consistent with organizational name changes, clarify safety risk management definitions, add examples of safety critical training, and other compliance updates; and

WHEREAS, management recommends that the METRO Board of Directors ("Board of Directors") approve the proposed 2022 METRO Public Transportation Agency Safety Plan, attached hereto as <a href="Exhibit">Exhibit</a>
<a href="Exhibit">A.</a>

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves and adopts the proposed 2022 METRO Public Transportation Agency Safety Plan, as outlined in Exhibit A.

Cytoni (V Fairfax

Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

ATTEST:

Reca Perry

**Assistant Secretary** 

Carrin F. Patman

AUTHORIZING THE CHAIR OF THE BOARD TO NEGOTIATE AND EXECUTE AN AMENDMENT TO THE CONTRACT WITH THOMAS C. LAMBERT AS METRO PRESIDENT & CHIEF EXECUTIVE OFFICER TO ADJUST HIS COMPENSATION, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, Thomas C. Lambert has served as the President & Chief Executive Officer of the Metropolitan Transit Authority of Harris County, Texas ("METRO") since January 1, 2013; and

WHEREAS, METRO entered into a new employment contract with Thomas C. Lambert effective as of November 1, 2020, which provides that, after the first year of the contract, the METRO Board of Directors (the "Board of Directors") will consider a compensation adjustment for the remainder of the contract; and

WHEREAS, the Board of Directors has assessed Mr. Lambert's overall leadership, his efforts to implement METRO's vision, his steady leadership in the midst of an unprecedented global pandemic and his fiscal stewardship, and is complimentary of Mr. Lambert's performance in all areas; and

WHEREAS, Mr. Lambert has foregone salary increases in the last two compensation cycles, notwithstanding that all METRO employees with exceptional performance have generally received an aggregate 6% in salary increases during this period; and

WHEREAS, in 2020, METRO was named as the best transit agency in North America, receiving the American Public Transit Association's Outstanding Public Transportation System Award for the second time in five years; and

WHEREAS, pursuant to Resolution 2021-129, the Board of Directors delegated authority to the Chair of the Board of Directors to negotiate an amendment to Mr. Lambert's employment agreement to adjust his compensation; and

WHEREAS, the Board of Directors desires to further authorize the Chair of the Board of Directors to finalize the terms and conditions of such amendment to Mr. Lambert's employment agreement to increase his annual salary consistent with parameters previously discussed by the Board of Directors.

## NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby authorizes the Chair of the Board to negotiate and execute an amendment to Thomas C. Lambert's employment contract with METRO as President & Chief Executive Officer to increase his annual salary, consistent with the terms and conditions previously discussed by the Board of Directors.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydoni(N/Fairfax

Executive Vice President & General Counsel

PASSED this 16<sup>th</sup> day of December, 2021 APPROVED this 16<sup>th</sup> day of December, 2021

ATTEST:

Reca Perry

**Assistant Secretary** 

Carrin F. Patman